



# North Weald Bassett

## PARISH COUNCIL

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Clerk to the Council  
Susan De Luca

13<sup>th</sup> June 2018

## ENVIRONMENTAL COMMITTEE

**TO: MEMBERS OF THE ENVIRONMENTAL COMMITTEE**

### **PLEASE NOTE THE TIME OF THIS MEETING**

*This Meeting is open to any other North Weald Bassett Parish Councillor who wishes to attend*

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You are hereby invited to attend a meeting of the **ENVIRONMENTAL COMMITTEE** which will be held on **Wednesday, 20<sup>th</sup> June 2018** at **The Library, High Road, North Weald** at **10.30 am** to transact the business shown in the Agenda below.

Susan De Luca  
Clerk to the Council

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### AGENDA

- 1. ELECTION OF CHAIRMAN**   
To **PROPOSE** and **SECOND** nominations for the Office of Chairman and, if there is more than one nominee, to vote thereon.
- 2. ELECTION OF VICE CHAIRMAN**   
To **PROPOSE** and **SECOND** nominations for the Office of Vice Chairman and, if there is more than one nominee, to vote thereon.
- 3. APOLOGIES FOR ABSENCE**   
To **RECEIVE** any apologies for absence.
- 4. OTHER ABSENCES**  
To **NOTE** any absences for which no apology has been received.
- 5. DECLARATIONS OF INTEREST** 

To **RECEIVE** any Declarations of Interest by Members

*A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.*

6.  **CONFIRMATION OF MINUTES** 

To **CONFIRM** the minutes of the meeting held on 21<sup>st</sup> February 2018, attached at *Appendix 1*.

7. **PLAY AREA INSPECTION REPORT**

A verbal report will be given at the meeting.

8. **ASSET CHECKS**

A verbal report will be given at the meeting.

9. **ALLOTMENTS** 

a) **Queens Road Allotment Site Meeting**

STORM Building Limited have arranged a site meeting to discuss issues surrounding the Queens Road allotment site, on Wednesday, 27<sup>th</sup> June at 11am. Representatives from Epping Forest District Council will also be in attendance. Members are **ASKED** to nominate a member of this Committee to attend the meeting with the Clerk.

b) **Plaques for two benches in orchard**

The North Weald Allotment Warden has put forward a suggestion that the two benches in the new orchard at Queens Road Allotments be dedicated (by way of a plaque) to two long standing allotment tenants, who have both recently passed away. Members are asked to **DECIDE** if they wish to proceed with this suggestion.

c) **Whealers Farm Gardens Allotment Site**

Following a report of low water pressure at Wheelers Farm Gardens allotment site, the Parish Council's contractor visited the site, together with a plumber, to investigate the matter. The contractor informed the Clerk that in order for the plumber to provide a quote, an inspection hole would need to be dug. The Clerk has been advised that it is almost certain that the stand pipe is rusting internally, causing a blockage, which in turn is resulting in poor pressure. The contractor also reported that a ball valve had broken in one of the water tanks. Members are **ADVISED** that the Clerk reported the matter to the Chairman of this Committee, who gave agreement for the works to be carried out.

d) **Update from Allotment Sub Committee**

10. **CEMETERY** 

a) **Grounds Maintenance Costs**

Members are **ADVISED** that the Clerk has received notification from the grounds maintenance contractor that the cost per visit is to be increased to £260.00 with immediate effect (the current cost per visit is £240.00). The increase is due to the new layout of the Meadow Brook Section and the extra time being taken to complete

the work required.

**b) Maintenance Works**

Members are **ADVISED** that the Chairman of this Committee has agreed that the following maintenance works should be undertaken at the cemetery:-

- Benches – all to be cleaned and varnished / stained
- White Picket Fence – to be cleaned and painted
- Gates and wooden surrounds to front and back – to be cleaned and sadolin applied
- Wooden styles – to be cleaned and sadolin applied
- Metal gates – clean and prepare and painted (black satin)
- Cemetery wall – clean and prepare plaster work and paint (magnolia)

The Clerk has received a quote for the works and the Chairman of this Committee has agreed the price quoted for labour which is a total of £600.00.

**c) Installation of bollard to prevent vehicles driving along the pathway adjacent to Meadow Brook Section**

Members may recall that a sign was recently installed at the cemetery requesting no vehicular access beyond the Hedges Section. Following two recent burials in Meadow Brook Section it was noted that the sign is being ignored by funeral directors. The pathway leading to the end of Meadow Brook narrows and the Parish Office staff are concerned that a hearse may have difficulty reversing as there is not enough room to turn a vehicle around. An additional access point was created in the perimeter hedge to alleviate the problem. It has been suggested that Members may wish to **CONSIDER** the possibility of installing a retractable a post to prevent vehicles from accessing this area.. The Parish Council's maintenance contractors and the grave digger would be given a key to lower the bollard for when access is required for them to undertake their work.

**11.  WEALD COMMON – PATHWAY LEADING TO PLAY AREA **

Attached at **Appendix 2** are photos of the pathway leading to Weald Common Play Area. Some of the path has eroded away leaving a gully down one side. Where the pathway meets the entrance to the play area (where the safer surfacing starts) there is now a 'dip' which is causing a trip hazard. Members are asked to **DECIDE** what action should be taken. The PFO has confirmed that there are funds set aside to carry out maintenance on the pathway.

**12. THORNWOOD NATURE RESERVE**

Members are **ADVISED** that the Clerk received a report from Epping Forest Countrycare in April, informing that the fence on the northern side (furthest away from the allotments) had fallen down. Following agreement from the Chairman of this Committee, the Clerk confirmed that Epping Forest Countrycare may undertake repairs to the fence as part of the normal maintenance work on the site. The cost for new timber will be a maximum of £200.00.

**13. BULB PLANTING**

Members are asked to suggest which areas of the Parish, if any, require bulb planting in the Autumn.

Susan De Luca  
Clerk to the Council