



North Weald Bassett

PARISH COUNCIL

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Clerk to the Council
Susan De Luca

14 February 2018

ENVIRONMENTAL COMMITTEE

TO: MEMBERS OF THE ENVIRONMENTAL COMMITTEE

PLEASE NOTE TIME OF THIS MEETING

This Meeting is open to any other North Weald Bassett Parish Councillor who wishes to attend

You are hereby summonsed to attend a meeting of the **ENVIRONMENTAL COMMITTEE** which will be held on **Wednesday, 21st February 2018** at **The Library, High Road, North Weald** at **10.30 am** to transact the business shown in the Agenda below.

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AGENDA

1. APOLOGIES FOR ABSENCE 

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. DECLARATIONS OF INTEREST 

To **RECEIVE** any Declarations of Interest by Members

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

4.  CONFIRMATION OF MINUTES 

To **CONFIRM** the minutes of the meeting held on 18 October 2017, attached at **Appendix 1**.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

To **RECEIVE** any questions made by members of the public.

In accordance with an agreed procedure, the time allocated for public questions shall be limited to 15 minutes, or such other period determined by the Chairman of the meeting.

6. PLAY AREAS

A verbal update will be given at the meeting.

7. ALLOTMENTS 

a) A verbal report will be given at the meeting.

b) Annual Allotment Holders Meeting

Members of this Committee are asked to **NOTE** that the Annual Allotment Holders Meeting is to be held on Sunday, 18th March 2018 at the Parish Hall, Weald Hall Lane, Thornwood, 9.30am for 10am start. This date has been confirmed by the Chairman of this Committee.

As in previous years, Allotment Wardens will be asked to send in nominations for awards to the Principal Financial Officer. Therefore, as wardens for the Hastingwood A Site, the Allotment Sub Committee are asked to **CONSIDER** any nominations they would like to be considered and advise the PFO accordingly.

c) Increase in Allotment Fees

Members of this Committee are asked to **CONSIDER** a possible increase in allotment fees for 2019/20. An increase of 10% (rounded to the nearest £1) was agreed in January 2017 and Members are reminded that the Parish Council is required to give 12 months notice of any increase. The allotment fees for 2018/19 are as follows:-

- Under 50sqm = Extra Small	£23.00
- Between 51sqm & 100sqm = Small	£25.00
- Between 101sqm & 150sqm = Average	£26.00
- Between 151sqm & 200sqm = Large	£30.00
- Over 201sqm = Extra Large	£32.00

d) Allotment Warden – Hastingwood A

The Allotment Sub-Committee currently carry out the role of allotment warden at Hastingwood A, visiting the site on a monthly basis. Members of this Committee are asked to **CONSIDER** if the Sub-Committee should retain this role for the forthcoming year or whether nominations should be asked for at the Annual Allotment Meeting.

e) Thornwood Village Open Garden Event - Sunday, 24th June 2018 – 11am to 4pm

The Parish Office has received a request from the Thornwood Common Allotment Warden, asking for permission to open the allotment site to visitors to the open garden event. Permission has been given for visitors to the open garden event to have use of the Parish Hall Car Park on that day. Members are asked to **CONSIDER** this request.

f) Queens Road Allotments – Flooding

Members are asked to **NOTE** that the sum of £290.00 has been received from Thames

Water as compensation for the works required following the flooding at Queens Road Allotments.

8. CEMETERY 

a)  **Increase in Cemetery Fees**

Members of this Committee are asked to **CONSIDER** a possible increase in cemetery fees for 2018/19. Last year Committee Members agreed a 5% increase. A copy of the current fees sheet is attached at **Appendix 2**, together with details of costs charged by neighbouring cemeteries.

b) **The Hedges Section**

Members of this Committee are asked to **CONSIDER** the possibility of offering a reduced rate for the remaining 9 plots to be sold in The Hedges Section.

c) **Meadow Brook Section**

Members are asked to **NOTE** that a small section of the new hedgerow has been removed to allow pedestrian / wheelchair access into Meadow Brook section, this is to prevent access across the graves.

d) **Garden of Remembrance – Grant of Right**

Members are advised that letters regarding renewals of Grants of Right for a further seven years have been sent. Grantees have been given the option to renew the Grants of Right or, if not, notice that the memorial plaques will be removed in due course. The Clerk has received a verbal complaint from one of the grantees who is concerned that the memorial plaque would be removed as the previous Clerk had informed them that the memorial plaque would be in situ forever. In light of this, it has been suggested that for any Grants of Right which are not renewed, the memorial plaques be placed in the Memorial Garden. Members are asked to **CONSIDER** this suggestion and **DECIDE** how they wish to proceed with this matter.

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