



**PLESHEY PARISH COUNCIL**  
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<http://www.e-voice.org.uk/pleshey-parish-council>

Chair            J. Mallender  
Vice- Chair     D. Loudfoot

Clerk: W.J.Adshead-Grant

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Minutes of the Meeting of the Parish Council held on Wednesday 14th October 2020

2020/288            Chairman's Welcome

The Chairman confirmed the purchase of a wreath..The Pleshey Community Development Trust is running. Footpath 16 submission has been completed and registered with Essex County Council.

Chair            Cllr Mallender

Cllrs            Kenning, Holland, Howeson, Haigh, Gunn and Loudfoot.

2020/289            Apologies

None

2020/290            Declarations of interests (existence and nature) with regard to items on the agenda.

Planning item4 - Cllr Kenning - 20/05612/CAT Tree was planted by the Kenning family.

2020/291            Public participation session for anyone with an interest in the Parish

( Items do not need to be on the agenda)

No members of the public were in attendance

2020/292            Update on status of Planning Applications:

Reference	Address	Status
20/01233/FUL	Lodge Farm The Street Pleshey Chelmsford Essex	Application Permitted
20/01105/FUL	The Stables The Street Pleshey Chelmsford CM3 1HE	Application Permitted
20/01106/LBC	The Stables The Street Pleshey Chelmsford CM3 1HE	Application Permitted
20/01060/LBC	The Folly The Street Pleshey Chelmsford CM3 1HE	Application Permitted
20/01107/FUL	1 - 2 Garden Cottages The Street Pleshey Chelmsford CM3 1HE	Application Permitted

20/00066/CUPA Q	Barn North Of Bury Farm Bury Road Pleshey Chelmsford	Prior Approval Required
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1. Reference: 20/01434/LBC

Address: Penny Cottage The Street Pleshey Chelmsford

Description of works: Internal alterations including the re-positioning of staircase

**Resolution** **The Parish Council supports this planning application and have no reservations**

2. Reference: 20/01410/CUPAR

Address: Park Farm Park Road Pleshey Chelmsford

Description of works: Determination as to whether the prior approval of the local planning authority is required for the proposed change of use from agricultural buildings to flexible use (Class Use A1, A2, A3, B1, B8, C1, D2).

**Resolution** **The Parish Council requests prior approval of the planning application. The Parish Council has concerns on the impact on this area that is completely domestic with the exception of the Farm**

3. Reference: 20/05595/CAT

Address: Butlers The Street Pleshey Chelmsford

Description of works:

- 1 - Horse Chestnut - Fell. Reason: diseased and in danger of falling onto Back Lane
- 2 - Sycamore - reduced by 6m. Reason: overhanging ditch
- 3 - Walnut - prune back to trunk by 6m.
- 4 - Catalpa - Fell. Reason: growing inside Walnut and overhanging shed. Proposed replanting in location of (1) Horse Chestnut
- 5 - Prunus - Reduce overhanging branches by 4m. Reason: overhanging Back Lane
- 6 - Flowering Cherry - Reduce by 5m. Reason: Overhanging Back Lane
- 7 - Sycamore - Reduce reduce by 5m. Reason: overhanging Back Lane
- 8 - Cherry - reduce overhanging branches by 5m, prune by 3m. Reason: overhanging Back Lane
- 9 - Oak - Reduce by 5m. Reason: overhanging Back Lane/The Street
- 10 - Chestnut - reduce by 4m. Reason: overhanging The Street

**Resolution** **The Parish Council support this application**

4. Reference: 20/05612/CAT

Address: Holy Trinity Church The Street Pleshey Chelmsford

Description of works: Cherry - Fell - Reason: Tree is dead and potentially dangerous.

**Resolution**      **The Parish Council supports this application.**

2020/293              Confirmation of the Minutes of the Monthly meeting on the 7th September 2020

**Resolution**      **The Minutes were confirmed.**

2020/294              Confirmation of the Minutes for the Extraordinary meeting on the 20th July 2020

**Resolution**      **The Minutes were confirmed.**

2020/295              Report from Essex County Council

Cllr Aldridge reported that County elections will be run in 2021. Planning white paper - Pleshey is unlikely to be affected. The Local Government white paper has been delayed until Spring 2021. A Leaflet on covid-19 risk levels to be issued via media channels to each household.

E-Scooters - County are considering an application to Chelmsford City area..

2020/296              Report from Chelmsford City Council

Apologies were given

2020/297              Financial Report

Bank account status:      Reserve Account              £ 22,843.05 ( £17011.99 + £5831.06 com)

Cheque Account                                      £ 6,404.55

Income              ½ Precept payment              £3753

   Interest                              £3.16

Total £29,247.60

2020/298              Payments for approval at the meeting:

<b><u>Payments from Cash Book 2020-21</u></b>				
<b>Date</b>	<b>Details</b>	<b>Chq</b>	<b>Total</b>	<b>Budget Header</b>
06.10.20	clerks wages	100882	£148.53	Salary
06.10.20	M.howard - audit 2018 to 2019	100883	£125.00	Audit
06.10.20	M.howard - audit 2019 to 2020	100884	£150.00	Audit
06.10.20	rcce	100885	£52.80	Subscription
06.10.20	hmrc	100886	£46.80	Paye
06.10.20	essex pension fund	100887	£123.72	Pension

			<b>£646.85</b>
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**Resolution: The Payments were approved**

- 2020/299 Clerk's Report.
- Update on Councillor Details - posted on the noticeboard and attached to the website
  - Updating parts of the website
  - Update on handyman provision

2020/300 Review and agree the monthly bank reconciliation

**Resolution** **Review after the meeting**

**Post Meeting** **The difference of £1.00 is within acceptable limits**

2020/301 Report on the Playground Gate from Pleshey Forge  
Pleshey Forge will lower the gate without charge as part of their long term commitment to the Village.

2020/302 Update on application for ECC Locality Fund  
Application for £350 for the RCCE housing needs survey has been agreed.

**Resolution** **The Parish Council thanked Cllr Aldridge for his fast response.**

Additional applications would be considered with match funding within this financial year.

2020/303 Central Government Consultation on Local Government  
The Central government review has been delayed until spring 2021

2020/304 Review of the Annual Risk Assessment

**Resolution** **Defer to the next meeting to enable councillors to review.**

2020/305 Review of the Asset List and change to replacement costs

**Resolution** **Defer until next meeting so the Clerk can update with replacement costs**

2020/306 Dog Waste and Bins

Increase in dog fouling on public footpaths may be in part due to the covid-19 pandemic and increased members of the public visiting . An article was placed in the Pleshey Parish News.

**Resolution** **The result of the referendum in 2016 on this item was noted .The Parish did not want any dog waste bins. Dog Owners need to take responsibility.**

**Resolution** **Clerk to discuss with Chelmsford City Council Dog Warden the availability of suitable notices.**

2020/307 The Litter bin on Back Lane.

Litter bin by the bus stop in back lane is being used for dog waste.

**Resolution** **Handyman to remove the bin and dispose of it**

2020/308 Update on Clerks Appraisal

The Chairman and the Clerk had a phone appraisal . The Clerk's level of knowledge is appreciated through his three Clerkships. Clerk moves up one spinal column

2020/309 Budget review 2021 - 2022

A lengthy debate on the prepared budget and discussions on the high level of reserve.

**Resolution** **Budget agreed at £8432 and increase of £926 - Increase of 12%**

**Resolution** **List of projects agreed for 2021-2022 to be listed and reported on separately with a focus on refurbishing the assets which are predominantly play equipment.**

2020/310 Set a precept for 2021 and impact on band D household.

**Resolution** **To maintain the precept at the same level as the previous year the sum £926 to be taken from reserve to offset the increase.**

**Resolution** **Impact on a band D is estimated to be £0 and the average charge to remain at £53.86 just over £1 per week for the precept.**

2020/311 Housing Needs Survey .

**Resolution** **Agree in Principle subject to agreement on the actual questions**

**Resolution** **Cllr Kenning & Cllr Loudfoot & Cllr Haigh to work with RCCE to develop the questionnaire and report back to the Council.**

2020/312 Plan for 2021 Parish Guide - electronic or paper copies and updates.

**Resolution** **Annual update of the guide and downloadable edition from the website.**

**Resolution** **Hardcopy Print every other year to be distributed**

**Resolution** **Consider creating an email distribution list for the parish using a third party**

2020/313 Should we merge the reserves so that they can be reallocated to projects.

**Resolution** **Leave the reserves as they currently are.**

2020/314 Items for the next agenda - All

- Ideas for the use of the telephone box
- The Asset List - update values

- Review the repairs on the play areas
- Discuss with Essex Highways the policy on diversions on narrow roads.
- Housing needs survey
- Clerk Report - Email - software
- Allotment notices
- Request ECC to replace the fence / gate at the viewing point.

Meeting Closed 22:22

Will Adshead-Grant

Clerk to the Council

**Date of Next Meeting - Wednesday 11th November 2020 at 8pm**

**No meeting in December 2020**