



North Weald Bassett

PARISH COUNCIL



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Clerk to the Council
Susan De Luca

27 January 2016

ENVIRONMENTAL COMMITTEE

TO: MEMBERS OF THE ENVIRONMENTAL COMMITTEE

PLEASE NOTE TIME OF THIS MEETING

This Meeting is open to any other North Weald Bassett Parish Councillor who wishes to attend

You are hereby invited to attend a meeting of the **ENVIRONMENTAL COMMITTEE** which will be held on **Wednesday, 3 February 2016** at **The Library, High Road, North Weald** at **10.30 am** to transact the business shown in the Agenda below.

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AGENDA

- 1. APOLOGIES FOR ABSENCE** 
To **RECEIVE** any apologies for absence.
- 2. OTHER ABSENCES**
To **NOTE** any absences for which no apology has been received.
- 3. DECLARATIONS OF INTEREST** 
To **RECEIVE** any Declarations of Interest by Members

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

4. CONFIRMATION OF MINUTES 

To **CONFIRM** the minutes of the meeting held on 7 October 2015, which were previously circulated with the Parish Council Meeting Agenda for 2 November 2015.

5. ALLOTMENTS 

Weekly Allotment Sub-Committee meetings continue to take place subject to there being issues to be discussed.

a) Allotment Fees

Members of this Committee are asked to **CONSIDER** a possible increase in allotment fees for 2017/18. An increase of 10% was agreed in March 2015 and Members are reminded that the Parish Council is required to give 12 months notice of any increase. The allotment fees for the current year are as follows:-

- Under 50sqm = Extra Small	£19.00
- Between 51sqm & 100sqm = Small	£21.00
- Between 101sqm & 150sqm = Average	£22.00
- Between 151sqm & 200sqm = Large	£25.00
- Over 201sqm = Extra Large	£27.00

b) Annual Allotment Meeting

Members of this Committee are **REMINDED** that the Annual Meeting of Allotment Holders is scheduled to take place on Sunday, 21 March 2016, 9.30am for 10am start, at the Parish Hall Thornwood Common. Refreshments will be available. All Councillors are invited to attend.

c) Allotment Warden – Hastingwood A

The Allotment Sub-Committee currently carry out the role of allotment warden at Hastingwood A, visiting the site on a monthly basis. Members of this Committee are asked to **CONSIDER** if the Sub-Committee should retain this role for the forthcoming year or whether nominations should be asked for at the Annual Allotment Meeting.

6. PLAY AREAS 

An update regarding the routine inspections will be given by the Principal Finance Officer at the meeting. Members are reminded that any faults or issues identified as Medium or High Risk during the inspections are actioned immediately (or are in the process of being actioned).

7. WEALD COMMON – CCTV CAMERA

Members are advised that the North Weald Mums Group will no longer be fundraising for a CCTV camera to be installed at Weald Common Play Area. This decision was made in light of the Parish Council not supporting the project at the precept meeting held in December.

8.  CEMETERY 

a) Available Plots – Burial Section One

Members are advised that Parish Office staff met with the Grave Digger on Thursday, 21 January 2016 to mark out the remaining available plots in Burial Section One. In light of this it has been possible to create several new plots. The Cemetery Map and Burial Books have been updated accordingly. A copy of the site map is attached at **APPENDIX 1**, available plots are highlighted in green.

b) Increase in Cemetery Fees

Members of this Committee are asked to **CONSIDER** a possible increase in cemetery fees for 2016/17. Last year it was agreed by this Committee that fees should be increased by 10% (rounded up to the nearest £1). A copy of the current fees is attached at **APPENDIX 2**.

9. GREEN OUTSIDE PARADE OF SHOPS, NORTH WEALD

Councillor Buckley will give a verbal update at the meeting.

10. BULB PLANTING

Members are advised that EFDC operatives planted bulbs in the green areas both sides of the Talbot Roundabout in October 2015.

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