

Pentlow Parish Council

Parish Clerk / RFO: Kevin B. Money

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Minutes of the Parish Council meeting held on Wednesday 29 th . May 2024 at 7.55pm in the Village Hall.	<u>ACTION</u>
Present: Cllrs R. Simnett (Chair), D. Wright, T. Bartlett, M. Stuchfield and Kevin B. Money (Parish Clerk). There was also 1 member of the public present.	
046/2024 Chair welcome	
047/2024 Apologies for Absence were received from Cllr P. Schwier and BDC Cllr I. Parker	
048/2024 Declaration of Interest To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda. Cllr M. Stuchfield declared an interest in item 057/2024	
049/2024 To approve the Minutes of the last meeting of Pentlow Parish Council To receive and agree the minutes of the last PPC meeting held on 16 th . April 2024. All Agreed	
050/2024 Essex County Councillors report – ECC Cllr P. Schwier No report was given but Councillors had received all reports throughout the month	
051/2024 District Councillors report – BDC Cllr I. Parker No further report was submitted	
052/2024 Public Participation Session The Chairman invited questions and observations from members of the public present. No questions were asked	
053/2024 Update on Councillor vacancy The co-option notice is still valid and will continue to run until the vacancy has been filled. An interest has been expressed in becoming a Councillor. Cllr R. Simnett to place the advert on the Facebook page once the notice is supplied by the Clerk	Cllr R. Simnett / Clerk
054/2024 BDC Refuse vehicle date Two dates were proposed: 12 th . or 19 th . October '24 10am – 12 noon and Early April '25. Clerk to arrange October booking with BDC	Clerk
055/2024 Speed watch update from Cllr T. Bartlett There has been no activity apart from a single recent session due to the continued unfavourable weather conditions and availability of volunteers. (The Police risk assessment is for no CSW activity to take place if roads are not dry and visibility is not good). A single recent session was however supported by a Police Community Support Officer who just happened to be passing at the time. He waved down several motorists recorded travelling at 40mph or more. Speeds in excess of 50mph have previously been recorded. Contact had been made with the CSW co-ordinator for Foxearth with a view to joining forces but due to lack of Foxearth volunteers this has not been progressed. There is currently a '20's Plenty' scheme being promoted for Essex but Cllr T. Bartlett felt that this was probably not appropriate for Pentlow, although fixed Speed Watch warning signs as seen in other villages had been previously requested. A question was 'could a local police officer assist with Speedwatch to give out any speeding tickets?' (It had been mentioned that police officers had occasionally visited the village for speed checking although this had not been observed by anyone at the meeting). Cllr T. Bartlett recorded a vote of thanks to all Speedwatch volunteers.	
056/2024 Telephone Box – Councillors to discuss update on repairs The necessary repair kit has been purchased but the work to install has not started. It was mentioned that it was felt the door is quite dangerous so Cllr. R. Simnett would contact Colin Hoyer	Cllr R. Simnett

Signed

R. Simnett - Chair

30th. October 2024

to see how soon he could carry out the work. If he cannot, Councillor Bartlett and Cllr Wright will research alternative methods.

057/2024 Village Hall - update from Cllr M. Stuchfield

This item was discussed at length at the Annual Parish meeting

The liability of the lease still remains with the Parish Council.

It was suggested that a Parish Councillor becomes an ex-officio on the village hall committee and attends the village hall committee meeting and reports back to the Parish Council.

It was also agreed that the Parish Council requires annual reporting from the Village Hall Committee including the financial position.

058/2024 Village Sign - update from Cllr M. Stuchfield

This item deferred to next meeting

059/2024 Planning Application/s

No comments were made on the four listed planning applications below:

24/00269/HH - White Cottage School Road Pentlow Essex CO10 7JR

24/00830/HH - Simpsons Farm Belchamp Road Pentlow Essex CO10 7JT

24/00831/LBC - Simpsons Farm Belchamp Road Pentlow Essex CO10 7JT

24/00269/HH - White Cottage School Road Pentlow Essex CO10 7JR

061/2024 Finance

a) *To receive the Bank balances as at 30th. April 2024*

Councillors noted the Bank balances as at 30th. April 2024

b) *To receive the comparison of Actual against Budget 2024/25*

Councillors noted the comparison of Actual against Budget 2024/25

c) *Councillors to agree the May 2024 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements. All Agreed*

062/2024 Annual Return 2023/2024

1) *To receive the 2023/2024 signed Internal Audit Report*

Councillors noted the 2023/2024 signed Internal Audit Report

2) *To receive and sign the Certificate of Exemption – AGAR 2023/2024 part 2*

Cllr proposed accepting and signing the Certificate of Exemption – AGAR 2023/2024 part 2. Cllr seconded. **All Agreed.** The Chair and RFO then signed the form

3) *To receive and sign the Section 1 - Annual Governance Statement 2023/2024*

Cllr proposed accepting and signing Section 1 - Annual Governance Statement 2023/2024. Cllr seconded. **All Agreed.** The Chair and Clerk then signed the form

4) *To receive and sign the Section 2 - Accounting Statements 2023/2024*

Cllr proposed accepting and signing Section 2 - Accounting Statements 2023/2024. Cllr seconded. **All Agreed.** The Chair and RFO then signed the form

063/2024 Items for Next Agenda

- Co-option:
- Location of salt from previous years:

064/2024 Date of Next Full Council meetings – 30th. October 2024 at 7pm:

065/2024 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9pm and thanked everyone for attending

**Cllrs
Bartlett &
Wright**

**Clerk to
send off
to
external
auditor**

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DRAFT