



FOR THE COMMON GOOD OF THE COMMUNITY

Minutes of the of the Annual Meeting of the Noak Bridge Parish Council, held in Function Room 3, Barleylands Farm on Wednesday 27th May 2015 at 7.30pm.

Present

Councillors:

Peter Steggles

Les Sharrard

Jeremy Tyler

15/001 Election of the Chairman

Proposal: Councillor Steggles elected as Chairman

Proposer: Councillor Tyler

Vote: All in favour

15/002 Apologies for absence

As stated in the Annual Parish Meeting, due to personnel issues it was unclear as to whether there would be a May meeting, but due to legislation the meeting had to be held in May. The meeting was arranged within a short time frame and as it is half term several Councillors had already booked holidays that could not be amended. Apologies received from Councillor Bayley, Dobby, Hormann and Rajack

15/003 Declarations of Interest

No Declarations of interest received.

15/004 Minutes.

Minutes of the 22nd January to be approved at the June Parish Council meeting.

15/005 Appointment of the Vice Chair

Proposal: Councillor Tyler appointed as Vice Chair

Proposed: Councillor Sharrard

Vote: All in favour

15/006 Security Cameras in Noak Bridge Park

Basildon Council has advised that prior to cameras being installed there would have to be a consultation as the cameras would be monitoring the park. Gary Edwards advised that anti-vandal cameras can still be vandalised and that there could be the on-going cost of repairs.

Proposal: To monitor the anti-social complaints from the park over the summer, as the complaints appear to have reduced. Future agenda item for September to agree how to proceed.

Proposed: Councillor Sharrard

Vote: All in favour

15/007 Agreement issued from Basildon Council for the adoption of the bus shelter in Bridge Street.

Agreement is for a three-year term. Parish Council assumed that adoption of the shelter meant that the shelter was transferred to the Parish Council not for a short three-year term. Policy 4.1.1 and 4.1.2 states that the Parish Council will be responsible for the cost of the electricity and maintenance it was agreed that Basildon Council would fund this. Document also states that if there is any damage to the shelter a full repair would be made in 3 days, this is not possible as there is one approved person that repairs bus shelters for Essex County Council and the wait always exceeds 3 days. 5.4.2 states that the Parish Council will supply a timetable case and timetable; Essex County Council is responsible for this. Wording of the agreement needs to change as the Parish Council is referred to as 'Noak Parish Council'

15/008 Bus Shelter in South Wash Road

Councillor Steggle reports that panels at the back of the shelter have been replaced. This was reported in December but Essex County Council only has one person who carries out this works and he has been replacing all the bus stop flags throughout the Borough. Essex County Council funded the cost of the works.

15/009 Extension of Audit Timetable

Clerk contacted PFK Little John and explained that the Parish Council would not be able to meet the audit timetable issued. Little John has amended the timetable to the following dates:

Date of advertisement: 18 May 2015

Start of inspection period: 1 June 2015

End of inspection period: 26 June 2015

Appointed date: 29 June 2015

15/010 Cancellation of Summer Event

Councillors agree that there is insufficient time to arrange a summer fete and that this should be postponed to another year. Councillors are keen to pursue with the Children's Christmas Party.

15/011 Damaged fingerposts within the Parish

No correspondence received from Councillor Allen regarding this, clerk to contact Councillor Allen.

15/012 Close of meeting

Meeting closed 8:00pm