



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 18th SEPTEMBER 2018 @ 7.30pm**

CHAIRMAN: Cllr Terri Sargent.
CLLR'S PRESENT: Cllr Jane Bunting and Cllr Vicki Jarvis.
ALSO PRESENT: Parish Clerk Jennie Baroi, Essex County Cllrs (ECC) Tony Ball, Malcolm Buckley and 10 Members of the Public.

18/436 APOLOGIES FOR ABSENCE:

Cllr Mark Cottrell and Borough Cllr Stuart Allen had given apologies.
Members received the apologies tendered.

18/437 DECLARATIONS OF INTEREST:

Cllr Sargent made a declaration of interest.

18/438 MINUTES OF THE PREVIOUS MEETING:

The minutes of the Parish Council held on Tuesday 17th July 2018 were received by Members. Cllr Jarvis proposed the minutes be accepted and **approved** which was seconded by Cllr Bunting with all Members in agreement.

18/439 CLERK CONTRACT:

Cllr Sargent circulated the clerk's contract which was **approved** and seconded by Cllr Bunting with all members in agreement.

18/440 FINANCIAL REGULATIONS:

Cllr Sargent proposed the clerk's wages would be paid by cheque for 3 months until the probationary period concluded in November 2018. After this time the clerk would be paid via BACS. Financial regulations 6.3 will be amended to reflect the change. The decision was seconded by Cllr Bunting with all members in agreement.

18/441 APPOINT JAMES TODD & CO TO PROVIDE PAYROLL SERVICE:

Cllr Sargent proposed that James Todd & Co are appointed to pay the clerks wages and TAX/NI. The decision was seconded by Cllr Jarvis with all members in agreement.

18/442

BANK DETAILS / FINANCE

1) Members to consider current expenditure against budget

Cllr's noted the monthly reconciliations for May, June and July 2018. Proposed Cllr Sargent, seconded Cllr Bunting. All members in agreement.

2) Payments

Payee - Paid	Amount
Clerks wages (September)	£486.40
HMRC – In relation to Clerks salary (September)	£121.60
James Todd & Co Office Services - payroll (September)	£24.00
BT Quarterly Bill	£207.62
Viking – printer toner, stationery and stamps	£150.32
ABLC – Final subscription	£20.00

18/443

PLANNING APPLICATIONS:

(i) Members commented on the following planning applications:

Reference	Location	Comments
18/01134	11 Gatelodge Square, Noak Bridge Reduce oak tree to previous points. (T1 of TPO/18/00)	No Objection
18/01159	302 Noak Hill Road, Laindon To establish whether alterations to: the car parking layout; the front elevation in form of 2 no gable ends in lieu of hipped roofs; and change one set of windows to double doors with a Juliette balcony in the rear elevation, can be considered as non-material amendments to consent 17/1550/FULL	No Comments
18/00866	7 Abbots Court, Laindon Proposed part first floor/part two storey side extension	Object to the application This is a built up area and therefore this would have quite a detrimental effect on adjoining properties. The development would not be in keeping with the area

(ii) PLANNING APPLICATIONS DECIDED

Members noted the following planning application decisions:

18/00436/FULL. LOCATION: 14 Kimberly Drive, Noak Bridge - Granted

18/00878/FULL. Location: 80 Lower Street, Noak Bridge - Granted

18/00934/FULL. Location: 11 Sailing Green, Noak Bridge - Refused

18/444

NEIGHBOURHOOD DEVELOPMENT PLAN:

Cllr Sargent is concerned about the proposed development of 400 homes on site H10, land East of Noak Bridge in the revised Basildon Local Plan, in particular the expansion to the local school to double in size. Councillors feel a neighbourhood plan would be beneficial to Noak Bridge to give the parish council more say in future development within the neighbourhood. Cllr Sargent stated the importance of needing the input of residents. Councillors had a meeting at Basildon Council with the forward plans team to discuss how to put together a Neighbourhood plan and establish which plan would be most suitable for Noak Bridge. Cllr Sargent has since submitted an application to Basildon Council to designate the Noak Bridge parish boundary as a neighbourhood area. Two forward plans officers will be attending the next Parish Council meeting on the **16th October at 7.00pm** to do a briefing on the proposal prior to the Parish Council meeting.

18/445

PARISH COUNCIL NEWSLETTER:

Cllr Sargent will start work on the newsletter in time for the next parish council meeting.

18/446

COMMUNITY PROJECTS:

1) Update on community projects

Paul Downes (Residents Association) put forward the idea of having two community defibrillators, one placed outside Noak Bridge Medical Centre facing Bridge Street. And one placed outside the front of the pub. Both have been approved by Dr Sharma and the landlord of the pub. The cost of the defibrillators would be approx. £3,500. Volunteers would be needed for training. Cllr Sargent proposed the parish council should fund this project. Seconded by Cllr Jarvis, with all members in agreement.

2) Paul Downes updated the Parish Council on the Village Hall cloakroom renovations. Three separate contractors were invited to the venue to give quotes for the work. The preferred contractor is - **Balance and Company** which has quoted an estimate of **£9,695.00**, with an overall budget of **£15,000** to cover equipment and materials. The project will begin in October. Cllr Jarvis proposed, seconded by Cllr Bunting with all members in agreement.

18/447

PUBLIC PARTICIPATION:

A member of the public discussed the issue regarding the no right turn junction NHR. It was brought to the Parish councils attention that dogs have been going into the duck pond and getting stuck due to the low water levels. Cllrs felt it is the responsibility of the dog owners to keep their pets on a lead near the water.

18/448

BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Sargent responded to enforcement and appeal queries regarding 11 Sailing Green.

18/449

TO NOTE CORRESPONDENCE:

Members noted the correspondence received.

18/500

DATE OF NEXT MEETING:

Members noted the date of the next meeting **Tuesday 16th October 2018 at 7.00pm**

The Chairman closed the meeting at 9:10pm

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Signed by the Chairman

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Date