

Minutes of the **Annual General Meeting** of the Parish Council held online on Wednesday, 5th May 2021 following the Parish Annual Meeting .

Annual General Meeting

2021/445 Election of Chairman

Resolution **No Chairman was elected . Cllr Mallender remains as Chairman**

2021/446 Declaration of acceptance of office by Chairman

Resolution **Defer until next meeting as no one was elected.**

2021/447 Appointment of Vice Chairman

Resolution **Cllr Loudfoot elected .**

2021/448 Appointments to Sub-Committees and outside bodies

Village Hall	Cllr Haigh
Emergency Planning	Cllr Loudfoot
Footpaths	Cllr Holland
Public Transport	Cllr Kenning
Parish Magazine	Cllt Kenning
Allotments	Cllr Gunn
Essex Association of Local Councils	Cllr Loudfoot
Council for the Protection of Rural England	Cllr Mallender
Essex Local History Recorder	Cllr Howeson
Health	Cllr Loudfoot
Planning (3 nominees)	Cllr Mallender , Loudfoot
Playground	Cllr Kenning

2021/449 Re-Appointment of Internal Auditor - M.Howard

Resolution **Approved**

2021/450 Review and approval of Standing Orders

Resolution **Approved**

2021/451 Review and approval of Financial Regulations

Resolution **Approved**

2021/452 Review and approval of Asset Register

Resolution **Approved**

2021/453 Confirm Membership of the EALC and NALC

Resolution **Confirmed**

2021/454 Confirm Membership of the RCCE and pay the subscription when it falls due

Resolution **Confirmed**

2021/455 Review and approve the risk register

Resolution **Approved and review a new format in June**

2021/456 Review of the Councils complaints Policy

Resolution **Approved**

2021/457 Review the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.

Resolution **Approved**

2021/458 Review the Councils Policy for dealing with press / Media. Update with Pleshey Parish News -

Resolution **Approved**

2021/459 Review the Council's employment policies and procedures

Resolution **Approved**

2021/460 Review the councils expenditure incurred under S.137 of the Local Government Act 1972

Resolution **Note the £30 spent on a wreath.**

2021/461 Planing

1. Reference: 21/00788/FUL

Address: The Folly The Street Pleshey Chelmsford

Description of works: Construction of an outdoor swimming pool.

Resolution: The Parish Council has No Comment

2021/462 Payments

Essex Pension Fund	100937	£130.35
HMRC	100938	£50.40
Clerk Wages & Expenses	100939	£123.57

Resolution **The Payment were approved**

2021/463 Items for the next agenda

- Recording and advising applicants when Parish Planning applications are in front of the Council
- Review risk Matrix
- Allotment rents
- Table Tennis hardstanding

Meeting Close 21:26

Will Adshead-Grant

Clerk to the Council