



North Weald Bassett

PARISH COUNCIL



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Clerk to the Council
Susan De Luca

9 March 2015

ENVIRONMENTAL COMMITTEE

TO: MEMBERS OF THE ENVIRONMENTAL COMMITTEE

PLEASE NOTE TIME OF THIS MEETING

This Meeting is open to any other North Weald Bassett Parish Councillor who wishes to attend

You are hereby invited to attend a meeting of the **ENVIRONMENTAL COMMITTEE** which will be held on **Wednesday, 18 March 2015** at **The Library, High Road, North Weald** at **10.30 am** to transact the business shown in the Agenda below.

Susan De Luca
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AGENDA

- 1. APOLOGIES FOR ABSENCE** 
To **RECEIVE** any apologies for absence.
- 2. OTHER ABSENCES**
To **NOTE** any absences for which no apology has been received.
- 3. DECLARATIONS OF INTEREST** 
To **RECEIVE** any Declarations of Interest by Members

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

4.  **CONFIRMATION OF MINUTES** 

To **CONFIRM** the minutes of the meeting held on 21 January 2015 attached at **APPENDIX 1**.

5. **PLAY AREAS**

A verbal update will be given at the meeting.

6. **PATHWAY AT WEALD COMMON WORKING GROUP** 

At the Parish Council Meeting on Monday, 2 March 2015, Councillors agreed that a Working Group should be set up to discuss the pathway at Weald Common. It was suggested that the Working Group consist of three Members of the Parish Council and three Members of the Village Hall Committee, together with a member of staff from the Parish Council to assist with administration. Members of this Committee are now asked to **AGREE** who will participate in the Working Group.

7.  **ALLOTMENT SUB-COMMITTEE** 

A verbal update regarding any allotment issues will be given at the meeting.

a) Allotment Wardens

i) Hastingwood A

Members of this Committee are asked to **CONSIDER** whether the Parish Council's Allotment Sub-Committee continues to carry out the role of warden at Hastingwood A for the forthcoming year.

ii) Thornwood

The Parish Office has been advised that Mr Montgomery will no longer be carrying out the role of warden for the forthcoming year. Members of this Committee are asked to **CONSIDER** whether the Parish Council's Allotment Sub-Committee carry out the role of warden or whether an allotment tenant is appointed to the role.

b) Allotment Fees

Members of this Committee are asked to **CONSIDER** a possible increase in allotment fees for 2016/17. An increase of 10% was agreed in March 2014 and Members are reminded that the Parish Council is required to give 12 months notice of any increase. The Allotment fees for the current year are as follows:

• Under 50 sqm = Extra small	£17.00
• Between 51sqm & 100sqm = Small	£18.50
• Between 101sqm & 150sqm = Average	£20.00
• Between 151sqm & 200sqm = Large	£22.00
• Over 201sqm = Extra Large	£24.00

c) Annual Allotment Meeting

Members of this Committee are **REMINDED** that the Annual Meeting of Allotment Holders is scheduled to take place on Sunday, 22nd March 2015, 9.30am for 10am start, at the Parish Hall Thornwood Common. Refreshments will be available. All Councillors are invited to attend.

d) Bonfires

A request has been received from an allotment tenant on Hastingwood A site regarding extending the period currently granted for the lighting of bonfires. The Code of Practice currently states that "*bonfires **may not** be lit, under any circumstances, during the period 1st April to 31st October inclusive, out of consideration for other tenants and nearby residents*". Members are asked to **CONSIDER** this request.

8.  **CEMETERY** 

a) Increase in Cemetery Fees

Members of this Committee are asked to **CONSIDER** a possible increase in cemetery fees for 2015/16. Last year it was agreed by this Committee that fees should be increased by 10% (rounded up to the nearest £1). A copy of the current fees is attached at **APPENDIX 2**.

b) Installation of Sleeper Bridge

A verbal update will be given at the meeting.

9. **GREEN OUTSIDE PARADE OF SHOPS**

An update will be given by Cllr Buckley.

Susan De Luca
Clerk to the Council