



**Clerk: W.J.Adshead-Grant**

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Posted Date: Thursday 3rd June 2021

You are summoned to attend the Meeting of the Parish Council to be held AT Pleshey Village Hall on Wednesday 9th June 2021 at 8pm to transact the following business :

*Will Adshead-Grant*

Clerk to the Council.

Members of the public and press are welcome to attend, and may ask questions at the Public open session or when invited to do so by the Chairman, but may not speak or take part in the meeting at any other time.

### **Agenda**

- 2021/464 Elect a Parish Chairman
- 2021/465 Sign the declaration of office
- 2021/466 Elect a Vice-chairman
- 2021/467 Chairman's Welcome
- 2021/468 Apologies
- 2021/469 Declarations of interests (existence and nature) with regard to items on the agenda.
- 2021/470 Public participation session for anyone with an interest in the Parish  
( Items do not need to be on the agenda)
- 2021/471 Confirmation of the Minutes of the Monthly meeting on the 5th May 2021
- 2021/472 Report from Essex County Council - Cllr Mike Steel
- 2021/473 Report from Chelmsford City Council - Cllr Nicolette Chambers
- 2021/474 Update on status of Planning Applications:
- 2021/475 New Planning Applications

1. **Application Number 21/00203/FUL**

Address Park Farm, Park Road, Pleshey, Chelmsford, Essex, CM3 1JA

Proposal Change of use of an agricultural barn to storage and distribution of small vehicle plant (Class Use B8).

2. **Reference: 21/05558/CAT**

Address: 3 Woolmers Mead Pleshey Chelmsford Essex

Description of works: Leyland Cypress (Leylandii) - (Labelled Tree No 1 on site plan) - Front Garden - Fell - Reason - Afraid that the roots will do damage to the sewage pipe, will instead plant something that will not become a problem while allowing access through the gate.

3. **Reference: 21/01004/FUL**

Address: Pleshey Grange Grange Road Pleshey Chelmsford

Description of works: 3 car detached garage with second floor home office

2021/476 Financial Report

**Bank account status: Business Account**

£ 22,844.19 ( £17,013.13 + £5831.06 com)

Cheque Account

£ 5,977.48

Total £28,821.67

2021/477 Payments for approval at the meeting:

Bill for Repairs at Playground	100940	£80.00	Open Spaces
Clerk - Phone Box parts	100941	£964.28	Community Fund
Clerk - Timber parts	100942	£486.00	Community Fund
HMRC	100943	£50.00	PAYE
Clerk - wages and expenses	100944	£197.59	Salary & Misc
Essex Pension Fund	100945	£120.35	Pension
Zurich Insurance	100946	£666.58	Insurance
Rospa	100947	£103.20	Rospa

Total £2668.00

2021/478 Clerk's Report.

- E-Mail list for the Parish - third party providers
- Annual Accounts with Internal Auditor
- Handyman Repairs

2021/479 Review and agree the monthly bank reconciliation - Vice Chairman

2021/480 Update on the gate at the play area - Cllr Kenning

2021/481 Power Cuts - Uk Power Networks for an update on the works - Cllr Loudfoot

2021/482 Update on work undertaken by the Handyman and planned over the summer recess

2021/483 Discuss a policy for recording and advising applicants when Parish Planning applications are in front of the Council

2021/484 Review a new version of the risk Matrix

2021/485 Allotment rents

2021/486 Has the Table Tennis hardstanding been installed ?

2021/487 Update on the Clerk's annual appraisal - Chairman Current Spinal point 13 - rising to Sp 14 - Increase of 24p per hour - Impact of £49.92 per annum

2021/488 Clarify the process for the phone box book swop and storage

2021/489 Discuss an Ecology report for the Parish - Cllr Kenning

2021/490 Playground Inspection report and potential actions - Clerk

2021/491 Discuss the proposals for Longfield Solar Farm

2021/492 Discuss the proposal for Areas for tree planting in Pleshey

2021/493 IT update for the Clerk - Current unit no longer supported

2021/494 Request for £1050 for football goals at the Village Hall

2021/495 Items for the next agenda - All

**Date of Next Meeting - Wednesday 08.09.2021.**

13.10 , 10.11