



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS  
ON TUESDAY 17<sup>th</sup> JULY 2018 at 7:30PM**

**CHAIRMAN:** Cllr Terri Sargent.  
**CLLRS PRESENT:** Cllr Jane Bunting, Cllr Vicki Jarvis and Cllr Mark Cottrell.  
**ALSO PRESENT:** 12 Members of the Public.

- 18/415 APOLOGIES FOR ABSENCE:**  
Borough Cllr Stuart Allen, Essex County Cllr's Malcolm Buckley and Tony Ball had given apologies. Members received the apologies tendered.
- 18/416 DECLARATIONS OF INTEREST:**  
Cllr Sargent made a declaration in her capacity as Borough Councillor.  
Cllr Bunting made a declaration on item 18/426.
- 18/417 MINUTES OF THE PREVIOUS MEETING:**  
The minutes of the Parish Council held on Tuesday 19<sup>th</sup> June 2018 were received by Members.  
Cllr Cottrell proposed the minutes be accepted and **approved** which was seconded by Cllr Bunting with all Members in agreement.
- 18/418 REVIEW AND ADOPTION OF COMPLAINTS PROCEDURE:**  
Members reviewed the Complaints Policy and Complaints Procedure  
Cllr Bunting proposed to adopt the Complaints Procedure, seconded by Cllr Cottrell with all Members in agreement.
- 18/419 UPDATE ON CLERK:**  
The chairman reported, interviews had taken place, a clerk had been appointed and was due to start on 27<sup>th</sup> August 2018.
- 18/420 LOCAL COUNCIL LIAISON GROUP:**  
The chairman reported the issues raised the group:
1. The Basildon Local Plan
  2. Proposed changes to legislation regarding the Plotlands Policy
  3. Local Council representation on the Basildon Local Highways Panel
  4. Community Governance Review
  5. Next Meeting October 2018
- 18/421 BASILDON COUNCIL COMMUNITY GOVERNANCE REVIEW:**  
Members considered the Community Governance Review;
1. Election year to be brought into Kilter. Response: Leave as is, no change
  2. Council Size. Response: Reduce seven Councillors to five
- Cllr Jarvis proposed the agreed response to be sent to Basildon Council  
Seconded by Cllr Cottrell and agreed by all Members.

- 18/422 PARISH COUNCIL NEWSLETTER:**  
The Chairman to make a start on the next newsletter with articles from local groups.
- 18/423 RAMSDEN BELLHOUSE NEIGHBOURHOOD AREA APPLICATION:**  
Members considered the consultation on the Ramsden Bellhouse Parish Council Area Application. Cllr Sargent proposed to formulate the Council's response to the consultation. Seconded by Cllr Bunting with all members in agreement.
- 18/424 BASILDON COUNCIL LOCAL PLAN UPDATE:**  
Borough Cllr Sargent informed the Council, Basildon Council Strategic Planning & Infrastructure committee were meeting on 25<sup>th</sup> August and were considering Local Plan amendment sites Noak Bridge H10 & H11 that had been rescinded in June 2018.
- 18/425 BANK DETAILS / FINANCE:**  
Monthly Budget Financial Report;  
Members noted there were no payments this month.  
1) Due to the removal of three items of Outdoor Gym Equipment on the Wash Road Playing Field an adjustment from the annual insurance renewal had been made and a £25.00 refund was paid into the business bank account.
- 18/426 PLANNING APPLICATIONS:**  
The chairman closed the meeting to receive comments from residents.

**18/00878/FULL. Location: 80 Lower Street, Noak Bridge**  
**Noak Bridge Parish Council have no objections to the application**

**18/00934/FULL. Location: 11 Saling Green, Noak Bridge**  
**The Noak Bridge Parish Council object to this application based on the following points:**

- Any further alterations or applications to keep the dormer in a modified state will still have the same negative impact on the neighbouring residents as the original constructed dormer
- Works have already been undertaken that contravene planning policies which are not addressed in the revised planning application
- The revised dormer will still affect privacy and light in the area
- The application is not in keeping with the Noak Bridge Conservation Area Management Plan

**Impact of the development on the character of the area:**

*The Noak Bridge Management Plan advises at 13.4..... advocates that new work should reflect a similar concern for specification and detailing so that it matches the original work in quality and appearance. It applies equally to repainting and re-roofing and to new building such as extensions. It further advises that extensions should be in scale with and subordinate to the original building, avoiding any adverse impact on its character, and observing the use of materials and design features typical of the village.*

*Section 12: Conserving and Enhancing the Historic Environment of the NPPF further states that when considering the impact of a proposed development on the significance of a designated heritage asset, great weight should be given to the asset's conservation. The more important the asset, the greater the weight should be. Significance can be harmed or lost through alteration or destruction of the heritage asset or development within its setting.*

*Policy BAS BE 12 of the Basildon District Local Plan Saved Policies states that planning permission for new residential development and for the alteration and extension of existing dwellings, will be refused if it causes material harm in any of the following (amongst others) ways:-*

*(i)harm to the character of the surrounding area, including the street scene;*

(iv) overshadowing or over-dominance.

The Planning (Listed Buildings and Conservation Areas) Act 1990 imposes duties requiring special regard to be had to the desirability at Section 72(1), of preserving or enhancing the character or appearance of a Conservation Area. The main issue in this case is the effect of the development on the character and appearance of the Conservation Area and surroundings.

**PLANNING APPLICATIONS DECIDED:**

Members noted the planning application decided

**18/004487/FULL. Location: 15 Gatelodge Way, Noak Bridge**

Demolition of existing conservatory and construction of a single storey rear extension  
**Granted**

**18/427**

**COMMUNITY PROJECTS:**

Members received the Community Projects put forward by community groups:

**Noak Bridge Community Association** – Village Hall Toilet Improvements to provide three quotations at the September meeting – Cllr Sargent declared an interest.

**Fore Street Resident Group** – Request funding for a fenced dog run on the Village Green to enable dogs to be off lead in a contained area. Parish Council to seek permission from Landowner Basildon Council to site on the Village Green.

**Noak Bridge Village Residents Association** asked the Parish Council to purchase two Defibrillators. One to be installed at the Noak Bridge Public House and one at the Noak Bridge Medical Centre. Defibrillator training will be provided.

**Noak Bridge Village Residents Association** asked to consider new outdoor gym equipment on the South Wash Road Playing Field. The Parish Council have already agreed to review the existing equipment and carry out a consultation in the next newsletter. All project requests are subject to terms and conditions set by the Council.

**18/428**

**BOROUGH/COUNTY COUNCILLORS' REPORT:**

Cllr Sargent reported on item 18/00424 Basildon Local Plan.

**18/429**

**PUBLIC PARTICIPATION:**

\*A resident requested a mirror on the corner of Fore Street - Not Applicable

\*A resident requested hedgerow reduction in Coppice Lane - To provide information

\*A resident reported Oak trees over run with Ivy – 24, 26 & 77 Bridgecote Lane

**18/430**

**TO NOTE CORRESPONDENCE:**

Members noted the correspondence received.

**18/431**

**DATE OF NEXT MEETING:**

Members noted the date of the next meeting **18<sup>h</sup> September 2018 @ 7.30pm.**

The Chairman closed the meeting at 8:35pm

.....  
Signed by the Chairman

.....  
Date