



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 21st MAY 2019 at 7.30pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jane Bunting, Cllr Vicki Jarvis, Cllr Mark Cottrell

ALSO PRESENT: ECC Cllr Tony Ball, Borough Cllr Stuart Allen and 4 members of the public

44/2019 ELECTION OF CHAIRMAN FOR CIVIC YEAR 2019 - 2020:

Cllr Bunting proposed Cllr Sargent as chairman, seconded by Cllr Cottrell - **Agreed**
The Chairman duly signed the Declaration of Office in the presence of Vice Chairman Cllr Bunting, in the absence of a clerk.

45/2019 ELECTION VICE CHAIRMAN:

Cllr Jarvis proposed Cllr Bunting as Vice Chairman, seconded by Cllr Cottrell
Agreed

46/2019 APOLOGIES FOR ABSENCE:

Apologies for absence were received from ECC Cllr Malcolm Buckley

47/2019 UPDATE ON MEMBERS INTEREST / GENERAL NOTICE OF REGISTERABLE INTEREST AND TO ADOPT BASILDON COUNCIL CODE OF CONDUCT:

Members to complete or update Register of Member Interest when necessary
Cllr Cottrell proposed, seconded by Cllr Bunting, the Council adopt the Basildon Council Code of Conduct - **Agreed**

48/2019 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items.
Cllr Sargent declared an interest as Borough Cllr in item 56/2019

49/2019 MINUTES OF PREVIOUS MEETINGS:

To receive and agree the minutes of Noak Bridge Parish Council which was held on Tuesday 21st MAY 2019. Cllr J. Bunting proposed, seconded by Cllr M. Cottrell that the minutes are a true and accurate record of the meeting - **Agreed**

50/2019 REVIEW AND ADOPT STANDING ORDERS, RISK ASSESSMENT, FINANCIAL REGULATIONS:

- a) NALC Model Standing Orders
- b) 2019 Risk Assessment
- c) Financial Regulations

Members had reviewed and updated the documents, proposed by Cllr Cottrell, seconded by Cllr Jarvis - **Agreed**

51/2019 NEIGHBOURHOOD PLAN:

Cllr Sargent stated the spring newsletter had been distributed during May which contained items on the Neighbourhood Plan (NP) inviting resident volunteer involvement. Workshops, events and surveys would be held with residents in the coming months seeking their views on the NP. Members were holding a meeting with volunteers in May 2019 and were meeting with Basildon Council.

52/2019 MEMBER REPRESENTATION AND RESPONSIBILITY:

Outside Bodies: Local Council Liaison Group, Cllr Cottrell and Cllr Sargent
Monitoring/Scrutiny: Cllr Sargent; Audit, Projects, Newsletter, Neighbourhood Area Plan. Cllr Bunting; GDPR, CCTV, FOI. Cllr Jarvis; Health/Safety, PRoW. Cllr Cottrell; Finance, Planning

53/2019 UPDATE END OF YEAR ACCOUNTS 2018 - 19:

Cllr Cottrell presented the end of year accounts 2018 - 19.
Proposed by Cllr Sargent to accept the accounts, seconded by Cllr Bunting - **Agreed**

54/2019 FINANCE:

- 1) Monthly Budget Financial Report, to agree
- 2) Payments, to agree

Chq No	Payee	Amount
903	DM Payroll Services	£ 81.00
904	Came & Company Insurance 2019 - 20	£ 923.63

Proposed by Cllr Bunting, seconded by Cllr Jarvis - **Agreed**.

55/2019 PLANNING APPLICATIONS:

Members to consider the following planning applications:

19/00414/FULL Location: Abbeyfield Octagon House, 41 Bridge Street, Noak Bridge Single storey rear extension

The Parish Council support the planning application for a single storey rear extension. All material to be used on the extension are fully compliant with the conservation area status. The build itself is in keeping with the Octagon House It does not overlook or is overbearing on the residential amenity

19/00458/S211 Location: 6 Gate Lodge Square, Noak Bridge

Section 211 Notice. Oak Tree - Crown Reduction between 2m and 3m back to original pruning points. Noted

19/00460/FULL Location: Bensons Farm, Wash Road, Noak Bridge

Extend and convert redundant barn into offices (Class B1(a))

The Parish Council object to this planning application

It lies within the green belt and the size will interfere with the openness

The change of use from a barn to a 2 storey offices is inappropriate use of green belt land.

To convert a barn into offices in the green belt is not special circumstances

PLANNING APPLICATION DECIDED:

19/00347/S211 Location: 37 Durban Lane, Noak Bridge

Section 211 Notice (T1 Birch) fell to ground level. The tree is a poor specimen having received heavy pruning in the past, the tree is very close to the

neighbouring garage and conservatory. **Application Closed.**

19/00093/FULL Location: Daniels Farm, Wash Road Laindon SS15 4AZ

Demolition of side addition, new chimney stack, proposed single storey and two storey rear extensions and internal alterations (revised scheme) - **Refused**

56/2019 LOCAL COUNCIL TAX SUPPORT GRANT:

Cllr Sargent reported, the Council had been contacted by Billericay Town Council asking if NBPC would like to support a Town/Parish proposal for John Baron MP to write to Basildon Council asking them to consider reinstating the Local Council Tax Support Grant they had withdrawn in 2017. On considering the proposal, Cllr Jarvis proposed, seconded by Cllr Bunting to support the request - **Agreed**

57/2019 BASILDON COUNCIL CONSULTATION ON SEX ESTABLISHMENT LICENSING POLICY:

The Council had no comments to make on the draft proposal at this point

58/2019 CODE OF CONDUCT COMPLAINT:

The Council noted they had received a complaint against the Council

59/2019 PUBLIC PARTICIPATION:

A resident informed the Council of the outcome of a planning appeal at 11 Saling Green, Noak Bridge. The chairman informed the resident she would make enquiries from Basildon Council and inform residents accordingly

60/2019 BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Allen reported on the change of Administration at Basildon Council
Basildon was now a market place for development
Freedom House had finally been vacated
Cllr Ball reported at the May 2019 ECC AGM he had joined the cabinet as member for Economic Development, he was congratulated by the Council
Pothole repairs continued and he and Cllr Buckley would be carrying out an assessment of Local Potholes in the division and prioritise those most urgent
The review on road traffic in Dunton Road was complete and found no increase in traffic as a result of the 'no right turn'
A Highways Panel meeting on 10th June is likely to accept the scheme permanently

61/2019 TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted.

62/2019 DATES OF 2019 MEETING:

To note the next meeting date **Tuesday 18th JUNE 2019.**

There being no further business the Chairman closed the meeting at 8.40pm and thanked everyone for attending

Signed

Date

Chairman.....

18th JUNE 2019