

Pentlow Parish Council

Parish Clerk / RFO: Kevin B. Money
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Dear Councillor

You are requested to attend the forthcoming meeting of Pentlow Parish Council to be held in the Village Hall on **Wednesday 13th. May 2026 at 7.30pm** for the purpose of transacting the business ONLY shown on the agenda

KBMoney Kevin B. Money CiLCA - Clerk to the Council – 7th. May 2026

ANNUAL MEETING AGENDA

035/2026 Election of Chairman for the 2026/2027 year

The Chairman to sign the Declaration of Acceptance of Office form

036/2026 Apologies for Absence

037/2026 Election of Vice-Chairman for the 2026/2027 year

038/2026 To re-adopt all Council policies for 2026/2027 year

The current policies can be found at <https://e-voice.org.uk/pentlowparishcouncil/policies-procedures/>

Bio-Diversity: Code of Conduct: Complaints Procedure: Co-option Policy: Document Management Policy:

Equal opportunities Policy: Financial Regulations: FOI Policy: Grant Application form: Grievance Policy:

Health & Safety Policy: IT Policy: Internet Banking Policy: Publication Scheme: Risk Assessment:

Social Media Policy: Standing Orders: Statement of Internal Control: Training

039/2026 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda

040/2026 To approve the Minutes of the last meeting of Pentlow Parish Council

To receive and agree the minutes of the last PPC meetings held on 8th. April 2026

041/2026 Planning – including any Current Planning Applications requiring a response

042/2026 VHMC accounts – Update on Internal auditing of accounts

043/2026 VHMC finances update

044/2026 Village Hall repairs

045/2026 Speed watch - update

046/2026 Parish Councillor Vacancy - update

047/2026 Bulk Refuse collection – BDC refuse bin will be at the village hall on Saturday 10th. October 2026 from 10am - Noon

048/2026 Parish Sign – Cllr M. Stuchfield

049/2026 Councillors, Clerk and website new .gov.uk addresses – update from the Clerk

050/2026 Councillors to discuss and consider the advantages for a possible merger with Foxearth and Liston Parish Council

051/2026 2025/2026 Annual Return

- 1) To Receive the Internal Auditors report for 2025/2026
- 2) To Receive and, if agreed, sign the Certificate of Exemption for 2025/2026
- 3) To Receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2025/2026
- 4) To Receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2025/2026

052/2026 Finance

- a) To receive the Bank balances as at 30th. April 2026
- b) To receive the comparison of Actual against Budget 2026/2027
- c) Councillors to agree the May '26 finances and to agree a transfer of any funds to meet the Parish Council's financial requirements
- d) Unity Trust Bank submission form – Councillors to sign the submission form to add Cllrs I. Bower and R. Smith as a signatory list and to remove Cllr D. Wright as a signatory
- e) To appoint Ann Wood as Internal Auditor for 2026-2027 year

053/2026 Public Participation Session

The Chairman will invite questions and observations from members of the public present.

054/2026 Items for Next Agenda

055/2026 Date of Next Full Council meeting – 9th. September 2026 at 7.30pm

056/2026 2026 meeting dates: - 11th. November 2026

057/2026 Closure of the Meeting

To Close the meeting having considered and determined all items of business