



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 20th November 2018 @ 7.30pm**

CHAIRMAN: Cllr Terri Sargent.

CLLRS PRESENT: Cllr Jane Bunting, Cllr Vicki Jarvis, Cllr Mark Cottrell, ECC Cllr Tony Ball

ALSO PRESENT: 5 members of the public

18/510 APOLOGIES FOR ABSENCE:

Borough Cllr Stuart Allen and Essex Cllr Malcolm Buckley had given apologies

18/511 DECLARATIONS OF INTEREST:

No declarations of interest

18/512 MINUTES OF THE PREVIOUS MEETING:

The minutes of the Parish Council held on Tuesday 16th October 2018 were a poor account of the meeting and had to be amended. Minutes tabled were accepted, proposed by Cllr Bunting seconded by Cllr Cottrell and **agreed** by members.

18/513 RESIGNATION OF CLERK:

Members noted the resignation of the clerk

18/514 BUDGET SETTING AND PRECEPT:

The chairman reported she had contacted EALC to secure temporary RFO help with setting the budget and precept for 2019/20 in the absence of a clerk. This will be reported back to the next meeting. Proposed Cllr Bunting, seconded Cllr Jarvis - **Agreed**

18/515 NEIGHBOURHOOD PLAN BUDGET AND STEERING COMMITTEE:

Cllr's Sargent and Jarvis met with the RURAL COMMUNITY COUNCIL for ESSEX. Membership of the RCCE would provide the Council with information and assistance for taking the Neighbourhood Plan forward. It was proposed to join the RCCE, form a Steering Committee made up of Parish Councillors, agree the Terms of Reference and an interim budget of £5,000.00. The Parish Council will hold a meeting on Thursday 10th January at 7.00pm for residents who have indicated they would like to become involved in the preparation of the Neighbourhood Plan to set up a sub-committee. Proposed by Cllr Sargent and seconded Cllr Cottrell and **agreed** by members.

18/516 COMMUNITY PROJECTS UPDATE:

Paul Downes informed the meeting work on the cloakrooms was now complete. Additional work had been undertaken by the contractor to repair the main hall doors and painting the kitchen and passageway. The works had gone over budget but had included additional items. The Parish Council expressed how pleased they were.

Paul reported the Defibrillators had been installed and were functional, one at the Medical Centre and one at the Noak Bridge Public House.

The Parish Council thanked Paul for undertaking 2 very important projects and seeing them through to completion. He has worked extremely and achieved excellent outcomes. Final costs for both projects are on the payment list for agreement.

John Probert had once again agreed to donate the Christmas Tree to be located at the Village Hall and the lights had been purchased.

Cllr Bunting informed the meeting the Christmas Lights project could not be progressed this year but the work undertaken would help for next year.

18/517 BANK DETAILS/FINANCE

- 1) Members noted a monthly budget financial report has not been prepared.
- 2) Members considered the following payments, proposed Cllr Bunting, seconded Cllr Cottrell - The payments were **agreed** by members.

Payee – PAID	Amount
Clerk wages and expenses (November)	£186.80
HMRC - Clerk salary (November)	£45.60
James Todd & Co Office Services – payroll (November)	£24.00
Membership Fee Essex Rural Community Council	£72.60
Installation Defibrillators x 2	£520.20
Cloakroom Project Equipment & Supplies	£1173.80
Balance and Company Cloakroom Project	£12,718.80
British Telecommunications	£253.29

18/518 PLANNING APPLICATIONS

Members commented on the following applications.

18/01321/TPOBAS. Location: 31 Durban Lane, Noak Bridge

TPO/16/99: Oak 1 reduce crown by 1.5 to 2 meters from ground level, remove dead and damaged. This application has already been approved.

18/01345/FULL. Location: 54 Durban Lane, Noak Bridge.

Replacement front door (red UPVC) and replacement French back doors (white UPVC).

2 constraints

Noak Bridge Conservation Area

Noak Bridge Article 4 Direction

There is limited information provided on this application

The Parish Council support applications for replacement windows and doors as long as they are in keeping with the conservation area management plan

18/01227/FULL. Location: 60 Bridge Street, Noak Bridge.

Single Storey rear extension. This application has already been approved.

18/01354 /FULL. Location: Barleylands Farm, Barleylands Road, Billericay.

Erection of 100 place childcare nursery, provision of enclosed outdoor space and associated infrastructure and landscaping.

The Parish Council object to the planning application

The revised planning application is very similar to the previous one

The main difference is the repositioning of the nursery building

It lies within the green belt and does not provide very special circumstances for doing so

The application is not sustainable from a sustainable road infrastructure prospective.

The building will be situated within the existing craft centre which will encourage clientele because they will want to use those facilities

The area has an Equestrian Centre, 42 Football Pitches and the Council Recycling Depot all which contribute to the heavy traffic on Barleylands Road

The nursery will cater for up to 100 nursery children using it at differing times creating a lot of dropping off and picking up this will add to the congestion on the road

The Parish Council support early years and feel there is already adequate provision

There are two existing neighbouring nurseries located in the vicinity, one in Noak Bridge Village and the other a short distance away in Southend Road, Burstead

There is no pathway leading to Barleylands Farm forcing people to walk along an extremely busy road with ditches on one side

If the planning application is proposed to be granted it should be subject to a condition to provide a footpath on the main stretch of Barleylands Road to ensure a sustainable safe mode of transport is installed on this extremely busy road.

18/1438/FULL. Location: Playgroup Noak Bridge Primary School, Noak Bridge.

Installation onto concrete foundation pads of a 6.0m x 6.0m tensile fabric canopy structure.

The NB Parish Council support the application

Although the pre-school lies within the confines of the NB conservation area and the application is for an outdoor structure which can be seen from the highway

We feel the benefits to the young people far outweigh refusal of the application

PLANNING APPLICATIONS DECIDED:

Members noted the following planning applications decided:

18/FULL. Location: 82 Lower Street, Noak Bridge - Refused

14 Bridgecote Lane, Noak Bridge - Refused

18/00866/FULL. Location: 7 Abbots Court, Laindon - Granted

302 Noak Hill Road, Laindon - Granted

18/519 BASILDON BOROUGH REVISED OUBLICATION LOCAL PLAN – REGULATION 19 CONSULTATION:

The chairman informed the meeting how important it was to respond to the consultation which closes at 5.00pm on 17th December. Residents were reminded of the proposed developments for Noak Bridge, and how they could respond, booklets were available. The Parish Council would formulate and submit a response.

18/520 COMMUNITY PROJECTS CONSULTATION:

The consultation response to the dog enclosure concluded there were 20 replies: 12 in support and 8 against but the objection reasons far outweighed those in support.

The outcome of a recent site visit undertaken by Basildon Council to assess the suitability of installing a dog enclosure at Noak Bridge reported there were no suitable locations. This was due to the limited space and ensuring protection of existing green space for its prime purpose of open access play, sport and recreation. The viewpoint is strengthened due to the fact that the locality already benefits from a fenced accessible dog agility area which can dually act as an enclosed zone to allow dogs to exercise safely. Noak Bridge is the only site in the Borough to have an enclosed space and has better provision than anywhere else. The area also benefits from various green spaces and the nature reserve. The Parish Council concluded Basildon Council decision was final and would notify the project applicant.

The consultation response to the outdoor gym concluded there were 11 replies: 6 objected to maintaining or renewing the gym and 5 in support of keeping the gym. The Parish Council concluded the response being very low supported their regular monitoring that the gym is not very well used and during the winter months the usage is even less. It would not represent value for money to take out an expensive maintenance plan on old equipment installed in 2011. A proposal from Cllr Bunting suggested it should be left in place for the present until the Parish Council review their fixed assets next year. If in the meantime a community group wished to consider applying for external funding to renew and or relocate the outdoor gym the Parish Council may consider assisting. Proposed Cllr Bunting, seconded Cllr Cottrell - members **agreed** the proposal.

18/521

PUBLIC PARTICIPATION:

- 1) A resident asked for information on the Community Infrastructure Levy (CIL)
Cllr Ball responded it was a levy put on all new house building for developers to make contributions towards necessary infrastructure as a direct result of housing development
Cllr Sargent reported that Parish Councils would receive 25% of CIL funding.
- 2) Residents reported trees in Bridgecote Lane had still not been trimmed and debris from previous works had been left
- 3) A resident asked the Parish Council about leaf sweeping
The council replied they could not make any decisions until January and it would be best to wait for all the leaves to fall. To report to Basildon Council should areas get dangerous
- 4) A resident reported the 'no right turn' on Dunton Road had drivers taking a risk and doing U' Turns" by the bollards which was very unsafe
Cllr Ball was asked to report the issue to Essex County Council

18/522

TO NOTE CORRESPONDENCE:

Members noted the correspondence received.

18/523

DATE OF NEXT MEETING:

Members noted the date of the next meeting **Tuesday 15th JANUARY 2019.**

The Chairman closed the meeting at 9:20pm

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Signed by the Chairman

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Date