

# Pentlow Parish Council

Parish Clerk / RFO: Kevin B. Money  
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Dear Councillor

You are requested to attend the forthcoming meeting of Pentlow Parish Council to be held in the Village Hall

on **WEDNESDAY 7<sup>th</sup>. MAY 2025 immediately**

**following the Annual Parish meeting** for the purpose of transacting the business ONLY shown on the agenda

*KB Money* Kevin B. Money CiLCA - Clerk to the Council – 1<sup>st</sup>. May 2025

## **ANNUAL MEETING AGENDA**

**022/2025 Apologies for Absence**

**023/2025 Election of Chairman for the 2025/2026 year**

The Chairman to sign the Declaration of Acceptance of Office form

**024/2025 Election of Vice-Chairman for the 2025/2026 year**

The Vice-Chairman to sign the Declaration of Acceptance of Office form

**025/2025 To re-adopt all Council policies for 2025/2026 year**

Documents can be found at <https://e-voice.org.uk/pentlowparishcouncil/policies-procedures/>

**026/2025 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda

**027/2025 To approve the Minutes of the last meeting of Pentlow Parish Council**

To receive and agree the minutes of the last PPC meeting held on 19<sup>th</sup>. March 2025

**028/2025 Essex County Councillors report – ECC Cllr P. Schwier**

**029/2025 District Councillors report – BDC Cllr I. Parker**

**030/2025 Planning – including any Current Planning Applications requiring a response**

**25/00578/VAR - Solar Farm Pentlow Hill Pentlow Essex**

Variation of Condition 2 (Approved plans) of approved application 20/ 01107/FUL granted 23.04.21 for: Solar farm and associated development. Variation seeks retrospective permission to regularise what has been built at the site, including amendments to the site layout, substation, switchgear, fencing, CCTV, inverters/transformers, racking and panels, storage container and internal tracks (including culverts) comparatively to the original proposals

Documents can be found at

<https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=STBT7KBFH3B00>

**031/2025 Planning Decision/s made by BDC affecting Pentlow**

**032/2025 2024/2025 Annual Return**

- 1) To Receive the Internal Auditors report for 2024/2025
- 2) To Receive and, if agreed, sign the Certificate of Exemption for 2024/2025
- 3) To Receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2024/2025
- 4) To Receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2024/2025

**033/2025 Finance**

- a) To receive the Bank balances as at 30<sup>th</sup>. April 2025
- b) To receive the comparison of Actual against Budget 2025/2026
- c) Councillors to agree the April & May 2025 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements

**034/2025 Village Hall update Cllr T. Bartlett**

**035/2025 Village Sign - update from Cllr M. Stuchfield**

**036/2025 Public Participation Session**

The Chairman will invite questions and observations from members of the public present.

**037/2025 Items for Next Agenda**

**038/2025 Date of Next Full Council meeting – Wednesday 29<sup>th</sup>. October 2025 at 7.30pm**

**039/2025 Closure of the Meeting**

To Close the meeting having considered and determined all items of business