



FOR THE COMMON GOOD OF THE COMMUNITY

Minutes of the of the Noak Bridge Parish Council meeting, held in Function Room 3, Barleylands Farm on Wednesday 30<sup>th</sup> September 2015 at 7:30pm

**Present**

Councillors:

Peter Steggles

Les Sharrard

Valerie Bayley

Jason Rajack

Sue Sunderland from Agenda item 15 / 048

Alan Frost from Agenda item 15 / 048

**15/043 Apologies for absence**

Apologies received from Councillor Dobby

**15/044 Declarations of Interest**

No declarations of interest received

**15/045 Minutes.**

Minutes of the 19<sup>th</sup> August approved and signed as a true record of the meeting.

**15/046 Public Participation for the length of time determined by the Chair**

(to consider future Agenda items or raise points on any items on the agenda  
no decisions to be made)

Traveller situation = reported under Pubic participation as travellers arrived after agenda was set.

Clerk reports that the Direction to Leave the South Wash Road Playing Field was issued on the 29<sup>th</sup> September this gives 24 hours to clear the site; at the time of this meeting the travellers were still on the Playing Field. If the site is not cleared by the morning legal proceedings will begin, this process takes approximately 10 days.

Resident Concerns	Actions
How can travellers be prevent from accessing the South Wash Road playing field in the future.	When the Dale Farm site was cleared a concrete bollard was put in place to stop vehicles accessing the field, the Borough Council later removed this. Clerk to contact Basildon Council to ask whether a swing gate could be installed on the field, this would prevent traveller access but would allow grass cutting equipment and vehicular access for the summer fetes.
Teen Shelter – concerns regarding cannabis smoke, littering, foul language and broken glass	Residents urged to call 101 to report any anti-social behaviour shelter at the shelter, rubbish etc to be reported via the Basildon Council website. Agenda item for Novembers meeting.

#### **15/47 Co-option Vacancies**

Proposal: Sue Sunderland co-opted as Parish Councillor

Proposed: Councillor Sharrard

Seconded: Councillor Rajack

Vote: All in favour

Proposal: Alan Frost co-opted as Parish Councillor

Proposed: Councillor Sharrard

Seconded: Councillor Rajack

Vote: All in favour

Councillors welcomed to the meeting and signed the acceptance of office. Clerk forwarded new Councillors a copy of the Good Councillor Guide and explained the declaration of interest process. Councillors confirmed that they had no declaration of interest on any items on the agenda.

#### **15/048 'Tudor Style' Bus shelter in Bridge Street**

Cost of insuring the 'tudor style' bus shelter will be £56.50 per annum, this will be pro rata for the remainder of this year. The works will be carried out in early November, once the date is known a newsletter will be circulated and a notice of the closure affixed to the shelter to inform residents. In addition to this the Clerk

will contact Essex County Council Infrastructure Development Manager to advise him of the closure.

Highways have stated that due the curve in Bridge Street it would not be possible to arrange a temporary stop while this works is carried out. The anticipated time scale to renovate the shelter is 3 working days.

Communication from Essex County Council received regarding the Installation of Real Time Information (RTI) boards at the shelters below:

Bramble Tye – existing shelter to be replaced with new metal shelter = Clerk to contact ECC to request that this shelter is replaced with a timber not metal shelter to mirror the opposite side of the road. RTI to be installed .

Outside

Abbeyfields - RTI to be installed within the existing shelter

Lower Street: RTI will be installed in both shelters on either side of the road. Clerk to liaise with ECC regarding the renovation works being carried out by the Parish Council.

South Wash Rd - Metal shelter to be replaced with new metal shelter and RTI board to be installed in the shelter = Parish Councillors would prefer a wooden shelter at this stop, Clerk will request this although advises that in her opinion it is unlikely to be a wooden shelter due to the location and that its currently a metal shelter in situ.

### 15/049 Finance

Payee	Description	Amount
Barleylands 000744	September Parish Council meeting	£100.00
University of Gloucestershire Debit payment	2 modules	£1850.00
Expenses Cheltenham Residential (BACS)	Residential	£340.00
D Jones (cash)	Small maintenance work in the Parish	£200.00

Councillor Steggles forwarded information to be added as a cheque signatory

### **15/050 Planning**

Planning applications for consideration:

**To replace existing timber framed windows with ivory UPVC double glazed windows to front elevation only**

26 Littlehurst Lane Noak Bridge Basildon Essex SS15 4JT

Ref. No: 15/01173/FULL = no objections

**Proposed part single/part two-storey rear/side extension, replace porch, external alterations to existing house, construction of detached double garage and alterations to front boundary enclosure**

Avonmore Wash Road Laindon Essex SS15 4AZ

Ref. No: 15/01150/FULL = no objections

### **15/051 Coppice Lane Pond**

Councillor Sharrard reported that he had been contacted by residents regarding the lack of water and condition of the Coppice Lane pond. Steve Prewer Manager of Parks and Countryside services advises that until a hydrological survey is carried out there would be no benefit to spending more money on the pond.

### **15/052 Social Events**

Councillors to discuss and agree date for:

Children's Christmas Party - Clerk delegated responsibility to organise children's Christmas Party

Queens 90<sup>th</sup> Birthday Celebrations - proposed date 25<sup>th</sup>/26<sup>th</sup> June (TBC)

### **15/053 Meeting Calendar**

Future meeting dates 7:30pm

Wednesday 18th November

Wednesday 20th January 2016

Wednesday 23rd March 2016

Wednesday 20th April 2016

***Pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting is not open to the public and press for this item of business and they will be instructed to withdraw.***

**15/054 Employment Update**

Councillor Steggles reported progress to date. Councillors agree to fund Essex Legal Services as advised by Liz Rymell.

**15/055 Close of meeting**

Meeting closed 9:11pm