



North Weald Bassett PARISH COUNCIL



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Clerk to the Council
Susan De Luca

14 January 2015

ENVIRONMENTAL COMMITTEE

TO: MEMBERS OF THE ENVIRONMENTAL COMMITTEE

PLEASE NOTE TIME OF THIS MEETING

This Meeting is open to any other North Weald Bassett Parish Councillor who wishes to attend

You are hereby invited to attend a meeting of the **ENVIRONMENTAL COMMITTEE** which will be held on **Wednesday, 21 January 2015** at **The Library, High Road, North Weald** at **10.30 am** to transact the business shown in the Agenda below.

Susan De Luca
Clerk to the Council

AGENDA

- 1. APOLOGIES FOR ABSENCE** 
To **RECEIVE** any apologies for absence.
- 2. OTHER ABSENCES**
To **NOTE** any absences for which no apology has been received.
- 3. DECLARATIONS OF INTEREST** 
To **RECEIVE** any Declarations of Interest by Members

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

4.  **CONFIRMATION OF MINUTES** 

To **CONFIRM** the minutes of the meeting held on 29 October 2014 attached at **APPENDIX 1**.

5.  **FORMAL ADOPTION OF TERMS OF REFERENCE** 

Members are asked to **CONFIRM** that they formally Adopt the REVISED Terms of Reference for this Committee, a copy of which is attached at **APPENDIX 2**. The CONFIRMATION will need a formal RESOLUTION to be AGREED.

6.  **FORMAL ADOPTION OF TERMS OF REFERENCE** 

Weald Common New Play Area Sub-Committee (to Environmental Committee)
Members are asked to **CONFIRM** that they formally Adopt the REVISED Terms of Reference for this Committee, a copy of which is attached at **APPENDIX 3**. The CONFIRMATION will need a formal RESOLUTION to be AGREED.

7. **PLAY AREAS**

Verbal updates, regarding the following items, will be given at the meeting.

- a) **Quarterly Inspection Report**
- b) **Access to New Play Area – Weald Common**

8. **DOG BIN – CHURCH LANE, NORTH WEALD** 

Members may recall, from the Budget and Precept Meeting, that a request was received from a resident (via Councillor Stallan) to install a dog bin in Church Lane, North Weald. Councillors agreed that this request should be looked at in further detail by this Committee. Members are now asked to **CONSIDER** this request.

9. **NOTICE BOARDS FOR POSSIBLE NEIGHBOURHOOD PLAN**

Members of this Committee are asked to **CONSIDER** a request to place Notice Boards inside Parish Council owned bus shelters.

10. **CEMETERY**

a) **Tree Planting**

Members will be aware that the Clerk had been contacted by Carla Davis, Essex Practical Project Officer of The Conservation Volunteers, with the offer of planting 150 trees (free of charge) on Parish Council owned land. Following a site visit to the Cemetery, it was agreed that the area adjacent to St Andrews Churchyard would be suitable for creating a woodland area. The area to the rear of the Cemetery would be suitable for planting an avenue of trees.

Members of this Committee, together with the Clerk and Senior Administrative Officer, met with Father Rodley on site, to discuss the possibility of gaining access to the land via St Andrew's Churchyard. Father Rodley did not foresee any problems with the request, provided the boundary hedge was reinstated and a temporary path

laid across the grass to prevent any damage. He stated that he would speak to the Arch Deacon regarding the request and report back to the Clerk.

The Clerk has been in contact with Chris Camp regarding the possibility of funding being available from Essex County Council's Parish Paths Scheme for a sleeper bridge, to be laid across the stream between gate on the border of the Cemetery and the land adjacent to the Churchyard. The Clerk has also contacted Kevin Mason of Epping Forest Countrycare to ascertain if Countrycare would be willing to undertake the installation of the sleeper bridge. A verbal update will be given at the meeting.

b) Maintenance Work

Members are advised that the Clerk had arranged, in November, for the area at the rear of the Cemetery to be cleared by Thornwood Grounds Maintenance at a cost of £100.00.

Thornwood Grounds Maintenance has quoted £780.00 to clear the land adjacent to St Andrew's Church, in readiness for planting the woodland area.

c) Grave No. 98

Members are asked to *NOTE* that the residential address advised for the deceased by the Coroner was, initially, in Woodside. When the paperwork was received in the office, the address was recorded as Woodland Grove, Epping. This was an error by the Coroner's Office.

11. ALLOTMENT SUB-COMMITTEE

A verbal update regarding any allotment issues will be given at the meeting.

12. THE TALBOT ROUNDABOUT

Members are asked to *NOTE* that the Clerk had received an email from Trevor Baker, Land Drainage Engineer, Engineering, Drainage & Water Team, EFDC, regarding the planting of closely placed bulbs (narcissi tete a tete) on land near to the Talbot Roundabout. This matter was discussed with Members of the Environmental Sub Committee who agreed that the planting would be beneficial to North Weald. The Clerk has sent a response to Trevor Baker confirming this.

13. BLUEMANS END

Members are asked to *NOTE* that Thornwood Grounds Maintenance had been asked to cut the hedge at Bluemans End, this was completed on 19 November 2014.

14. NEW BOLLARDS ADJACENT TO LIBRARY

A request was made at the Parish Council Meeting on Monday, 5 January 2015, for grass seed to be laid around the new bollards which are adjacent to the Library. The Clerk is to arrange for Thornwood Grounds Maintenance to action this.

15. GREEN OUTSIDE PARADE OF SHOPS

A verbal update will be given by Cllr Buckley.

Susan De Luca
Clerk to the Council