

Minutes of the **Annual General Meeting** of the Parish Council held at Pleshey Village Hall on Wednesday, 8th May 2018.

Annual General Meeting

- 2019/026 Election of Chairman
Cllr Mallender was elected
Record of thanks for Cllr Mallender for his work in the previous year.
Cllr Gunn, Holland, Kenning
- 2019/027 Declaration of acceptance of office by Chairman
The Paperwork was signed
- 2019/028 Appointment of Vice Chairman
Cllr Loudfoot was elected
- 2019/029 Acceptance of office by the Parish Councilors
The Paperwork was signed
- 2019/030 Completion of Members Interest forms.
The Forms were completed.
- 2019/031 Appointments to Sub-Committees and outside bodies
- | | |
|---|------------------------------------|
| Village Hall | Cllr Mallender |
| Emergency Planning | Cllr Loudfoot |
| Footpaths | Cllr Holland |
| Public Transport | Cllr Kenning |
| Parish Magazine | Cllt Kenning |
| Allotments | Cllr Gunn |
| Essex Association of Local Councils | Vacancy |
| Council for the Protection of Rural England | Cllr Mallender |
| Pleshey Local History | Vacancy |
| Health | Cllr Loudfoot |
| Planning (3 nominees) | Cllr Mallender, Loudfoot , Vacancy |
| Playground | Cllr Kenning |
- 2019/032 Re-Appointment of Internal Auditor - M.Howard

Resolution: Confirmation of Re-Appointment of M.Howard as Auditor.

2019/033 Discuss the Internal Auditor's report

Resolution: Monitoring items from the report to be added to the next agenda.

2019/034 Review and approval of Standing Orders

Resolution: The Standing Orders were approved

2019/035 Review and approval of Financial Regulations

Resolution: The Financial Regulations were approved

2019/036 Review and approval of Asset Register

Resolution: The asset register was reviewed. The New Bench at the viewing point to be added and a new list to be confirmed at the next meeting.

Resolution for the Next review a walk around and picture taking exercise will be in place.

2019/037 Confirmation that the Parish Council meets the requirements for adopting the General Power of Competence.

Resolution: The Clerk holds Cilca and there are 5 out of 7 Parish Councilors elected - The Parish Council meets the requirements of adopting the General Power of Competence.

Meeting Closed 20.25

Will Adshead-Grant PSLCC

Clerk to the Council

PLESHEY PARISH COUNCIL
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<http://www.essexinfo.net/plesheypc>

Chair J. Mallender
Vice- Chair D. Loudfoot

Minutes of the Monthly Meeting of the Council at Pleshey Village Hall on Wednesday, 8th May 2019

- 2019/038 Chairman's Welcome
 Chair: Cllr Mallender
 Cllrs Gunn, Holland and Kenning.
- 2019/039 Apologies
 Cllr Loudfoot
- 2019/040 Declarations of interests (existence and nature) with regard to items on the agenda.
 No declarations.
- 2019/041 Public participation session
 No public present
- 2019/042 Confirmation of the Minutes of the meeting of the Parish Council on 17th April 2019
 Resolution: The minutes were confirmed.
- 2019/043 Report from ECC and CCC attending councillors
 Apologies from CCC No report from ECC.
- 2019/044 Financial Report
 Bank account status: Business Account £23,552.20
 Community Account £5922.24
- Income £1561.43 Cil
 £3753 Precept

Payments for approval listed below.

Chelmsford City Council	£3.95	cheque 100815
Insurance	£603.67	cheque 100814
Clerks Wages	£114.53	cheque 100816
HMRC	£36.80	cheque 100818
Essex Pension	£120.61	cheque 100817
New Bench	£990 (Incl VAT)	cheque 100813

Resolution: The payments were approved, and the cheques signed.

- 2019/045 Clerk's Report.
1. Status of cleaning on Bench and Noticeboard - **Work is planned.**
 2. Stump Removal at Viewing area - **Stump has been removed.**
 3. Purchase order for new fence - **Purchase order has been raised.**
- 2019/046 Annual Assembly Agenda May 15th
- Confirmation the meeting is to be held in the leather bottle as no other facility is available at 7pm.
- 2019/047 Update on the Pleshey Parish Guide.
- The Guide in draft format will be ready for the annual assembly.
- 2019/048 Discuss the approach to bring new members on to the Parish Council

Resolution: The two vacancies to be advertised in preparation for co-option at the June meeting.

- 2019/049 Agree wording on the plaque for the second bench in the viewing area.
- Resolution: Pleshey Invites you to sit & enjoy the view**
- 2019/050 Matters to be raised by members for the next agenda
1. Co-Option for the Parish Council
 2. Annual Assembly report and any feedback
 3. Update on the bus service and report of service failure.
 4. Allotments
 5. Internal Audit items to be reviewed for monitoring
 6. Confirm dates of the insurance cover.

Meeting closed 21:15

Will Adshead-Grant PSLCC

Clerk to the Council