



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS  
ON TUESDAY 19<sup>th</sup> JUNE 2018 at 7:30PM**

**CHAIRMAN:** Cllr Terri Sargent.  
**CLLRS PRESENT:** Cllr Jane Bunting, Cllr Vicki Jarvis and Cllr Mark Cottrell.  
**ALSO PRESENT:** 10 Members of the Public.

- 18/401 APOLOGIES FOR ABSENCE:**  
Borough Cllr Stuart Allen, Essex County Cllr's Malcolm Buckley and Tony Ball had given apologies. Members received the apologies tendered.
- 18/402 DECLARATIONS OF INTEREST:**  
Cllr Sargent made a declaration in her capacity as Borough Councillor.  
A Register of Interest has been completed by Cllr Cottrell.
- 18/403 MINUTES OF THE PREVIOUS MEETING:**  
The minutes of the Parish Council held on Tuesday 22<sup>nd</sup> May 2018 were received by Members.  
Cllr Bunting proposed the minutes be accepted and **approved** which was seconded by Cllr Cottrell with all Members in agreement.
- 18/404 REVIEW AND ADOPTION OF COMPLAINTS POLICY:**  
The Complaints Policy was deferred until the July meeting.
- 18/405 SET UP PERSONNEL COMMITTEE FOR VACANT CLERK POSITION:**  
Cllr Sargent and Cllr Jarvis to form a personnel committee, date to be arranged.  
Proposed by Cllr Bunting, seconded Cllr Cottrell with all members in agreement.
- 18/406 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017-18:**  
Members considered the following;  
1) The Annual Internal Audit Report 2017-18 was considered and approved  
Proposed by Cllr Cottrell, seconded by Cllr Jarvis with all members in agreement  
2) The Annual Governance Statement 2017-18 was considered, approved and signed  
by the chairman and vice chairman in the absence of a clerk  
Proposed by Cllr Cottrell, seconded by Cllr Jarvis with all members in agreement  
3) The Accounting Statements 2017-18 were considered, approved and signed by the  
chairman and vice chairman in the absence of a clerk  
Proposed by Cllr Jarvis, seconded by Cllr Cottrell with all members in agreement  
4) Notice of Public Rights Year End March 2018 were considered and approved  
Proposed Cllr Bunting, seconded Cllr Jarvis with all members in agreement  
5) To submit all AGAR documents to external Auditor PKF Littlejohn, approved  
Proposed Cllr Cottrell, seconded Cllr Bunting with all members in agreement

18/407

**FENCING – DOG AGILITY COURSE:**

Members considered concerns from small dog owners whose dogs were able to get through the newly installed fencing around the dog agility course. Any form of sheeting or wire attached to the fencing was unlikely to be accepted by the Parish Council Insurers which could be considered a risk and still may not contain the dogs. Cllr Bunting stated no fence would contain every dog and all dogs should be controlled at all times by their owners in accordance with the law.

18/408

**BANK DETAILS / FINANCE:**

1) Monthly Budget Financial Report;

Members noted there were no payments this month.

Members considered an unpaid £20 subscription fee to ABLC that was unpaid by the previous Parish Council pre 2016-17. An explanation had been given to ABLC that this was just another bill in a list of unpaid bills left by the previous Council, faced by the new Council when they took office. However, ABLC had agreed to leave the debt on their books attributed to Noak Bridge Parish Council. Cllr Bunting proposed that the Council pay the fee in due course and the Council would not renew their 2018-19 membership. This was seconded by Cllr Cottrell and agreed by all members.

2) Update on VAT Claims 2017-18;

Cllr Sargent reported the 2017-18 VAT claim of £4,582.25 had been received from HMRC.

18/409

**PLANNING APPLICATIONS:**

The chairman opened the meeting to receive comments from residents which were incorporated in the comments below and submitted to Basildon Council.

**18/00436/FULL Location 14 Kimberley Drive, Noak Bridge**

Replacement of existing windows with UPVC double glazed windows

Noak Bridge Parish Council have no objections to this application

**18/00727/LBBAS Location Daniels Farm, Wash Road**

Proposed demolition of existing rear extension and outbuilding and construction of two storey extension

Noak Bridge Parish Council object to the planning application

1. The application lies within the green belt
2. The demolition and new extension could damage the existing grade 2 listed building
3. A two storey extension is not in keeping with the area
4. It will have a detrimental effect on the neighbouring amenity

**18/00728/FULL Location 28 Bridgecote Lane, Noak Bridge**

Proposed first floor rear extension above an existing single storey extension

Noak Bridge Parish Council strongly object to the planning application

1. The property is situated in a high density conservation area and the proposed extension will have an adverse effect on neighbouring properties, policy Bas BE12. It will overlook, overshadow and over dominate neighbouring properties

2. Will affect the existing street scene
3. The plans do not appear to correctly represent the layout of the neighbouring houses and gardens or the current extensions and conservatories
4. It will cause a detrimental effect from a neighbouring privacy viewpoint
5. The proposed building materials will not match the existing exterior
6. Lack of clear definition of site and boundary measurements
7. The proposed extension will have an adverse effect on the existing extension and make it appear 'Top Heavy'
8. The extension is not in keeping with the Noak Bridge Conservation management plan
9. The Parish Council fears the conservation area will be adversely compromised if this planning application is agreed

**18/00664/FULL Location Barleylands Farm, Barleylands Road**

**Construction of a childcare nursery to accommodate 100 children together with the provision of outdoor play space and associated infrastructure and landscaping**

Noak Bridge Parish Council object to the planning application

1. The application lies within the green belt
2. The application is unsustainable from a road infrastructure prospective. Barleylands Road is laden with a hive of activity, craft centre and all associated businesses that trade within, Equestrian Centre, 42 Football Pitches, Council Recycling Depot. Noak Bridge residents suffer the pitfalls of excessive traffic along Wash Road and Barleylands Road created by these activities which impact their everyday life
3. There is no pathway leading to Barleylands Farm forcing residents to walk along an extremely busy road with ditches
4. It is very difficult to enter or exit Noak Bridge village at peak times including weekends
5. There are two existing neighbouring nurseries located in the vicinity, one in Noak Bridge Village and the other a short distance away in Southend Road, Burstead  
The Parish Council support early years provision but feel the existing provision is sufficient having spoken to Noak Bridge Preschool  
Unless the highway can be upgraded to cope with the additional traffic and a suitable footpath is installed to allow residents to walk freely along Barleylands Road the Parish Council consider any other activities proposed for this area will be totally unsustainable. If Essex County Highways and or Barleylands Farm would consider to contributing to the upgrades this would be welcomed by the local residents.

**PLANNING APPLICATIONS DECIDED:**

Members noted the planning application decided

**18/00461/FULL. Location: 11 Saling Green, Noak Bridge**

Proposed retention of loft extension incorporating a rear dormer - **Refused**

**18/410**

**POWERS FOR DEALING WITH THE UNAUTHORISED DEVELOPMENT AND ENCAMPMENT MINISTRY OF HOUSING CONSULTATION COMMUNITES AND LOCAL GOVERNMENT:**

The Parish Council noted Cllr Sargent's response to the consultation on 13<sup>th</sup> June 2018

**18/411**

**PUBLIC PARTICIPATION:**

\*A resident reported a traffic survey on Bridge Street

\*A resident commented on parked cars on Fore Street blocking the junction

Cllr Sargent suggested contacting South Essex Parking Partnership (SEPP) to seek information in making a TRO for yellow lines as a preventative measure

\* A resident raised an issue with communal housing decoration

Cllr Sargent to report the issue to Basildon Council

**18/412**

**COUNTY COUNCILLORS' REPORT:**

Cllr Sargent gave an update on the Local Plan. Amendments made to the Local Plan and overturned at Full Council in March 2018 were rescinded in an Extraordinary meeting of Full Council on June 7<sup>th</sup> 2018. The amendments are due to be heard in the work programme in a meeting of the Strategic Planning Meeting on 28<sup>th</sup> June 2018

**18/413**

**TO NOTE CORRESPONDENCE:**

Members noted the correspondence received.

**18/414**

**DATE OF NEXT MEETING:**

Members noted the date of the next meeting **17<sup>th</sup> July 2018 @ 7.30pm.**

The Chairman closed the meeting at 8:45pm

.....  
Signed by the Chairman

.....  
Date