

Minutes of the **Annual General Meeting** of the Parish Council held online on Wednesday, 5th May 2021 following the Parish Annual Meeting .

**Annual General Meeting**

2021/445 Election of Chairman

**Resolution** **No Chairman was elected . Cllr Mallender remains as Chairman**

2021/446 Declaration of acceptance of office by Chairman

**Resolution** **Defer until next meeting as no one was elected.**

2021/447 Appointment of Vice Chairman

**Resolution** **Cllr Loudfoot elected .**

2021/448 Appointments to Sub-Committees and outside bodies

Village Hall Cllr Haigh

Emergency Planning Cllr Loudfoot

Footpaths Cllr Holland

Public Transport Cllr Kenning

Parish Magazine Cllt Kenning

Allotments Cllr Gunn

Essex Association of Local Councils Cllr Loudfoot

Council for the Protection of Rural England Cllr Mallender

Essex Local History Recorder Cllr Howeson

Health Cllr Loudfoot

Planning (3 nominees) Cllr Mallender , Loudfoot , (Vacancy)

Playground Cllr Kenning

2021/449 Re-Appointment of Internal Auditor - M.Howard

**Resolution** **Approved**

2021/450 Review and approval of Standing Orders

**Resolution** **Approved**

2021/451 Review and approval of Financial Regulations

**Resolution** **Approved**

2021/452 Review and approval of Asset Register

**Resolution** **Approved**

2021/453 Confirm Membership of the EALC and NALC

**Resolution** **Confirmed**

2021/454 Confirm Membership of the RCCE and pay the subscription when it falls due

**Resolution** **Confirmed**

2021/455 Review and approve the risk register

**Resolution** **Approved and review a new format in June**

2021/456 Review of the Councils complaints Policy

**Resolution** **Approved**

2021/457 Review the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.

**Resolution** **Approved**

2021/458 Review the Councils Policy for dealing with press / Media. Update with Pleshey Parish News -

**Resolution** **Approved**

2021/459 Review the Council's employment policies and procedures

**Resolution** **Approved**

2021/460 Review the councils expenditure incurred under S.137 of the Local Government Act 1972

**Resolution** **Note the £30 spent on a wreath.**

2021/461 Planing

1. Reference: 21/00788/FUL

Address: The Folly The Street Pleshey Chelmsford

Description of works: Construction of an outdoor swimming pool.

**Resolution: The Parish Council has No Comment**

2021/462 Payments

Essex Pension Fund	100937	£130.35
HMRC	100938	£50.40
Clerk Wages & Expenses	100939	£123.57

**Resolution** **The Payment were approved**

2021/463 Items for the next agenda

- Recording and advising applicants when Parish Planning applications are in front of the Council
- Review risk Matrix
- Allotment rents
- Table Tennis hardstanding

Meeting Close 21:26

Will Adshead-Grant

Clerk to the Council