



Clerk: W.J. Adshead-Grant

Minutes of the Meeting of the Parish Council held at Pleshey Village Hall on Wednesday 10<sup>th</sup> November 2021.

2021/554 Chairman's Welcome

Last planned meeting of the year. Cllr Mallender is moving out of the Parish and has decided to stand down at the end of this meeting. The Parish Council noted their thanks for his service.

Chair Loudfoot

Cllr Kenning, Holland, Somerville, Howeson, Mallender and Gunn

2021/555 Apologies for absence

None required

2021/556 Declarations of interests (existence and nature) regarding items on the agenda.

Cllr Howeson declared a non-pecuniary interest in Planning item- 2021/560 – as a Neighbor

Cllr Holland and Somerville declared a non-pecuniary interest due to their relationship with the Choir. Item 2021/567

2021/557 Public participation session for anyone with an interest in the Parish

(Items do not need to be on the agenda)

2 members of the public to discuss their planning application 2021/560

2021/558 Confirmation of the Minutes of the Monthly meeting on the 13<sup>th</sup> of October 2021

**Resolution** **The Minutes were confirmed.**

2021/559 Update on status of Planning Applications:

Reference	Address	Type	Status
21/01622/FUL	Park Farm Park Road Pleshey Chelmsford Essex CM3 1JA	Application	Application Refused

2021/560 Reference: 21/01859/FUL

Address: Robin Cottage Grange Road Pleshey Chelmsford

Description of works: Part single, part two storey rear extension and single storey side extensions. Construction of new detached garage and new formation of access.

**Resolution** **The Parish Council supports this application.**

2021/561 Financial Report

Bank account status: Business Account £ 23,039.39 (£19,759.01 + £3280.38 com)

Cheque Account £ 4,376.41

Total £ 27,415.80

2021/562 Payments for approval at the meeting:

05.11.2021	Handy Man	100969	£95.00	General Reserve
05.11.2021	HMRC	100970	£52.00	Paye
05.11.2021	Essex Pension Fund	100971	£127.67	Pension
05.11.2021	Clerk - November Wages	100972	£116.07	Salary & Misc.

**Resolution** **The payments were approved**

2021/563 Clerk's Report – Ongoing Actions.

- Draft amendment to the financial regulations – (2021/520)
- Clerk to Digitise the older minutes and records
- Clerk to gets quotes to digitise the book bound minutes
- The leather Bottle Asset of Community Value (March 2022)
- Clerk to contact ECC for Locality Fund £1000

2021/564 Review and agree the monthly bank reconciliation - Vice Chairman

**Resolution** **Approved based on rounding up of pence to a less than a £1 difference.**

2021/565 Report on the changes proposed for Stansted airport.

Councillor Mallender attended two briefings to cover the departures and arrivals at the airport. Departures to work on lower noise levels and use less fuel as part of a government initiative.

2021/566 Update on the Play area and equipment.

Cllr Kenning has sought indicative prices from potential suppliers and a scalable scheme would cost between 15k and 30k and the higher end of these figures was a realistic budget figure for the procurement process once funds were available.

**Resolution** **Clerk to ask Chelmsford City Council Tree officer to visit the playground to discuss the trees.**

**Resolution** **A budget of £30,000 was approved.**

**Resolution** **A contribution from Parish reserves can be made towards any future funding.**

**Resolution** **Funding sources to be investigated to establish timelines for grant requests.**

**Resolution** **Develop a 15-year plan for the play equipment to cover maintenance and replacement.**

**Resolution** **Clerk to ask Handyman to look at installing some paving slabs under the gate.**

2021/567 Request from the Choir for £120 towards Hymn Books.

**Resolution** **Approved**

2021/568 Discuss and agree a Budget for 2022 to 2023.  
A long discussion about areas of cost and expenditure with an additional £1000 added to the budget to cover additional labour costs at the playground.

**Resolution** **Budget of £9164 set for 2022-2023**

2021/569 Discuss and agree a precept for 2022 to 2023 to be placed on Chelmsford City Council.

**Resolution** **Precept of £7479 to be set for 2022 to 2023.**

**Resolution** **This is a reduction from the 2021-2022 precept of £8432. A reduction of 11%**

**Resolution £2000 to be taken from reserves to offset the budget.**

2021/570 Discuss arrangements for the Queens Platinum Jubilee

**Resolution The Parish Council agrees to support in principle a grant request in the next financial year.**

2021/571 Update on the Ecology report

**Resolution No update**

2021/572 Update on the Power Cuts and the work undertaken by UK Power Networks to prevent them.  
Works has progressed and tree works are planned. Discussion still ongoing with the landowner for the underground cabling option.  
Letters may not have reached some residents due to the postal delivery issues in Chelmsford.

2021/573 Update on the Risk Matrix

**Resolution Add risk profile to the quarterly meetings – January meeting**

2021/574 Update on County Broadband  
The works will continue into 2022

2021/575 Blocked gully in Woolmers Mead and any other highways or other issues that need to be reported.  
Noted. The Gully was reported.

**Resolution The Clerk to ask highways for a list of faults recorded in the Parish.**

2021/576 Report(s) from External authorities

**County Council Report**

**Northeast Bypass Consultation**

The Northeast Bypass consultation closes 13<sup>th</sup> Nov. Details of the application are here

<https://planning.essex.gov.uk/planningapplication.aspx?AppNo=CC/CHL/85/21>

My own parish of Great Waltham are keen to make comments about encouraging traffic to use the new route rather than via Ford End, Essex Regiment Way, or Broomfield Road and are asking for appropriate signage on the existing roads. You might want to consider something similar.

**Meeting with Highways Cabinet Member**

I have arranged for the Highways Cabinet Member to meet 5 of my 10 Parish Councils on 19<sup>th</sup> Nov (GW, LW, Chignal, Writtle and Broomfield). These five have the most queries on Highway maintenance and LHP requests submitted. The meeting will look at the gap between PC/public expectations and Highway's delivery and what can be done about it. The meeting is at 10am 19<sup>th</sup> Nov at Chignal Village Hall and will have 2 reps from each PC.

**Chelmsford Local Highways Panel (LHP)**

The latest report for all schemes can be accessed by the Chelmsford LHP website. The report is updated in the first week of each month.

<https://www.essexhighways.org/highway-schemes-and-developments/local-highway-panels/chelmsford-lhp>

The website also contains information on the types of schemes in a series of Members' Guides, including the required criteria. My approach is to take recommendations from the PC, rather than individuals, and support ones that align with the objectives and criteria of the LHP.

It should be noted that the LHP is not an enforcement agency and speeding issues, or other traffic violations, need to be reported to the police via 101 or report on line

<https://www.essex.police.uk/ro/report/>

You can also report it to SERP and ask them if they will arrange some speed traps

<https://saferessexroads.org/>

**Some City Council updates**

**Boundary Changes:**

City Council Parish Boundary change recommendations were approved to go to consultation at the City Council meeting of 22nd Sept. All residents potentially affected will get a written correspondence and invitation to comment. Others who are not directly affected (i.e., not changing parish, even if the parish is affected) can still comment via the website, but they will not be individually contacted.

### **Bin Collections**

So far bin collection has not been affected by the national HGV driver shortages.

### **Covid**

Post Covid car park income recovery is not going too well. Whilst short term retail car parks have returned to 80% of pre-Covid levels, Park & Ride and long-term commuter car parks are around 20%.

2021/577 Items for the next agenda – All

- Update on the Risk Matrix
- Feedback On Funding Sources for Play equipment
- Update on the Queens Jubilee
- Update on Power Cuts and the work of UK Power Networks
- Update on County Broadband
- Discuss the Vacancy on the Parish Council as Cllr Mallender has stood down

### **No meeting December 2021**

### **Date of Next Meeting - Wednesday 12.01.2022 @ 8PM**

09.02.2022	Monthly Meeting @ 8PM
09.03.2022	Monthly Meeting @ 8PM
13.04.2022	Monthly Meeting @ 8PM
04.05.2022	Annual Parish Assembly @ 8PM
11.05.2022	Monthly Meeting and AGM @ 8PM
08.06.2022	Monthly Meeting @ 8PM
14.09.2022	Monthly Meeting @ 8PM
12.10.2022	Monthly Meeting @ 8PM
09.11.2022	Monthly Meeting @ 8PM

Meeting Closed 21.57

W. Adshead-Grant

Clerk to the Council