



## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

Pleshey Parish Council

County area (local councils and parish meetings only):

Essex

Financial year ending 31 March 20xx

Prepared by (Name and Role):

W ADShhead-Grant RFO

Date:

27/5/20

### Balance per bank statements as at 31/3/20:

Current Account

account 1

Savings Account

account 2

1211

22834

£

£

[add more accounts if necessary]

24,045.0

Petty cash float (if applicable)

Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)

Cheque 100901

item 1

Cheque 100903

item 2

(15.00)

(137.02)

[add more lines if necessary]

(152.02)

Add: any un-banked cash as at 31/3/xx

Net balances as at 31/3/20 (Box 8)

23,893.0





**Ploshoy Parish Council**

**Receipts 2019-2020**

<b>RECEIPTS</b>									
<b>Date</b>	<b>Details</b>	<b>Precept</b>	<b>Grants</b>	<b>Interest</b>	<b>Parks &amp; Open Spaces</b>	<b>CIL</b>	<b>VAT</b>	<b>TOTAL</b>	
17/04/19	Precept - 359819	<b>£3,753.00</b>						£3,753.00	
08.05.19	Cil					£1,561.43		£1,561.43	
03.06.19	Interest			<b>£2.95</b>				£2.95	
09.08.2019	Deposit		£500.00					£503.00	
26.092019	Precept - 359819	£3,753.00			£3.00			£3,753.00	
02.09.19	Interest			£2.95				£2.95	
28.10.19	allotments				£17.50			£17.50	
02.12.19	Interest			£2.92				£2.92	
2.0302	Interest			£2.70				£2.70	
27.03.20	Essex County Council				£475.00			£475.00	
	<b>Total</b>	<b>£7,506.00</b>	<b>£500.00</b>	<b>£11.52</b>	<b>£495.50</b>	<b>£1,561.43</b>	<b>£0.00</b>	<b>£10,074.45</b>	

<b>Pleshey Parish Council</b>	<b>Qty</b>	<b>Asset Register</b>	
Street Furniture	2	Park Benches @ Viewing Point	£2,098.00
	1	Bench by the Noticeboard	£500.00
	1	Bench / Table at the GJPA	£400.00
	1	Phonebox	£1.00
	1	GJPA Fencing	£2,970.00
	6	Garden Tubs	£285.00
	1	Noticeboard ( Main Street)	£599
	2	Defribullator and cabinets	£4,757.10
	1	Noticeboard ( Allotments)	£453
<b>Playground Equipment</b>	1	Stainless Steel Slide	£2,187.10
	2	Log frame Swings	£912.78
	1	Swingbridge	£838.81
	4	Timber swings	£2,967.44
	1	Multi Play unit (castle)	£13,875.50
	1	Inclusive Orbit	£4356
	1	Gravity Bowl	£1,065.00
	1	Spinner	£1,353.00
	1	Sea Horse Seesaw	£1,437.00
	1	Activity Trail	£4,439.83
	1	Spring Horse	£543.00
	1	Rocking Horse with bonded mulch surface	£8,240.00
		mulch surfacing	£5,869.00
			<b>£54,739.56</b>

**Pleshey Parish Council****Payments from Cashbook 2019-20**

Date	Details	chq no	General Total	Cheque cashed
15.04.2019	Clerks wages and expenses	100807	£197.30	y
15.04.2019	HMRC	100808	£36.60	y
15.04.2019	Essex Pension Fund	100809	£53.76	y
15.04.2019	EALC	100810	£90.61	y
15.04.2019	DM Payroll	100811	£67.00	y
15.04.2019	MG Howard - Auditor	100812	£125.00	y
08.05.2019	Furnitutubes	100813	£990.00	y
08.05.2019	Zurich Municipal	100814	£603.67	y
08.05.2019	CCC - Allotments	100815	£3.95	y
08.05.2019	Clerks wages and expenses	100816	£114.53	y
08.05.2019	Essex Pension Fund	100817	£120.61	y
08.05.2019	HMRC	100818	£36.80	y
08.05.2019	Pleshey tree services	100819	£96.00	y
06/06/2019	J.Buckley	100820	£52.50	y
06.06.2019	Playsafety ltd	100821	£103.20	y
06.06.2019	Clerks wages and expenses	100822	£189.36	y
18.06.2019	Essex Pension Fund	100823	£120.61	y
18.06.2019	hmrc	100824	£46.40	y
11.09.2019	Clerks wages and expenses	100825	£104.93	y
11.09.2019	Gunn & Co.	100826	£167.40	y
11.09.2019	Essex Pension Fund	100827	£120.61	y
11.09.2019	hmrc	100828	£46.40	y
11.09.2019	J.Buckley	100829	£30.00	y
11.09.2019	Clerks wages and expenses	100830	£104.93	y
11.09.2019	clerk - July Pension	100831	£120.61	y
11.09.2019	chelmsford city council	100832	£77.00	y
11.09.2019	hmrc	100833	£46.40	y
<b>11.09.2019</b>	<b>offsite digital</b>	<b>100834</b>	<b>£41.80</b>	<b>y</b>
05.10.19	Playquip ltd	100835	£2,192.94	y
05.10.19	Pleshey Forge	100836	£2,970.00	y
05.10.19	Essex Pension Fund	100837	£120.61	y
05.10.19	Clerks wages and expenses	100838	£104.93	y
05.10.19	HMRC	100839	£46.40	y
05.10.19	Pleshey Circle	100840	£100.00	y
06.10.19	handyman invoice	100841	£269.10	y
10.11.19	HMRC	100842	£46.40	y
10.11.19	HMRC	100843	£46.40	y
10.11.19	clerk wages	100844	£104.93	y
10.11.19	Essex Pension Fund	100845	£120.61	y
10.11.19	clerk wages	100846	£104.93	y
10.11.19	Essex Pension Fund	100847	£120.61	y
10.11.19	handyman invoice	100848	£223.74	y
10.11.19	clerk expenses	100849	£86.11	y
10.11.19	grit wolmers hey	100850	£91.34	y
10.11.19	Essex Pension Fund	100851	£120.61	y
11.11.19	house of retreat	100852	£21.46	y
23.11.19	Royal british legion	100853	£35.00	y
7.1.20	Essex County Council	100854	£350.00	y
7.1.20	Clerk	100855	£104.93	y

<b>Pleshey Parish Council</b>				
<b>Payments from Cashbook 2019-20</b>				
<b>Date</b>	<b>Details</b>	<b>chq</b>	<b>General</b>	<b>Cheque cashed</b>
7.1.20	HMRC	100856	£46.40	y
7.1.20	Essex Pension Fund	100857	£120.61	y
7.1.20	HMRC	100858	£46.40	y
7.1.20	Clerk	100859	£104.93	y
7.1.20	The Hundred Parish Society	100860	£10.00	y
7.1.20	Pleshey Village Hall	100861	£144.00	y
09.02.20	Hmrc	100862	£46.40	y
09.02.20	essex pension fund	100863	£120.61	y
09.02.20	Clerk	100864	£104.93	y
11.03.2020	Pleshey Parish News	100901	£15.00	NO
11.03.2020	cancel	100902		cancel
11.03.2020	G.Pearson	100903	£137.02	NO
11.03.2020	Essex Pension Fund	100904	£120.61	y
11.03.2020	HMRC	100905	£46.40	y
11.03.2020	Clerk	100906	£120.65	y
	Totals		£12,472.99	