NOAK BRIDGE PARSH COUNCIL

REGISTER OF MEMBERS' INTERESTS

GENERAL NOTICE OF REGISTERABLE INTERESTS

I, Councillor Paul Daft

a member of Noak Bridge Parish Council, agree to abide by the Member Code of Conduct adopted by this Council Adopted on 21st May 2019, and have set out below for registration in the Council's Register of Members' lnterests, the details of my interests, which I am required to declare under the Localism Act 2011 and the Council's Code of Conduct. I have put "none" where I have no such interests under any category. Where I am using this form to register a change to my interests under any category, I have put "no change" under all other categories.

General Notes

Members are required to register details of their interests within 28 days of their election and must re-register their interests on re-election.

Subsequently, Members are required to register any new interests or changes to existing interests within 28 days of becoming aware of the new or changed interest.

Member means a member of the Council.

Reference to Member includes a co-opted member (with voting rights) and in this case reference to election and re-election means appointment or re- appointment.

Reference to 'relevant authority' means Noak Bridge Parish Council.

Disclosable Pecuniary Interests

Defined under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 ("the Regulations")

Members are required to register not only their own interests under this section but also those of their husband or wife, civil partner or any person with whom they are living as if husband or wife or as civil partners (*these are referred to as relevant persons below).

Members will have a disclosable pecuniary interest if it is of a description set out below.

1. Employment, office, trade, profession or vocation: Any employment, office, trade, profession or vocation, carried on by you, or those relevant persons referred to above (*), for profit or gain	B2B Specialist W J King Vauxhall 581-597 Princes Road Dartford DA2 6EA Cambridge University Hospital NHS Foundation Trust Cambridge, CB2 0QQ

Guidance Note for Category 1:

This category includes any payments or benefits in kind which are subject to Income Tax.

It excludes unpaid work for public, voluntary and charitable bodies (unless a Special Responsibility Allowance is received).

2. Sponsorship Any payment or provision of any other financial benefit (other than for the Council) made or provided within the relevant period in respect of any expenses you have incurred in carrying out your duties as a Member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.	NONE

Guidance Notes for Category 2:

Under this category, the relevant period is defined under the Regulations as 12 months ending on the day the Member gives notification through the submission of this form.

Members must therefore declare any financial contributions received as a Member (or as a candidate prior to being elected) within the last 12 months of completing this form for the first registration or within 28 days of receiving contributions thereafter.

3. Contracts Any contract which is made between you or a relevant person referred to above (*) (or a body in which you or they have a beneficial interest) and the Council – (a) under which goods and services are to be provided or works are to be executed; and (b) which has not been fully discharged.	NONE

Guidance Note for Category 3:

"Body in which the relevant person has a beneficial interest" is defined within the Regulations as meaning a firm in which the relevant person is a director, or in the securities of which the person has a beneficial interest.
"Securities" is defined within the Regulations as meaning shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society".
Therefore, this category only applies to any current contracts which exist between the Council and the Member or relevant persons referred to above (*) or bodies with which they have a beneficial interest.

4. Land Any beneficial interest in land which is within the area of the Council.	33 FORE STREET NOAK BRIDGE SS15 4JP

Guidance Note for Category 4:

"land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the Member or relevant person referred to above (*) (alone or jointly with another) to occupy the land or to receive income.
Members must declare all of their land holdings, and that of relevant persons referred to above (*), within the area of the Council, where they have a beneficial interest, i.e. right of occupation of land or receive income.

5. Licences Any Licence (alone or jointly with others) to occupy land in the area of the Council for a month or longer.	NONE

Guidance Note for Category 5:

Members must declare any Licences they or relevant persons referred to above (*) hold either alone or with others to occupy land within the area of the Council for longer than 1 month.

6. Corporate Tenancies Any tenancy where (to your knowledge): (a) the landlord is the Council; and (b)the tenant is a body in which you or a relevant person referred to above (*) has a beneficial interest.	NONE
Guidance Note for Category 6: "Body in which the Member or the relevant person referred to above (*) has a beneficial interest" is defined within the Regulations as meaning a firm in which the person above is a director, or in the securities of which the person has a beneficial interest. Members must declare any tenancies, which they are aware of, where the Council is the landlord and the tenant is a body with whom the Member or the relevant person referred to above (*) has a beneficial interest.	
7. Securities Any beneficial interest in securities of a body where: (a) that body (to your knowledge) has a place of business or land in the area of the Council; and (b) either- (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issue share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or a person referred to above has a beneficial interest exceeds one hundredth of the total issue share capital of that class.	NONE
Guidance Note to Category 7: "Securities" is defined within the Regulations as meaning shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.	

Other Pecuniary Interests

Members are only obliged to register their own interests under this heading and do not need to include the interests of husbands/wives/civil partners or others.

Members will have a pecuniary interest if it is of a description set out below.

1. Employment: Any person or any body who employs or has appointed you.	B2B Specialist W J King Vauxhall 581-597 Princes Road Dartford DA2 6EA

Guidance Note to Category 1:

Provide the name of any person or firm which employs you AND/OR any firm in which you are a partner, and the name of any company for which you are a remunerated company secretary or director.

2. Contracts: Any contract for goods, services or works made between the Council and: - you, or - a firm in which you are a partner, or - a company of which you are a remunerated director, or - a person or body of the description specific in paragraph 6.2(g) of the Code of Conduct, which has been fully discharged within the last 12 months.	NONE

Guidance Note to Category 2:

Provide a description of any contract for goods, services or works made between the Council and you (or a body in which you or they have a beneficial interest) and which has been fully discharged within the last 12 months

Registerable Non-Pecuniary Interests

Members are only obliged to register their own interests under this heading and do not need to include the interests of husbands/wives/civil partners or others.

Members will have non-pecuniary interests in any business of the Council where it relates to or is likely to affect the categories below.

1. Appointments by the Council Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Council.	NONE
Guidance Note to Category 1: Provide details of the appointments or nominations by the Council where you are a member or a position of general control or management.	
2. Bodies: Any body: (a) exercising functions of a public nature; b) directed towards charitable purposes; or (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union); of which you are a member or in a position of general control or management.	NONE
Guidance Note to Category 2: Provide details of any body falling under the criteria set out of which you are a member or in a position of general control or management. These are not appointments by the Council but will affect the business of the Council.	

3. Gifts, benefit or hospitality of £25 or over. The interest of any person from whom you have received a gift, benefit or hospitality with an estimated value of at least £25.	NONE
Guidance Note to Category 3: Provide the name of any individual organisation from which you have received a gift, benefit or hospitality with an estimated value of at least £25. Also state the date the offer was made, the monetary value if known, whether any officers were present.	
4. Decisions affecting wellbeing. A decision in relation to Council business might reasonably be regarded as affecting your wellbeing or the wellbeing of a relevant person (*) to a greater extent than the majority of:- (ii) (in the case of authorities with electoral divisions or wards) other council tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be affected by the decision; or (ii) (in all other cases) other council tax payers, ratepayers or inhabitants of the Council's area.	NONE
Guidance Note to Category 4: Provide the details of the relevant person (*) affected, positively or negatively by a decision to be taken by the Council or already taken, at which the Member could be involved or was present at the meeting. Please provide details to the decision to be taken or already taken and the impact. Provide details of the action taken by the Member if disclosing after the meeting.	

I acknowledge that it may be a breach of the Code of Conduct to:-

(1) omit information that ought to be given in this notice;

(2) provide information that is materially false or misleading;

(3) fail to provide written notification to the authority's Monitoring Officer of any change in my interests contained in this notice within 28 days of my becoming aware of such change of circumstances;

(4) fail to declare interests at meetings.

I acknowledge that possessing Disclosable Pecuniary Interests and/or Other Pecuniary Interests will restrict my participation at meetings and in decision making, in accordance with the Council's Code of Conduct.

I acknowledge that the annual return of the Declaration of Related Party Transactions is a separate matter and will complete this accordingly.

Signed: P.R.J.DAFT by e-mail

Date: 22nd January 2022

Please return this form to Noak Bridge Parish Council

RECEIVED: Terri Sargent by email

Signed: Proper Officer / Chairman of Noak Bridge Parish Council:

Date: 23rd January 2022

COUNCILLOR CODE OF CONDUCT PART 1 GENERAL PROVISIONS

Introduction and Interpretation

As a Member you are a representative of this Authority and the public will view you as such. Therefore your actions impact on how the Authority as a whole is viewed and your actions can have both positive and negative impacts on the Authority.

This Code as a whole is consistent with the "Nolan Principles" which are set out in Appendix 1 and the provisions of S29(1) Localism Act 2011

In this Code-

"meeting" means any meeting of:
(a) the Authority
(b) the Executive of the Authority
(c) any of the Authority's or its Executive's committees, sub-committees, joint committees, joint sub-committees or areas committees
whether or not the press and public are excluded from the meeting in question by virtue of a resolution of members
(d) any briefings by officers and site visits organised by the authority

"Member" includes a co-opted member (with voting rights).

1. Who does the Code apply to?

1.1 **This Code applies to all Members of the Authority including co-opted members (with voting rights).**

1.2 **It is your responsibility to comply with the provisions of this Code.**

2. What does the Code apply to?

2.1 **You must comply with this Code whenever you - (a) conduct the business of the Authority, or (b) you are acting as a representative of the Authority,**

2.2 **This Code has effect in relation to your conduct in your official capacity.**

2.3 **Where you act as a representative of the Authority**
(a) on another relevant authority, you must, when acting for that other authority, comply with that other authority's code of conduct;
(b) on any other body, you must, when acting for that other body, comply with the Authority's code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

3. General Obligations

3.1 You must treat others with respect.
3.2 You must uphold the law
3.3 You must not-

(a) do anything which may cause the Authority to breach any of the equality enactments
(b) bully any person;
(c) intimidate or attempt to intimidate any person who is or is likely to be-
i a complainant,
ii a witness, or
iii involved in the administration of any investigation or proceedings,
in relation to an allegation that a Member (including yourself) has failed to comply with the Authority's code of conduct;
(d) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the Authority.

4. Confidential Information

4.1 You must not-
(a) disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where-
i you have the consent of a person authorised to give it;
ii you are required by law to do so;
iii the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or
iv the disclosure is-
(aa) reasonable and in the public interest; and
(bb) made in good faith and in compliance with the reasonable requirements of the Authority; or
(b) prevent another person from gaining access to information to which that person is entitled by law.

5. Conferring an Advantage or Disadvantage

5.1 You must-
(a) not use or attempt to use your position as a Member improperly to confer on or secure for yourself or any other person, an advantage or disadvantage; and

(b) when using or authorising the use by others of the resources of your Authority-
i act in accordance with the Authority's reasonable requirements;
ii ensure that such resources are not used improperly for political purposes (including party political purposes);
(c) have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.

PART 2 MEMBERS' INTERESTS

6. Disclosable Pecuniary Interests

6.1 You have a Disclosable Pecuniary Interest in any business of the Authority if it is of a description set out in 6.2 below and is either:

(a) An interest of yours, or

(b) An interest (of which you are aware) of a spouse, civil partner or a person you are living with as a spouse or civil partner (known as "Relevant Persons")

6.2 A Disclosable Pecuniary Interest is an interest which relates to or is likely to affect:

(a) Any employment, office, trade, profession or vocation carried on by you or a Relevant Person for profit or gain;

(b) Any payment or provision of any other financial benefit (other than from the Authority) made or provided within the relevant period in respect of any expenses incurred in carrying out your duties as a Member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992

(c) Any contract for goods, services or works which has not been fully discharged between you or a Relevant Person and the Authority or a b body in which you or they have a beneficial interest;

(d) A beneficial interest in any land in the Authority's area

(e) A licence of any land in the Authority's area (alone or jointly with others) that you or a Relevant Person occupy for a month or longer

(f) Any tenancy where to your knowledge (a) the landlord is the Authority and (b) the tenant is a body in which you or a Relevant Person has a beneficial interest

(g) Any beneficial interest in securities of a body where-

i that body (to your knowledge) has a place of business or land in the area of the Authority, and

ii either:
(aa) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
(bb) the beneficial interest exceeds one hundredth of the total i issued share capital of the share capital of that body, if of more than one class, the total nominal value of the shares of any one class

7. Other Pecuniary Interests

7.1 You have a pecuniary interest in any business of the Authority where it relates to or is likely to affect:

(a) any person or body who employs or has appointed you;

(b) any contract for goods, services or works made between the Authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a person or body of the description specific in paragraph 6.2 (g) which has been fully discharged within the last 12 months;

8. Non-Pecuniary Interests

8.1 You have a non-pecuniary interest in any business of your authority where it relates or is likely to affect-

(a) any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the Authority;

(b) any body-

i exercising functions of a public nature;

ii directed to charitable purposes; or

iii one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union); of which you are a member or in a position of general control or management;

(c) the interests of any person from whom you have received a gift, benefit or hospitality with an estimated value of at least £25;

(d) a decision in relation to that business might reasonably be regarded as affecting your wellbeing or the wellbeing of a relevant person to a greater extent that the majority of:-

i (in the case of authorities with electoral divisions or wards) other council tax payers, ratepayers or inhabitants of the electoral divi division or ward, as the case may be, affected by the decision; or

ii (in all other cases) other council tax payers, ratepayers or inhabitants of the Authority's areas

9. Declarations of Interests at Meetings (Disclosable Pecuniary Interests, Other Pecuniary Interests and Non-Pecuniary Interests)

9.1 Subject to sub-paragraphs 9.2 to 9.3, where you have a Disclosable Pecuniary Interest, Other Pecuniary Interest or a Non-Pecuniary Interest in any business of the Authority and you are present at a meeting of the Authority at which the business is considered, you must declare at that meeting the existence and nature of that interest whether or not it is registered on your Register of Interests or for which you have made a pending notification

9.2 Sub-paragraph 9.1 only applies where you are aware or ought reasonably to be aware of the existence of the Relevant Person's Interest

9.3 **Where you have an interest in any business of your authority which would be declared at a meeting by virtue of paragraph 9.1 but by virtue of paragraph 13 (Sensitive Information) details of the interest are not registered in the Authority's published Register of Members' Interest, you need not disclose the nature of the interest to the meeting**

9.4 **Where you have a Pecuniary Interest in any business of the Authority and a function of the Authority may be discharged by you acting alone in relation to that business, you must ensure you notify the Authority's Monitoring Officer of the existence and nature of that interest within 28 days of becoming aware that you will be dealing with the matter even if it is more than 28 days before you will actually deal with the business**

9.5 **Where you have an interest in any business of the Authority which would be declared at a meeting by virtue of paragraph 9.1 and you have made an executive decision in relation to that business you must ensure that any written statement of that decision records the existence and nature of that interest**

9.6 **In this paragraph "executive decision" is to be construed in accordance with any regulations made by the Secretary of State under section 22 of the Local Government Act 2000**

10. Effect of Disclosable Pecuniary Interests on Participation

10.1 **If you are present at a meeting of the Authority or of any committee, sub-committee, joint committee or joint sub-committee of the Authority and you have a Disclosable Pecuniary Interest in any matter to be considered, or being considered, at the meeting and you are aware of that Interest:**

- **(a) you must not participate, or participate further, in any discussion of the matter at the meeting, or participate in any vote, or further vote, taken on the matter at the meeting, and**
- **(b) you must withdraw from the room or chamber where the meeting considering the business is being held unless you have received a dispensation from the Authority's proper officer**

10.2 **If you have a Disclosable Pecuniary Interest in any business of the Authority you must not:**

- **(a) exercise executive functions in relation to that business; and**
- **(b) seek improperly to influence a decision about that business**

10.3 **If a function of the Authority may be discharged by a Member acting alone and you have a Disclosable Pecuniary Interest in any matter to be dealt with or being dealt with in the course of discharging that function you may not take any steps or any further steps in relation to the matter (except for the purpose of enable the matter to be dealt with otherwise than by yourself)**

11. Effects of Disclosure of Other Pecuniary Interests on Participation

11.1 If you have a Pecuniary Interest other than a disclosable pecuniary interest in any business of the Authority which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest and you are present at a meeting of the Authority at which such business is to be considered or is being considered your must:

(a). disclose the existence and nature of the interest in accordance with paragraph 9.1 (but subject to paragraph 9.3)

(b) withdraw from the room or chamber where the meeting considering the business is being held unless you have received a dispensation from the Authority's proper officer, immediately after making your representations or in any other case when the business is under consideration.

PART 3 REGISTER OF MEMBERS' INTERESTS

12. Registration of Members' Interests

12.1 Subject to paragraph 13, you must, within 28 days of-
(a) this Code being adopted by or applied to the Authority; or
(b) your election, re-election or appointment or re-appointment to office (where that is later), or co-opted onto the Authority (with voting rights) register in the Authority's Register of Members' Interests (maintained by the Monitoring Officer under Section 29(1) of the Localism Act 2011) details of:

- **i Disclosable Pecuniary Interests as referred to in paragraph 6 that you, your spouse, civil partner or person with whom you live as if they were your spouse or civil partner in so far as you are aware of their interests at that time**
- **ii Other Pecuniary Interests referred to in paragraph 7 that you have by providing written notification to the Authority's Proper Officer.**

12.2 Subject to paragraph 13, you must, within 28 days of becoming aware of-

- **(a) any new Disclosable Pecuniary Interest as referred to in paragraph 6 that you, your spouses, civil partner or person with whom you live as if they were your spouse or civil partner, or Other Pecuniary Interest referred to in paragraph 7, or**
- **b) change to any Disclosable Pecuniary Interest or Other Pecuniary Interest registered under paragraphs 12. 1 i. or ii above**

register details of the new interest or change to an interest by providing written notification to the Authority's Proper Officer.

13 Sensitive Information

13.1 Where you have a Disclosable Pecuniary Interest referred to in paragraph 6 or Other Pecuniary Interest referred to in paragraph 7 and the nature of the interest is such that you and your Authority's Monitoring Officer considers that disclosure of details of the interest could lead to you or a person connected with you being subject to violence or intimidation if the interest is entered in the Authority's Register then copies of the register available for inspection and any published version of the Register should not include details of the interest but may state that you have an interest details of which are withheld under s32(2) of the Localism Act 2011 and/or this paragraph.

13.2 You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under paragraph 12.1 is no longer sensitive information, notify the Authority's Monitoring Officer

13.3 In this Code "sensitive information" means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subject to violence or intimidation.

14. Register of Gifts and Hospitality

14.1 You must within 28 days of receipt, notify the Authority's Monitoring Officer in writing of any gift, benefit or hospitality with a value in excess of £25 which you have accepted as a Member from any person or body other than the Authority.

14.2 The Monitoring Officer will place your notification on a public Register of Gifts and Hospitality

14.3 This duty to notify the Monitoring Officer does not apply where the gift, benefit or hospitality comes within any description approved by the Authority for this purpose.

CODE OF CONDUCT

APPENDIX 1

THE NOLAN PRINCIPLES AND SECTION 28(1) OF THE LOCALISM ACT 2011

SELFLESSNESS

To serve only the public interest and never improperly confer an advantage or disadvantage on any person

INTEGRITY

Not to place themselves in situations where their integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour

OBJECTIVITY

Make decisions on merit, including when making appointments, awarding Contracts or recommending individuals for rewards or benefits.

ACCOUNTABILITY

To be accountable to the public for their actions and the manner in which they carry out their responsibilities and should co-operate fully and honestly with any scrutiny appropriate to their Office.

OPENNESS

To be as open as possible about their actions and those of the Council and should be prepared to give reasons for those actions.

HONESTY

Not to place themselves in situations where their honesty may be questioned, should not behave improperly and should, on all occasions, avoid the appearance of such behaviour.

LEADERSHIP

Should promote and support these principles by leadership and by example and should always act in a way that secures or preserves public confidence.

RESPECT FOR OTHERS

Should promote equality by not discriminating unlawfully against any person and by treating people with respect regardless of their race, age, religion, gender, sexual orientation or disability. Also to respect the impartiality and integrity of the authority's statutory officers and other employees

DUTY TO UPHOLD THE LAW

Should uphold the law and, on all occasions, act in accordance with the trust that the public is entitled to place in them