



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS  
ON TUESDAY 6<sup>TH</sup> DECEMBER 2016 @ 7.30PM**

**CHAIRMAN:** Cllr. Terri Sargent

**PRESENT:** Cllr. Jane Bunting, Cllr. Vicki Jarvis, Cllr. Mark Cotrell

**ALSO PRESENT:** Cllr. Malcolm Buckley, 19 Members of the Public

**16/114 Appointment of Clerk:**

It was noted the post of Clerk/RFO to be advertised January 2017

**16/115 Apologies for Absence:**

None received

**16/116 Resignation of Two Councillors:**

The resignation of Cllr's. Pisanis and Downes were noted and the notice posting of the vacancies on the Parish Council notice boards and website 30<sup>th</sup> November 2016

**16/117 Vice-Chairman:**

Cllr. Sargent proposed Cllr. Bunting to be appointed as Vice-Chairman, seconded by Cllr. Cottrell – **Agreed**

**16/118 Minutes of Previous Meeting:**

The minutes of the meeting of the Parish Council Tuesday 1<sup>st</sup> November 2016 were proposed by Cllr. Bunting, seconded by Cllr. Cottrell to accept - **Agreed**

**16/119 Declarations of Member Interests:**

Cllr. Sargent declared interest in item 16/127, Basildon Borough Councillor

**16/120 Bank Details / Finance:**

The Parish Council considered the following:

- (i) The end of October 2016 bank statements were reconciled. The November 2016 bank statements not yet received, to be reconciled at the meeting January 2017.

Business Savings Account: £611.87

Business Account £69,008.91

It was proposed by Cllr. Sargent and seconded by Cllr. Jarvis to remove one signatory from the bank accounts and to add Cllr. Bunting as a new signatory

Payments of the following were considered

- (ii) Temporary Clerk November 2016 – SCP 23 hours and expenses - £346.22
- (iii) Communicate UK CCTV – Disconnect and remove Loan DVD - £90.00
- (iv) Communicate UK CCTV – Maintenance cost - £270.00
- (v) Installation at Village Hall External Electric Socket - £115.00
- (vi) Clearview CCTV Equipment Installation - £863.00 plus VAT - £1035.60
- (vii) HMRC Payment Tax and National Insurance 2015/16 & 2016/17 £5020.21
- (viii) Basildon Borough Council May/July Uncontested Election Fees £140.00
- (ix) Newsletter Printing - £195.00

Proposed by Cllr. Bunting and seconded by Cllr. Jarvis to agree the above – **Agreed**

**116/121 New / Former CCTV Contract:**

Update Cllr. Bunting – Clearview to contact Parish Council on receipt of payment

**116/122 Precept / Budget:**

Further working party to be arranged and report back at next meeting

**116/123 Standing Orders / Procedures:**

- (i) CCTV Policy
- (ii) Christmas Tree Lights Risk Assessment
- (iii) Grant Funding Application Form & Procedure
- (iv) Personnel Committee Terms of Reference

It was proposed by Cllr. Bunting and seconded by Cllr. Cottrell to agree the above  
**Agreed**

**116/124 Personnel Committee:**

Cllr Jarvis to join personnel committee, proposed Cllr. Bunting, seconded Cllr. Cottrell  
**Agreed**

**116/125 Training at Noak Bridge:**

Cllr. Cottrell to attend Planning Enforcement Training, fee will be covered by the ABLC.

**116/126 Note Response to Previous Enquiries:**

- (i) Bank statement figure query. It was proposed to amend minute 16/052 for the period 4<sup>th</sup> July to 2<sup>nd</sup> August 2016 to the Business Account, the sum to be recorded as £49,954.84. Proposed Cllr. Bunting, seconded Cllr. Cottrell – **Agreed**
- (ii) The missing sign reported at the last meeting was a direction sign to the Village Hall, direction signs no longer supplied
- (iii) Request for traffic direction sign on roundabout by the local shops, Cllr. Buckley to update next meeting
- (iv) Disabled Bay by Chemist with sign on lamp post, Cllr. Buckley to follow up

**116/127 Public Participation:**

The Chairman presented £200.50 cash raised at the Christmas coffee morning on behalf of Tracey the organiser to Noak Bridge Nature Reserve, who accepted with thanks

**Local Plan Consultation on Alternative Site H12A Bensons Farm:**

Residents complained of the poor notification of the consultation and the little time left to comment on the proposed site. Cllr. Sargent confirmed the consultation was now on the front page of Basildon Council Website. Objections were raised on how the elderly would be affected by the development and the high impact on local roads already

congested and that other local services would also be impacted

Cllr Buckley clarified the Local Plan is a 20 year plan, notification is always difficult. Essex County Council will not support development without infrastructure, particularly Highways. The cost of infrastructure may prove inhibitive. Residents were reminded individually sent comments carried more weight than a petition.

The Parish Council to formulate a response to Basildon Council and add to the minutes

**Questions:**

A resident asked if the green belt now meant anything - If there were no Brownfield sites available for housing the Government are intending that green belt land is used

Cllr Buckley was asked if the Dale Farm site at Cray's Hill was contaminated - This is not an issue for the Council they are not the land owner

A resident queried the enforcement training - It was explained Cllr's. would be informed of the role of the Council's enforcement policy and any enforcement action they take. Noak Bridge has a special policy it is a conservation area and subject to enforcement

A resident said he was informed at a meeting that Noak Bridge would not be developed. Cllr. Sargent also attended the meeting and said she would check the meeting minutes. They will be available at the next meeting

In addition: A Parish Council meeting held on 17<sup>th</sup> February 2016, minute 16/004 Local Plan. An extract from the minutes on the website:

*'Proposals for Noak Bridge within the Basildon Council Local Plan, consisting of 360 houses and Primary School'*

A resident inquired if there had been any resolution on administration issues with the previous Parish Council and asked if they would be taken to task, Cllr. Sargent could not respond at this time

Would the Parish Council consider repairing broken finger post sign's, Cllr. Sargent indicated they would be investigated

**16/128**

**Planning Applications:**

16/01523/FULL (revised scheme) location - 118 Wash Road

16/01464/FULL location - 7 Coppice Lane

16/011487/S211 location - 49 Kenilworth Place

16/01559/TPOBAS location - 7 Coppice Lane

16/01526/FULL location - 14 Saling Green

Cllr. Cottrell reported there were no objections and supported by the Parish Council

16/001127/FULL location 51 Bridge Street Granted

16/01487/S211 49 Kenilworth Place - Closed

**16/129**

**Leaf Collection In Noak Bridge:**

Cllr. Bunting reported she had met two companies and highlighted the hot spot areas First quote £520.00 and second quote £800.00. The preferred contractor on feasibility and cost was All Seasons Landscaping and Maintenance Ltd. It was proposed by Cllr. Jarvis and seconded by Cllr. Cottrell to accept the lower quote to carry out 'two sweeps' if necessary - **Agreed**

- 16/130 Reports From Councillors on Meetings – Working Parties on behalf Parish Council:**  
None received
- 16/131 Borough / County Councillors Report:**  
Cllr. Buckley reported he was hopeful of a 0% increase in Essex C.C. Council Tax  
There was to be an increase in Council Tax for the Social care budget  
Improvements to the ECC Highways website for resident reporting was highlighted  
Street Lighting was a low priority – problems were with the supplier UKPM
- 16/132 To Note Correspondence:**  
Noted
- 16/133 Date of next Meeting:**  
The date of the next meeting 17<sup>th</sup> January 2017 at 7.30pm and to change future meetings to third Tuesday of each month was considered. Proposed by Cllr. Jarvis, seconded by Cllr. Bunting - **Agreed**

The meeting ended at 9.30pm

At the close of the meeting the Parish Council wished residents a merry Christmas and invited them to stay for Mulled Wine and Mince Pies

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Signed by the Chairman

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Dated

THE PARISH COUNCIL RESPONSE TO THE LOCAL PLAN ALTERNATIVE SITE H12A  
COMMENTS SENT TO BASILDON BOUROGH COUNCIL

We had a number of residents at our Parish meeting on 6th December and gave them opportunity to comment on the Local Plan consultation alternative site H12A.

We also encouraged residents to individually comment to the Council

There were complaints of them not knowing about the consultation

The NB Parish Council comments as follows:

We object to alternative site H12A on the grounds of it being within the Green Belt and the prospect of the development of a further 200 houses in close proximity to Noak Bridge Village and Noak Mead will have a negative impact on the existing infrastructure  
Both of these housing estates are filled with high density housing  
There is already a proposal to build 380 houses in Wash Road  
The existing infrastructure cannot cope with one development let alone two  
The surrounding roads are heavily congested  
Local facilities are very popular and bring a huge amount of visitors to the area  
The school would not have the capacity to cope with additional children  
The doctors surgery already has more patients than they can cope with  
Even if the infrastructure were to be improved the area would no longer be semi- rural  
It would become more of a town and lose the character and residential amenity that all the residents enjoy. Noak Bridge will end up merging into Cray's Hill and Burstead Wards.