

NEUADD GOFFA PENTRAETH MEMORIAL HALL

PRIVACY AND GDPR POLICY

Neuadd Goffa Pentraeth Memorial Hall will comply with the Data Protection Act 2018 and electronic communications will be made in accordance with the Privacy and Electronic Communications Regulations (PECR).

Purpose

We collect the personal data that you may volunteer as part of booking tickets, volunteering, being on the committee, taking part in an event or activity, making a purchase, donation forms, e-news sign-ups and visitor surveys.

Process

Personal information we collect may include:

- Your title and full name
- Date of birth
- Postal address
- Email address
- Phone number
- Your job role and company
- Current interests and activities

We will also collect and hold information about any contact you have with us as a visitor, donor or supporter of the Organisation, and may include details of:

- Contact preferences
- Gift information, including payment details where applicable
- Details of correspondence sent to you, or received from you
- Donor status
- Any other information provided by yourself at the request of the Organisation
- Ticket bookings/purchases and event attendance
- Retail purchases

When we ask you to provide your personal information, we will let you know why we are asking, and how we will use your data, by directing you towards this notice.

Usage

Depending on your relationship with the Organisation, and the preferences you have indicated, data we hold may be used by us for the following purposes:

To send you promotional, marketing, or fundraising information by post, telephone or electronic means. These types of communications can include:

- Informing you of other products, services or events related to the Organisation such as exhibitions and events
- If we deliver projects with or on behalf of partner organisations we will include information about these as appropriate
- News and updates about the Organisation, our artists and host venues and marketing or supporter e-newsletters
- Information about our fundraising operations, including occasional targeted requests to consider giving financial support to the Organisation or to ask you to consider supporting us in other ways
- Other relevant communications based on your relationship with the Organisation

We understand that your personal information and privacy are important to you. We make every effort to ensure that the information you share with us is recorded accurately, retained securely, and used only according to your wishes

Systems and monitoring

We will use GDPR compliant software and marketing platforms to store our database, send you emails and host our e-news signup forms.

Other information is stored on computers all of which are virus protected.

We protect your personal information and adhere to all current data protection act legislation with respect to protecting privacy. We do not give out, sell or trade our mailing list data with third parties: with the exception of partner organisations and host partners at events you have engaged with. Data provided by a partner during an Organisation exhibition or event, will be treated in accordance with this Privacy Policy.

Purpose and opting out

The information you provide will be used primarily to keep you informed about the activities of the Organisation and to protect your purchases, donations and attendance at events. If at any time you no longer wish to receive communications from us or would like to know what information relating to you that we have stored, simply contact us via the Contact information contained on our website.

Adopted: October 2025

Next review due October 2027