



Clerk: **W.J.Adshead-Grant**

The minutes of the Meeting of the Parish Council held on Wednesday 28th of April 2021 at 8pm

2021/412 Chairman's Welcome

Thanks to all involved in the litter pick quite a significant amount of litter was collected.

Chair Mallender

Cllrs Loudfoot, Haigh, Gunn, Howeson and Holland

2021/413 Apologies

Cllr Kenning

2021/414 Declarations of interests (existence and nature) with regard to items on the agenda.

2012/420 - item 2 - Cllr Mallender - Neighbour

2021/415 Public participation session for anyone with an interest in the Parish

None present

2021/416 Confirmation of the Minutes of the Monthly meeting on the 10th March 2021

**Resolution Confirmation of the minutes**

2021/417 Report from Essex County Council - Cllr John Aldridge

A Covid letter delivered to every household in the Parish from the County Council.

County Council are still taking laptops that are reasonably modern - they can be dropped off at libraries.

Chelmer Valley Park and ride reopens 17th May 2021. No new work at the Army & Navy for 3 years. Tindell square will be more pedestrianised. Home to school transport is under review and is likely to switch to Taxis.

John is retiring after 16 years service.- A vote of thanks for his help in resolving issues of interest for the Parish Council.

2021/418 Report from Chelmsford City Council - Cllr Nicolette Chambers

Apologies were received from Nicolette. The Council is currently under purdah due to the elections next week.

2021/419 Update on status of Planning Applications:

<a href="#">Reference</a>	<a href="#">Address</a>	<a href="#">Status</a>
20/01978/FUL	Park Barn Park Road Pleshey Chelmsford Essex CM3 1JA	Application Permitted
20/01977/FUL	Park Barn Park Road Pleshey Chelmsford CM3 1JA	Application Permitted
21/05513/CAT	The Stables The Street Pleshey Chelmsford CM3 1HE	No Objection
21/00159/FUL	Great Stone Bury Road Pleshey Chelmsford CM3 1HB	Application Permitted
21/00224/FUL	Pleshey Grange Grange Road Pleshey Chelmsford Essex CM3 1HZ	Application Permitted

2021/420 New Planning Applications

1. **Reference: 21/00203/FUL**

Address: Park Farm Park Road Pleshey Chelmsford

Description of works: Change of use of an agricultural barn to storage and distribution of small vehicle plant (Class Use B8).

**Resolution: The Parish Council does not support this application without a formal traffic impact review being carried out by Essex Highways. Park road is a single track grade 2 protected lane that is being asked to support what may be a significant increase in traffic in both size and volume. Approval of this proposal is inconsistent with current planning policy regarding protected lanes.**

2. **Reference : 21/00274/FUL**

Address: The Barn Back Lane Pleshey Chelmsford

Description of works: Conversion of cart lodge to gym and incidental living accommodation. Raising of roof height and addition of 6 roof windows.

**Resolution: The Parish Council support this application**

2021/421 Financial Report

Bank account status: Business Account £ 22,844.19 ( £17,013.13 + £5831.06 com)

Cheque Account £ 3,876.98

Total £26,721.17

2021/422 Payments for approval at the meeting:

Grass Cutting	100930	£450.00	Viewing Area
DM Payroll	100931	£120.00	Salary and Handyman Cost
Essex Pension Fund	100932	£126.46	Pension
HMRC	100933	£50.00	PAYE
Clerk Wages Expenses	100934	£123.97	Salary & Misc

Bill from J.Buckley	100935	£112.50	Handyman
Clerk Expenses -wood	100936	£33.25	Open Spaces

**Resolution: The Payments were approved.**

2021/423 Clerk's Report.

- EMail list for the Parish - third party providers - no progress on this item.
- Handyman status on planned work eg Playground entrance aggregate, Viewing area gate (estimate £50), telephone box shelves (estimate £70) ,

2021/424 Review and agree the monthly bank reconciliation

**Resolution Agreed.**

2021/425 Update on the gate at the play area

There have been discussions with Pleshey Forge on alternatives that will be costed out for the next meeting.

**Resolution Defer to the next meeting.**

2021/426 Water Pumps - Ownership - Administration and Trusts information - Feedback from the readers of Pleshey Parish News - Cllr Kenning and the Clerk.

**Resolution Close the item as no additional information is found.**

2021/427 Power Cuts - Uk Power Networks for an update on the works .  
Presentation shown of work to date. A larger update will be shared next month.

**Resolution** **Update next month**

2021/428 Update on planned countryside shooting pursuits.

**Resolution** **Clerk to write to another landowner to report residents concerns of shooting in the area behind woolmers mead and park farm - most weekends.**

2021/429 Update on lost footpaths within the Parish.

Discussion on a footpath that was open in the 1960's - however it was unlikely to be a public right of way. A note was put in the Parish news - no response . There is no clear benefit to the community.

**Resolution** **Close the item as no additional information available.**

2021/430 Update on the Clerk's annual appraisal - Chairman

**Resolution** **Agree a date with the Clerk**

2021/431 Future use of Phone Box - Book Swop / Food Bank.

**Resolution** **The Phone box to be used for Book swop and tourist information point**

2021/432 Consideration of quote for the maintenance of the viewing area .

**Resolution** **Accept the new contractor annual rate of £500 for the year.**

**Resolution** **Clerk to discuss with Essex County Council**

2021/433 Discuss the annual Parish meeting and how this may be held as online meetings are no longer supported by legislation after Friday 7th May 2021.

**Resolution** **Hold the Annual Parish Meeting and then the Parish Council AGM on Wednesday 5th May starting at 8pm online using Zoom.**

2021/434 Is the PC the appropriate body to look after village archive materials.

**Resolution** **Suggest that any records are moved to the archive in Essex Records office**

2021/435 Review the 2020-2021 Parish Accounts and the final position of the accounts.

**Resolution** **£1120.63 - Underspend due to the Covid restrictions for the previous year.**

2021/436 The Parish Council meets the eligibility criteria to declare itself an exempt authority for 2018/2019 (Income and Expenditure is < £25,000 , No Issues raised by the external auditors and the Parish Council is over 3 years old)

**Resolution** **The Parish Council declared themselves exempt.**

2021/437 To confirm and sign the Annual Governance Statement which forms section 12 of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31<sup>st</sup> March 2021.

**Resolution** **The Parish Council confirmed the governance statement.**

2021/438 To adopt the Annual Accounts for the year ended 31<sup>st</sup> March 2021 – and to sign the Annual Return for the year ended 31<sup>st</sup> March 2021

**Resolution** **The Parish Council voted unanimously to adopt the annual accounts**

2021/439 Discuss an Ecology report for the Parish - Cllr Kenning

**Resolution** **Defer until the next meeting.**

2021/440 Playground Inspection report .

**Resolution** **Defer to the next meeting.**

2021/441 Scramble bikes on the bridleway -all  
The Parish Council does not have powers in this area.  
**Resolution** **The Parish Council encourages reporting of all incidents to the Police via 101 on each occasion.**  
**Resolution** **Chair to draft an article for Pleshey Parish News to provide clarification of the law regarding motor vehicles on footpaths and bridleways.**

2021/442 Discuss feedback on the condition of footpaths around the Parish and areas highlighted in recent emails.

**Resolution** **Clerk to write to the landowner concerning the condition of Croft lane.**

2021/443 Discuss the Annual insurance quote of £666.58 - (Includes £71.42 of premium tax)

**Resolution** **The Insurance quote is Approved**

**Resolution** **Test the market next year 2022-2023**

2021/444 Items for the next agenda - All

- Clarify the process for the book swop and storage
- Playground Inspection report .
- Discuss an Ecology report for the Parish - Cllr Kenning
- Update on the Clerk's annual appraisal - Chairman
  
- Update on planned countryside shooting pursuits
  
- Power Cuts - Uk Power Networks for an update on the works
- Update on the gate at the play area
  
- Update on work undertaken by the Handyman

**Date of Next Meeting - Wednesday 09.06.2021 - Face to Face Location to be confirmed .**

8.09 , 13.10 , 10.11