Explanation of variances – pro forma Name of smaller authority: Pleashey Parish Council

County area (local councils ar Es

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• a breakCown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

| | 2018/19 £ | 2019/20 £ | Variance 1 | Variance % | 2019/20 Variance Variance Required? | Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES | Explanation from smaller authority (must include narrative and supporting figures) |
|---|--------------|--------------|------------|---------------|-------------------------------------|---|--|
| Balances Brought Forward | 15,929 | 26,292 | | | | Explanation of % variance from PY opening belance not required - Balance brought forward agrees | |
| 2 Precept or Rates and Levies | 7,480 | 7,506 | 26 | 0.35% | NO | | |
| 3 Total Other Receipts | 10,604 | 2,568 | -8,036 | 75.78% | YES | | A grant was recieved in 2017-2018 of 7500 from EALC for a Handyman. This was a three year grant paid in a single payment. Another Grant was received for £250 from Stansted Transit. |
| 4 Staff Costs | 3,822 | 3,801 | -21 | 0.55% | NO | | |
| 5 Loan Interest/Capital Repayment | 0 | 0 | 0 | 0.00% | NO | | |
| 6 All Other Payments | 3,898 | 8,672 | 4,773 | 4,773 122.42% | YES | | A Bench was purchased for £990 from Funnituretubes. Play equipment manitenance of £2192.94 and a new fence at the playground for £2970 from Pleshey Forge. |
| 7 Balances Carried Forward | 26,292 | 23,893 | | | Ϋ́ES | ARRANGE EXPLANATION NOT REGUIRED TAB EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES | |
| 8 Total Cash and Short Term Investments | 26,292 | 23,893 | | | | ARIANCE EXPLANATION NOT REQUIRED | |
| 9 Total Fixed Assets plus Other Long Term Investments a | 51,163 | 54,740 | 3,577 | 6.99% | NO | | |
| 10 Total Borrowings | 0 | 0 | 0 | 0.00% | NO O | | |
| Rounding errors of up to £2 are tolerable | olerable | | | | | | |
| Variances of £200 or less are tolerable | erable | | | | | | |

Bank reconciliation - pro forma

This reconciliation should include <u>all</u> bank and building society accounts, including short term investment accounts. It <u>must</u> agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

| Name of smaller authority: | Pleshey Parish Council | |
|--|---|----------|
| County area (local councils and parish meetings only): | neetings only): | |
| Financial year ending 31 March 20xx | | |
| Prepared by (Name and Role): | WADshead-Grant RFO | |
| Date: | 27/5/20 | |
| | | th th |
| Balance per bank statements as at 31/3/20: | 1/3/20: | |
| Current Account | account 1 | 1211 |
| Savings Account | account 2 | 22834 |
| [add more accounts if necessary] | | |
| | | |
| | | 24,045.0 |
| Petty cash float (if applicable) | | • |
| Less: any unpresented cheques as at 3 | Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers) | |
| Cheque 100903 | item 2 | (137.02) |
| [add more lines if necessary] | | |
| | | (152 02) |
| Add: any un-banked cash as at 31/3/xx | | |
| | | |
| | | |
| Net balances as at 31/3/20 (Box 8) | | 23,893.0 |

| Explanation for 'high' reserves | erves | | |
|--|----------|---------------------------------|--|
| | | | |
| (Please complete the highlighted boxes.) | boxes.) | | |
| Box 7 is more than twice Box 2 bo | ecause t | ne author | Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: |
| | | | |
| | | m | h |
| Earmarked reserves: | | | |
| 1 year business rese | 7500 | | |
| Handyman Grant | 6810 | | |
| Community Account | 5831 | | |
| Reserve 4 | | | |
| Reserve 5 | | | |
| Reserve 6 | | | |
| Reserve 7 | | | |
| | | 20141 | |
| General reserve | 3752 | the result of the second second | |
| | | 3752 | |
| Total reserves (must agree to Box 7) | × 7) | | 23893 |

| Plesney Parish Council | | | The second secon | Annual annual contra | The part of the second of the |
|--|--|--------|--|----------------------|---|
| Balance per Bank statements as at 27th March 2020 | adhean initial the getting terminal according to the continue of the continue | | | | |
| Details | And consequences of the property of the proper | | כיין | | מיו |
| Business Account 20 19 95 a/c 90097578 | | | A Committee of the Comm | ب س | ,211.00 |
| Community Account 20 19 95 a/c 00599697 | | | | £22 | ,834.00 |
| | | | | מא | 24,045 |
| (Less) Unpresented Cheques | C/N | | | | |
| | 100901 | | £15.00 | 140 | 15.00 |
| Type 1 Aggregate | 100903 | | £137.02 | 140 | 137.02 |
| | | T | | | |
| | ** | 1 | | | 220,000 |
| Add any unbanked cash at 31st March 2019 | | | | מא | 1 |
| | | | | | |
| Total Cash and short term investment (Box 8) 2018/2019 | | | | 43 | 23,893 |
| Cash Book | | | | | |
| Opening Balance - Box 8 (2018/2019) | | 140 | 26,292 | | |
| Add reciepts for the year | | 75 | 10,074 | | |
| Less payments in the year | | 140 | 12,473 | | |
| Closing Balance per Cash Book | | 140 | 23,893 | | |
| | | T | | | |
| Invoiced Not recieved (subtracted from receipts) | | | 0 | | |
| | | \top | | | |
| | | | | | |
| | | + | | מון | 0 |

| | 1 | 27 03 20 | 2.0302 | 02.12.19 | 28.10.19 | 02.09.19 | 26.092019 | 09.08.2019 | 03.06.19 | 08.05.19 | 17/04/19 | Date | | Receipts | Pleshey F |
|-------------------|-------|----------------------|--|---|------------|--|------------------|--|--|--|--|---------------------|--|--|------------------------|
| Total | | Essex County Council | Interest | Interest | allotments | Interest | Precept - 359819 | Deposit | Interest | Cil | Precept - 359819 | Details | RECEIPTS | Receipts 2019-2020 | Pleshey Parish Council |
| £7,506.00 | | | | | | | £3,753.00 | | | | £3,753.00 | Precept | | | |
| £500.00 | | | | | | | | £500.00 | | aparalment and before the control for the fight have been been to the think of the control for | | Grants | | | |
| £11.52 | | | £2.70 | £2.92 | | £2.95 | | And the fellow gardenty (see that the last of the fellow and the f | £2.95 | | | Interest | | | |
| £495.50 | | £475.00 | | outstanding were from the Advantage materials and the estimate part and entered one and the | £17.50 | AND ALL AND AL | | £3.00 | And the second of the second o | and dark dates of the first of the first of the proposation of the proposation of the first of t | and the state of t | Parks & Open Spaces | | | |
| £495.50 £1,561.43 | | | A Management of transmission of transmission of the Artificial Conference | | | The second secon | | | | £1,561.43 | | 유 | | | |
| €0.00 | | | And the state of t | | | | | And the control of th | | | | VAT | | And where we can active of the state of the | |
| £10,074.45 | £0.00 | £475.00 | £2.70 | £2.92 | £17.50 | £2.95 | £3,753.00 | £503.00 | £2.95 | £1,561.43 | £3,753.00 | TOTAL | Anderson promite in material description in the interest of the Control of the Co | (four rest transformation property and control of the control of t | |

| Pleshey Parish Council Street Furniture | 2 1 1 1 1 6 1 2 | Park Benches @ Viewing Point Bench by the Noticeboard Bench / Table at the GJPA Phonebox GJPA Fencing Garden Tubs Noticeboard (Main Street) Defribullator and cabinets | £2,098.00 £500.00 £400.00 £1.00 £2,970.00 £285.00 £599 |
|---|--------------------------------------|--|--|
| Street Furniture | 1 1 1 1 6 1 2 | Bench by the Noticeboard Bench / Table at the GJPA Phonebox GJPA Fencing Garden Tubs Noticeboard (Main Street) | £500.00 £400.00 £1.00 £2,970.00 £285.00 £599 |
| | 1 1 1 6 1 2 | Bench / Table at the GJPA Phonebox GJPA Fencing Garden Tubs Noticeboard (Main Street) | £400.00 £1.00 £2,970.00 £285.00 £599 |
| | 1 1 6 1 2 | Phonebox GJPA Fencing Garden Tubs Noticeboard (Main Street) | £1.00 £2,970.00 £285.00 £599 |
| | 1 6 1 2 | GJPA Fencing Garden Tubs Noticeboard (Main Street) | £2,970.00 £285.00 £599 |
| | 6 1 2 | Garden Tubs Noticeboard (Main Street) | £285.00 £599 |
| | 1 2 | Noticeboard (Main Street) | £599 |
| | 2 | | |
| | | | |
| | | Delibulator and capinets | £4,757.10 |
| | 1 | Noticeboard (Allotments) | £453 |
| DI LI | 1 | Stainless Steel Slide | £2,187.10 |
| Playground Equipment | 2 | Log frame Swings | £912.78 |
| | 1 | Swingbridge | £838.81 |
| | 4 | Timber swings | £2,967.44 |
| | 1 | Multi Play unit (castle) | £13,875.50 |
| | 1 | Inclusive Orbit | £4356 |
| | | Gravity Bowl | £1,065.00 |
| | 1 | Spinner | £1,353.00 |
| | 1 | Sea Horse Seesaw | £1,437.00 |
| | 1 | | £4,439.83 |
| | 1 | Activety Trail | £543.00 |
| | 1 | Spring Horse | £8,240.00 |
| | 1 | Rocking Horse with bonded mulch surface | £5,869.00 |
| | | mulch surfacing | |
| | | | £54,739.56 |

| ayments | from Cashbook 2019-20 | | | |
|------------|-------------------------------------|------------------|-------------------|---------------|
| Date | Details Details | chq | General | Cheque cashed |
| | | no | Total | |
| 15.04.2019 | Clerks wages and expenses | 100807 | £197.30 | У |
| 15.04.2019 | HMRC | 100808 | £36.60 | у |
| 15.04.2019 | Essex Pension Fund | 100809 | £53.76 | У |
| 15.04.2019 | EALC | 100810 | £90.61 | у |
| 15.04.2019 | DM Payroll | 100811 | £67.00 | У |
| 15.04.2019 | MG Howard - Auditor | 100812 | £125.00 | У |
| 08.05.2019 | Furnitutubes | 100813 | £990.00 | у |
| 08.05.2019 | Zurich Municipal | 100814 | £603.67 | у |
| | | 100815 | £3.95 | |
| 08.05.2019 | CCC - Allotments | 100816 | £114.53 | у |
| 08.05.2019 | Clerks wages and expenses | | | У |
| 08.05.2019 | Essex Pension Fund | 100817 | £120.61 | У |
| 08.05.2019 | HMRC | 100818 | £36.80 | y |
| 08.05.2019 | Pleshey tree services | 100819 | £96.00 | у у |
| 06/06/2019 | J.Buckley | 100820 | £52.50 | y |
| 06.06.2019 | Playsafety ltd | 100821 | £103.20 | у |
| 06.06.2019 | Clerks wages and expenses | 100822 | £189.36 | У |
| 18.06.2019 | Essex Pension Fund | 100823 | £120.61 | у |
| 18.06.2019 | hmrc | 100824 | £46.40 | у |
| 11.09.2019 | Clerks wages and expenses | 100825 | £104.93 | у |
| | | 100826 | £167.40 | |
| 11.09.2019 | | 100827 | £120.61 | у |
| 11.09.2019 | Essex Pension Fund | | | У |
| 11.09.2019 | | 100828 100829 | £46.40 £30.00 | у |
| 11.09.2019 | | 100830 | £104.93 | y |
| 11.09.2019 | | 100830 | £120.61 | У |
| 11.09.2019 | | 100832 | £77.00 | у |
| 11.09.2019 | | 100833 | £46.40 | У |
| 11.09.2019 | | 100834 | £41.80 | У |
| 05.10.19 | Playquip ltd | 100835 | £2,192.94 | У |
| 05.10.19 | Pleshey Forge | 100836 | £2,970.00 | У |
| 05.10.19 | Essex Pension Fund | 100837 | £120.61 | У |
| 05.10.19 | Clerks wages and expenses | 100838 | £104.93 | У |
| 05.10.19 | HMRC | 100839 | £46.40 | У |
| 05.10.19 | Pleshey Circle | 100840 | £100.00 | У |
| 06.10.19 | handyman invoice | 100841 | £269.10 | у |
| 10.11.19 | HMRC | 100842 | £46.40 | у |
| 10.11.19 | HMRC | 100843 | £46.40 | У |
| 10.11.19 | clerk wages | 100844 | £104.93 | |
| 10.11.19 | Essex Pension Fund | 100845 | £120.61 | y |
| 10.11.19 | clerk wages | 100846 | £104.93 | У |
| 10.11.19 | Essex Pension Fund | 100847 | £120.61 | у |
| 10.11.19 | handyman invoice | 100848 | £223.74 | У |
| 10.11.19 | clerk expenses | 100849 | £86.11 | У |
| 10.11.19 | grit wolmers hey | 100850 100851 | £91.34 £120.61 | У |
| 10.11.19 | Essex Pension Fund house of retreat | 100851 | £120.61 | у У |
| 11.11.19 | Royal british legion | 100853 | £35.00 | У |
| 7.1.20 | Essex County Council | 100854 | £350.00 | У |
| 7.1.20 | Clerk | 100855 | £104.93 | У |

| Pleshey P | arish Council | | | |
|------------|----------------------------|--------|------------|---------------|
| Payments | from Cashbook 2019-20 | | | |
| Date | Details | chq | General | Cheque cashed |
| 7.1.20 | HMRC | 100856 | £46.40 | У |
| 7.1.20 | Essex Pension Fund | 100857 | £120.61 | У |
| 7.1.20 | HMRC | 100858 | £46.40 | У |
| 7.1.20 | Clerk | 100859 | £104.93 | У |
| 7.1.20 | The Hundred Parish Society | 100860 | £10.00 | У |
| 7.1.20 | Pleshey Village Hall | 100861 | £144.00 | y |
| 09.02.20 | Hmrc | 100862 | £46.40 | У |
| 09.02.20 | essex pension fund | 100863 | £120.61 | у |
| 09.02.20 | Clerk | 100864 | £104.93 | У |
| 11.03.2020 | Pleshey Parish News | 100901 | £15.00 | NO |
| 11.03.2020 | cancel | 100902 | | cancel |
| 11.03.2020 | G.Pearson | 100903 | £137.02 | NO |
| 11.03.2020 | Essex Pension Fund | 100904 | £120.61 | У |
| 11.03.2020 | HMRC | 100905 | £46.40 | у и и |
| 11.03.2020 | Clerk | 100906 | £120.65 | у |
| | Totals | | £12,472.99 | |