



**PLESHEY PARISH COUNCIL**  
% 45 Cherry Garden Road , Great Waltham, CM3 1DH  
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<http://www.essexinfo.net/plesheyipc>

Chair      J. Mallender  
Vice- Chair      D. Loudfoot

Clerk: W.J.Adshead-Grant

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Minutes of the **Monthly Meeting** of Pleshey Parish Council held at Pleshey Village Hall on Wednesday 17th April 2019.

2019/001. Chairman's Welcome

Chair Mallender

Cllrs Loudfoot, Gunn and Holland.

2019/002. Apologies

Cllr Gardner and Kenning.

2019/003. Declarations of interests (existence and nature) with regard to items on the agenda.

Cllr Holland declared an interest in item 10 - Member of the Bell Ringers group.

2019/004. Public participation session

None in attendance.

2019/005. Confirmation of the Minutes of the meeting of the Parish Council on 20th March 2019

**Resolution: The Minutes were confirmed.**

2019/006. Planning item 19/00478/FUL and 19/00479/LBC.

The Parish Council Supports this application.

Concerns were raised on the width of the entrance and positioning of it on a narrow road with a blind corner.

2019/007. Report from

ECC - Discussion on the status of the Library consultation and the rejection by Essex Highways of the complaint that overgrown hedges on Grange Road caused a hazard to pedestrians and cyclists.

CCC - Apologies received.

2019/008. Financial Report

8.1 Bank account status: Business Account      £ 20,545.47

Community Account      £ 5922.24

8.2 Payments for approval at the meeting:

Clerk's Wages      £      197.30      cheque 100807

HMRC      £      36.60      cheque 100808

Essex Pension Fund      £      53.76      cheque 100809

NALC / EALC      £      90.61      cheque 100810

DM Payroll      £      67.00      cheque 100811

M.Howard - Internal Audit      £      125.00      cheque 100812

**Resolution: Payments approved and cheques signed.**

2019/009      Clerk's Report

- Bench options - Clerk to order a Rotherham RH6 to match the existing bench.
- Meeting dates - Change from 3rd Wednesday of the month to 2nd Wednesday of the month from September 2019
- Audit paperwork - Currently being audited by the internal auditor.
- Election results - Confirmation of the uncontested election.

2019/010. Discuss a grant for the Church bell ringers ropes. Total cost £765 for 5 ropes.

Proposal: To match fund up to £200.

***Resolution*** ***The proposal was approved subject to confirmation of ultimate ownership of the bells and ropes.***

2019/011. Update on the trees in the Allotments.

***Resolution:*** ***The Handyman to remove the Silver Birch trees.***

2019/012 Handyman Task list review

The list was reviewed and the removal of the old wooden fence at the children's playground was added to the list.

2019/013 Allotment Accounts and new charges

The invoices, tenancy agreements and the letter were discussed.

***Resolution: The Paperwork to be issued to each allotment holder.***

***Resolution: The Price remains at £1.00 per plot for this financial year.***

2019/014 The Parish Council meets the eligibility criteria to declare itself an exempt authority for 2018/2019 (Income and Expenditure is < £25,000 , No Issues raised by the external auditors and the Parish Council is over 3 years old)

***Resolution: The Eligibility was reviewed and agreed.***

2019/015. To confirm and sign the Annual Governance Statement which forms section 12 of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31<sup>st</sup> March 2019.

***Resolution: The Annual Governance Statement was confirmed and signed.***

2019/016. To adopt the Annual Accounts for the year ended 31<sup>st</sup> March 2019 – Pre-Audit and to sign the Annual Return for the year ended 31<sup>st</sup> March 2019.

***Resolution: The Annual Accounts were adopted and signed.***

2019/017 Discuss Wording for Memorial plaque on the bench Options discussed:

- In memory of all who have given their lives for Peace.
- In memory of all who have given their lives for their country
- For those who gave their lives for peace.

**Resolution: A Plaque to be commissioned with the wording - 'For those who gave their lives for Peace'**

**Resolution: A plaque to be commissioned for the second bench welcoming visitors to Pleshey. Exact wording to be agreed at the next meeting.**

2019/018. Discuss the approach to bring new members on to the Parish Council  
Adverts for Co-Option cannot be placed until after May the 7th .

**Resolution: Defer to the next meeting.**

2019/019. Distribution of Map with footpaths

**Resolution: To be available at the Annual Assembly.**

2019/020. Budget and end of year accounts  
The variation sheets were reviewed and accepted.

2019/021. Review and discuss internal auditor report

**Resolution: Defer until the report is available.**

2019/022. Confirmation that the Clerks had a satisfactory rating for his annual appraisal and his Spinal Point will move up one level.

**Resolution: Confirmed and approved.**

2019/023. Does The Parish Council wishes to continue its membership of the EALC / NALC at a cost of £90.61

**Resolution: The Parish Council confirmed its wish to continue with membership.**

2019/24. Update on the Pleshey Parish Guide.

**Resolution: Defer until the next meeting.**

2019/025. Items for the next agenda.

- Annual Assembly Agenda May 15th
- AGM on May 8th
- Update on the Pleshey Parish Guide.
- Internal Auditors report.
- Discuss the approach to bring new members on to the Parish Council
- Agree wording on the plaque for the second bench in the viewing area.

Meeting Closed 22.20

Will Adshead-Grant PSLCC

Clerk to the Council

