



Clerk: W.J. Adshead-Grant

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Minutes of the Meeting of the Parish Council to be held at Pleshey Village Hall on Wednesday 9<sup>th</sup> February 2022 at 8pm.

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### **Governance**

2021/604 Chairman's Welcome

Chairperson: Loudfoot

Councillors: Sommerville, Gunn, Howeson and Holland

2021/605 Apologies for absence

Cllr Kenning

2021/606 Co-Option for one vacancy on the Parish Council

Luke Groves was co-opted to the Parish Council

2021/607 Declarations of interests (existence and nature) regarding items on the agenda.

There was no declaration

2021/608 Public participation session for anyone with an interest in the Parish

There were no members of the public present

2021/609 Confirmation of the Minutes of the Monthly meeting held on the 12<sup>th</sup> of January 2022

***Resolution The minutes were approved***

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### **Planning**

2021/610 Update on status of Planning Applications:

Reference	Address	Type	Status
21/01859/FUL	Robin Cottage Grange Road Pleshey Chelmsford Essex CM3 1HZ	Application	Application Permitted

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### **Finances**

2021/611 Financial Report

Bank account status: Business Account £ 23,039.39 (£19,759.01 + £3280.38 com)

Cheque Account £ 3,238.19

Total £ 26,277.58

2021/612 Payments for approval at the meeting:

Date	Details	Chq	Total	Budget Header
09.02.2022	Public Sector Software	Online	£187.20	Parish Reserve
09.02.2022	North end nursery	Online	£167.19	Parish Reserve
09.02.2022	Clerk Wages & Expenses	Online	£116.47	Salary
09.02.2022	Essex Pension Fund	Online	£127.67	Pension
09.02.2022	HMRC	Online	£51.60	PAYE

Total £650.13

***Resolution The Payments were approved.***

**Resolution    *The Clerk to pay for the PSS and North end nursery and reclaim the expenditure.***

Payments are delayed as the parish Council is partially online.

2021/613          Clerk's Report and actions to be undertaken.

- Draft amendment to the financial regulations – (2021/520)
- Clerk to Digitise the records of any loose-leaf minutes - Ongoing
- Clerk to gets quotes to digitise the book bound minutes – to be actioned
- The leather Bottle Asset of Community Value (March 2022) – Action Complete.
- Clerk to contact ECC for Locality Fund £1000 – Action complete
- Order Parts for the Telephone Box.

2021/614          Review and agree the monthly bank reconciliation - Vice Chairman

***Resolution    The monthly bank reconciliation was signed.***

2021/615          To consider new contractor for quarterly and annual inspections. - Cllr Kenning

***Resolution    This item will be Deferred to the next meeting***

2021/616          Feedback on Funding Sources for Play equipment – Cllrs Kenning and Howeson

***Resolution    Potential of funding from Pleshey Development trust***

***Resolution    Defer to Next month***

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**Reports and Updates**

2021/617          Discuss arrangements for the Queens Platinum Jubilee – Cllr Holland and Howeson  
Thursday 2<sup>nd</sup> June – beacons to be lit at the same time 21.45. Funding for some drinks and potential insurance cost.

Sunday- 'The Big Lunch' at the village hall with A fete or a children's sport day.  
Expenditure of around £500

***Resolution    Advertise in the Parish magazine***

***Resolution    A Budget to be created and discussed at the next meeting***

2021/618          Update on the Risk Matrix – Cllr Kenning

***Resolution    Defer to next meeting***

2021/619          Discuss the Phone Box Name competition – Cllr Kenning

***Resolution    2 x £10 book tokens to be purchased by Cllr Holland.***

2021/620          Confirmation of action to recover retrospective Allotment rents for 2020, 2021 and agree new price for 2022-2023 – Increase for future years as soon as appropriate for any plot holder that has signed an allotment agreement.

***Resolution    To consult with the current allotment holders as to a sustainable rise in the allotment fee and the future use of the land - chair to draft a letter.***

2021/621          Discuss plans and advertise the annual litter pick

***Resolution    Plan and advertise the annual litter pick for the 2<sup>nd</sup> of April***

2021/622          Report(s) from External authorities

**County Council budget 22/23 - Statement from Cllr Bentley, Leader of the Council:**

The proposals align to our agenda set out in Everyone's Essex – the plan for Levelling Up the County and includes investment in families, communities, the economy and environment.

To be able to achieve our ambitious Everyone's Essex plan, and to deal with rising demand for key services and address costs pressures due to inflation and utility cost rises, we are proposing a

council tax increase of 4.49%. This is made up of 2.99% rise, with 1% dedicated to Adult Social Care, plus the 1.5% for Adult Social Care that was deferred from last year. This would mean that for an average Band D property household, the ECC element of council tax will increase by £60.21 next year, or £1.16 per week.

We have a stark choice – either we propose an increase, or we face unacceptable decisions about reducing services. Ultimately, we are not willing to compromise the level of service residents receive. We are committed to making sure vulnerable residents receive the care they need, that the roads we travel on remain safe, that we invest in communities continue to and that our environment becomes greener, cleaner and healthier.

Full papers outlining the proposals are available on the [ECC website](#) and there is a press release on the [news page https://www.essex.gov.uk/news](https://www.essex.gov.uk/news) which includes further information. We will be debating these proposals at the cabinet meeting on the 18th of January, and any recommendation will go to Full Council in February

2021/623            Items for the next agenda – All

- Cllr Training at EALC -Great Dunmow
- Discuss the installation of a streetlight near the church and a second one near routers hill
- Discuss defib training and an emergency first aid day
- Discuss the possibility of a footway over the bridge at routers hill
- Update on the Jubilee celebration and budget for the event
- Update on the playground access point
- Draft letter for the allotment holders
- Discuss recent power cuts
- Consider the purchase of a map for meetings
- Update on the footpath case sent to Essex County Council.
- Update on the Risk Matrix
- Feedback on Funding Sources for Play equipment
- To consider new contractor for quarterly and annual inspections

Meeting close 21.30

Will Adshead-Grant

Clerk to the Council

09.03.2022	Monthly Meeting @ 8PM
13.04.2022	Monthly Meeting @ 8PM
04.05.2022	Annual Parish Assembly @ 8PM
11.05.2022	Monthly Meeting and AGM @ 8PM
08.06.2022	Monthly Meeting @ 8PM
14.09.2022	Monthly Meeting @ 8PM
12.10.2022	Monthly Meeting @ 8PM
09.11.2022	Monthly Meeting @ 8PM