

Pentlow Parish Council

Parish Clerk / RFO: Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email pentlowparishcouncil@gmail.com
 www. <https://e-voice.org.uk/pentlowparishcouncil>

Dear Councillor

You are requested to attend the forthcoming meeting of Pentlow Parish Council to be held in the Village Hall on **Wednesday 8th. April 2026 immediately following the Annual Parish meeting** for the purpose of transacting the business ONLY shown on the agenda

KBMoney Kevin B. Money CiLCA - Clerk to the Council – 2nd. April 2026

AGENDA

018/2026 Apologies for Absence

019/2026 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda

019/2026 To approve the Minutes of the last meeting of Pentlow Parish Council

To receive and agree the minutes of the last PPC meeting held on 14th. January 2026

020/2026 Planning – including any Current Planning Applications requiring a response

021/2026 Finance

- a) To receive the Bank balances as at 31st. March 2026
- b) To receive the comparison of Actual against Budget 2026/2027
- c) Councillors to agree the April '26 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements

022/2026 Village Hall Lease - Cllr T. Bartlett

023/2026 VHC accounts – Internal auditor cost £135

024/2026 Membership resilience – Cllr T. Bartlett

025/2026 Volunteering – Cllr T. Bartlett

026/2026 Bulk Refuse collections – Cllr T. Bartlett

027/2026 Solar Farm – Cllr T. Bartlett

028/2026 Parish Sign – Cllr T. Bartlett

029/2026 Councillors, Clerk and website new .gov.uk addresses – Councillors to discuss changing to .gov.uk

030/2026 Public Participation Session

The Chairman will invite questions and observations from members of the public present.

031/2026 Items for Next Agenda

032/2026 Date of Next Full Council meeting – 13th. May 2026 at 7.30pm

033/2026 2026 meeting dates: - 9th. September 2026: 11th. November 2026

034/2026 Closure of the Meeting

To Close the meeting having considered and determined all items of business

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Minutes of the Parish Council meeting held on Wednesday 14th. January 2026 at 7.30pm in the Village Hall.

Present: Cllrs T. Bartlett, D. Wright, I. Bower, M. Stuchfield and Kevin B. Money (Parish Clerk).
There were also 2 members of the public present.

001/2026 **Apologies for Absence** were received from BDC Cllr I. Parker

002/2026 **Co-Option**

Councillors are requested to receive written applications for the office of Parish Councillor and co-opt a candidate to fill the vacancy

Rachel Smith having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79).

Rachel Smith then signed her Declaration of Acceptance of Office, E Consent form and was handed the Register of Interest form. Cllr R. Smith then took her seat as a Parish Councillor

003/2026 **Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda Cllr M. Stuchfield, Cllr R. Smith and Cllr I. Bower declared an interest in the village hall item 010/2026

004/2026 **To approve the Minutes of the last meeting of Pentlow Parish Council**

To receive and agree the minutes of the last PPC meeting held on 29th. October 2025 **All Agreed**

005/2026 **Essex County Councillors report – ECC Cllr P. Schwier** No report given

006/2026 **District Councillors report – BDC Cllr I. Parker**

Cllr I. Parker supplied a report, prior to the meeting. It read

I hope this gives you a flavour of some of the activities of Braintree District Council over the last few months. Not all is directly relevant to my ward but I hope you find it interesting.

1. The Government consultation on local government reorganisation in Essex has now closed and we are expected an announcement to be made in min February.
2. BDC is in the process of setting the budget for 2026/27 and the 4 year medium term strategy. The budget proposals will come to full council on 16th February. I will report on the main changes at the next meeting.
3. The draft local plan with proposed allocations for housing and employment and updated planning policies will go to the meeting of the full council on 2nd February. There will then be a public consultation on the proposals (known as regulation 18 consultation).
4. The Government is proposing to bring forward changes to the planning system which will require local planning authorities to inform the Government if they intend to refuse planning permission for developments of 150 or more homes. BDC has written to the Secretary of State expressing concerns at this change which will place pressure on LPAs to grant permission for sites which have not been allocated.
5. BDC has renewed its contract with Suffolk County Council for handling dry recyclates. The contract is for 13 years with a 6 year break clause and takes into account the upcoming changes to recycling.
6. The street scene department received 195 requests for help in September (the latest figures I have received). Of these, 106 related to fly tipping and 28 for abandoned vehicles.
7. BDC is continuing its efforts to support business through the North Essex Economic Board (NEEB) and held a number of events at the end of 2025 including a jobs and skills fair aimed at mid life employment, a session on start ups and budgeting and a session on overcoming hurdles. These are very well received.

Signed

T. Bartlett - Chair

8th. April 2026

8. The numbers requiring temporary housing, including families with children, is gradually increasing. In the 12 months ending October 2025, 52 households were in temporary housing including 85 children. We suspect this may be due to lack of private rental accommodation.

007/2026 Planning – including any Current Planning Applications requiring a response

25/02364/HH - The Barn Larks In The Wood Pentlow Essex CO10 7JU

Replacement of garage doors.

Due to planning deadline, the Parish Council submitted the following planning response on 5th. December 2025 - *Pentlow Parish Council has no objection to this planning application*

008/2026 Finance

- a) To receive the Bank balances as at 31st. December 2025

Councillors noted the Bank balances as at 31st. December 2025

- b) To receive the comparison of Actual against Budget 2025/2026

Councillors noted the comparison of Actual against Budget 2025/2026

c) Councillors to agree the November '25 – January '26 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements **All Agreed**

009/2026 Councillors to finalise the 2026-2027 budget

Cllr M. Stuchfield proposed a 2026-2027 expenditure of £8198. Resulting in a Precept demand from BDC of £7268. Using BDC Tax Base figure of 112.99 resulted in a Band D property cost of £64.32p. A Zero increase. Cllr I. Bower seconded. **All Agreed**

010/2026 Village Hall Lease - Cllr T. Bartlett

The final lease copy has not been seen but it has been signed. An excellent lease for 99 years. Rent will be reviewed every 5 years with a major review after 25 years.

A vote of thanks from the Parish Council to Cllrs T. Bartlett and M. Stuchfield in obtaining the new lease.

011/2026 Extending the village 30mph speed limit – update

There is no easy way to extend the speed limit in the village. Speed survey would be required at a cost to the Council of £320 at each spot in the village

012/2026 Solar Farm update

Virtually all the soil has been removed and a numerous amount of bird boxes installed. The s106 money of £10,000 has been received by PPC.

013/2026 Public Participation Session

The Chairman will invite questions and observations from members of the public present.

The roof at the village hall requires repairing. 3 quotes have been sought. All Tenders to be forwarded onto the PPC Clerk. The village hall insurance to be included with the Parish Council insurance.

24th. March 2026 Village Hall AGM.

Solar Farm hedge is being managed well.

BDC Refuse vehicle Saturday 28th. March 2026

014/2026 Items for Next Agenda

Reports from Village Hall committee: Village sign:

015/2026 Date of Next Full Council meeting – 8th. April 2026 at 7.30pm in the village hall which is the Annual Parish meeting followed by the Full Council meeting

016/2026 2026 meeting dates: 13th. May 2026 PPC AGM: 9th. September 2026: 11th. November 2026

017/2026 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.40pm and thanked everyone for attending

	BANK RECONCILIATION			
Financial year ending 31.03.26				
Bank Balance as at	30.04.25	31.05.25	30.06.25	31.07.25
Unity Trust Bank - Current a/c	£ 7,677.75	£ 6,722.30	£ 6,716.30	£ 710.30
Unity Trust Bank - EMR a/c	£ 2,753.85	£ 12,753.85	£ 12,794.62	£ 18,794.62
Total:	£ 10,431.60	£ 19,476.15	£ 19,510.92	£ 19,504.92
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 10,431.60	£ 19,476.15	£ 19,510.92	£ 19,504.92
CASH BOOK				
Balance as at 01.04.25	£ 6,135.04	£ 6,135.04	£ 6,135.04	£ 6,135.04
Plus Receipts	£ 4,302.56	£ 14,408.85	£ 14,449.62	£ 14,449.62
Total	£ 10,437.60	£ 20,543.89	£ 20,584.66	£ 20,584.66
Less Payments	£ 6.00	£ 1,067.74	£ 1,073.74	£ 1,079.74
Grand Total	£ 10,431.60	£ 19,476.15	£ 19,510.92	£ 19,504.92
Difference	£ -	£ 0.00	£ 0.00	£ -
Bank Balance as at				
	31.08.25	30.09.25	31.10.25	30.11.25
Unity Trust Bank - Current a/c	£ 704.30	£ 4,198.30	£ 4,042.30	£ 1,927.50
Unity Trust Bank - EMR a/c	£ 18,794.62	£ 18,895.29	£ 18,895.29	£ 18,895.29
Total:	£ 19,498.92	£ 23,093.59	£ 22,937.59	£ 20,822.79
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 19,498.92	£ 23,093.59	£ 22,937.59	£ 20,822.79
CASH BOOK				
Balance as at 01.04.25	£ 6,135.04	£ 6,135.04	£ 6,135.04	£ 6,135.04
Plus Receipts	£ 14,449.62	£ 18,050.29	£ 18,050.29	£ 18,050.29
Total	£ 20,584.66	£ 24,185.33	£ 24,185.33	£ 24,185.33
Less Payments	£ 1,085.74	£ 1,091.74	£ 1,247.74	£ 3,362.54
Grand Total	£ 19,498.92	£ 23,093.59	£ 22,937.59	£ 20,822.79
Difference	£ -	£ -	£ -	£ -
Bank Balance as at				
	31.12.25	31.01.26	28.02.26	31.03.26
Unity Trust Bank - Current a/c	£ 1,921.50	£ 354.22	£ 348.22	£ 363.22
Unity Trust Bank - EMR a/c	£ 18,999.42	£ 18,999.42	£ 18,999.42	£ 17,546.02
Total:	£ 20,920.92	£ 19,353.64	£ 19,347.64	£ 17,909.24
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 20,920.92	£ 19,353.64	£ 19,347.64	£ 17,909.24
CASH BOOK				
Balance as at 01.04.25	£ 6,135.04	£ 6,135.04	£ 6,135.04	£ 6,135.04
Plus Receipts	£ 18,154.42	£ 18,154.42	£ 18,154.42	£ 18,251.02
Total	£ 24,289.46	£ 24,289.46	£ 24,289.46	£ 24,386.06
Less Payments	£ 3,368.54	£ 4,935.82	£ 4,941.82	£ 6,476.82
Grand Total	£ 20,920.92	£ 19,353.64	£ 19,347.64	£ 17,909.24
Difference	£ -	£ -	£ -	£ -

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
Pentlow Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/03/2026

Account Name: Pentlow Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20488712

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **[unity.co.uk](https://www.unity.co.uk)**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2026		Balance brought forward	£0.00	£0.00	£348.22
16/03/2026	Transfer	B/P to: RCCE	£87.00	£0.00	£261.22
16/03/2026	Faster Payment Debit	B/P to: Zurich Insurance	£652.94	£0.00	£-391.72
16/03/2026	Transfer	B/P to: EALC	£80.54	£0.00	£-472.26

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Statement number 034

**For Businesses.
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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
16/03/2026	Faster Payment Debit	B/P to: Kevin B. Money	✓ £353.76	£0.00	£-826.02
16/03/2026	Faster Payment Debit	B/P to: Kevin B. Money	✓ £353.76	£0.00	£-1,179.78
16/03/2026	Transfer	Transfer from 20488725	£0.00	£1,550.00	£370.22
31/03/2026	Fee	Service Charge	✓ £7.00	£0.00	✓ £363.22

Your Account Statement



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PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
Pentlow Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/03/2026

Account Name: Pentlow Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20488725

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The credit interest rate is 1.95% AER as of your statement date.



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Contact Us

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- Email us: us@unity.co.uk
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2026		Balance brought forward	£0.00	£0.00	£18,999.42
16/03/2026	Transfer	Transfer to 20488712	£1,550.00	£0.00	£17,449.42
31/03/2026	Credit Interest	Credit Interest	£0.00	£96.60	£17,546.02

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Statement number 030

**For Businesses.
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Tax Date	Estimate
16/01/2026	22142

Invoice To
Pentlow Parish Council move to gov.uk

Delivery To

Order Number	Call Ref Number	Payment Due Within	Account Ref		
		14 Days	ALB003		

Quantity	Service Details	Unit Price	Net Amount	VAT Amount
1.00	Domain Registration gov.uk 1 Years	15.0000	15.00	3.00
0.00	gov.uk	0.0000	0.00	0.00
1.00	10 Mail Boxes Licenses Includes 50gb Per Mail Box Sto	42.0000	42.00	8.40
0.00	gov.uk	0.0000	0.00	0.00
1.00	Website Development	150.0000	150.00	30.00
1.00	Standard Web Site Hosting Package (12 Months)	60.0000	60.00	12.00

Estimates Are Only Valid Till 4pm Friday	Total Net Amount	267.00
	Total VAT Amount	53.40
	Carriage	0.00
	Invoice Total	320.40
Registered Office 5 Brook Drive Whitefield Manchester M45 8FR UK Tel: +44 (0) 161 796 5272 Fax +44 (0) 161 796 5274 Company No: 322 4544 Vat No: GB 685 9161 88 E: ebilling@macintoshelectronics.com www.macintoshelectronics.com		Please Make All Cheques Payable To Macintosh Electronics Ltd

FULL TERMS AND CONDITIONS OF SALES ON REQUEST All quotes are valid on the day of the quote only and unless otherwise stated