



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 19th SEPTEMBER 2017 @ 7.30PM**

CHAIRMAN: Cllr. Terri Sargent.

PRESENT: Cllr. Jane Bunting, Cllr. Vicki Jarvis, Cllr. Mark Cottrell.

ALSO PRESENT: Cllr. Stuart Allen, Cllr. Tony Ball, 4 Members of the Public.

17/273 APOLOGIES FOR ABSENCE:

Cllr. Malcolm Buckley.

17/274 DECLARATIONS OF INTEREST:

Cllr. Sargent, 17/285

17/275 MINUTES OF THE PREVIOUS MEETING:

The minutes of the Parish Council Tuesday 15th August 2017 were received, minute number 17/277 was added to the agenda and approved.

Proposed Cllr. Bunting seconded Cllr. Cottrell - **Agreed**

17/286 BOROUGH/COUNTY COUNCILLORS REPORT:

Cllr. Ball asked for item 17/286 to be brought forward as he had another meeting. The chairman asked Cllr. Ball if he would raise the comments previously received from Noak Bridge Parish Council and residents, due to be discussed at the Basildon Local Highways Panel on 25th September 2017, regarding the Wash Road/Noak Hill Road Junction 'No Right Turn' proposal and to inform them of the decision.

Cllr. Ball informed the meeting of the Essex County Council consultation on the mobile Library service stating it would continue if more than two miles from a main library but that the service was greatly underused.

Cllr. Ball would be attending a meeting at Noak Bridge Primary school and was asked to discuss the issue of the local parking facility. Residents felt the parking area by the school should be used equally by school, shop staff, residents and passing trade who use the post office, chemist and school. Cllr. Ball would also raise the issue of the overgrown school trees. Residents raised issue with parking on pavements and a vehicle parked in the Lower Street layby. Cllr. Ball left the meeting.

17/276 INFORMATION COMMISIONER'S OFFICE DATA PROTECTION ANNUAL REGISTRATION:

The Parish Council considered payment of the Annual Registration Fee, a legal requirement. Proposed Cllr. Jarvis, seconded Cllr. Cottrell - **Agreed**

17/277

ASSOCIATION OF BASILDON LOCAL COUNCILS:

The Parish Council considered past and present ABLC membership payments. It was noted the previous Parish Council had not always participated in the ABLC in recent years and had not paid those membership fees. The Parish Council felt they should not be responsible for any back payment of fees where Noak Bridge were not represented. The ABLC should have sought payment at the time it was due. Cllr. Cottrell was appointed Noak Bridge ABLC representative in 2016/17 and continues as the 2017/18 representative and it is proposed to pay the 2017/18 fee of £20.00. Proposed Cllr. Jarvis, seconded Cllr. Bunting - **Agreed**

17/278

ESSEX & HERTS AIR AMBULANCE GRANT REQUEST:

The Parish Council considered the grant request and proposed a one-off payment of £250.00. Proposed Cllr. Bunting, seconded Cllr. Cottrell - **Agreed**

17/279

BANK DETAILS / FINANCE:

The Parish Council considered the following bank statements to 2nd September 2017:

- (i) Business Savings Account: £613.28.
- Business Account: £81, 312.98.

Noted the bank non-receipt of Summer Event Banked Cash: £135.00

Noted the August payments:

BT Bill, £213.60, NBVRA, £400.00, NBNRS, £1,940.00, Donation Burns Club, £135.00

Considered the following payments:

- (ii) Information Commissioner's Office Annual Registration - £35.00
- (iii) P. Thomas, Petanque Court Installation - £ 14,020.80
- (iv) Basildon Council Contribution to Finger Post Signs - £2,400.00 Inc. VAT
- (v) Lynhurst Press Limited Autumn Newsletter - £195.00
- (vi) Essex & Herts Air Ambulance Donation - £250.00
- (vii) ABLC 2017/18 Annual Membership Fee - £20.00

Proposed Cllr. Bunting, seconded Cllr. Jarvis - **Agreed**

17/280

PARISH CLERK:

Cllr. Sargent reported the interviews had now taken place and was pleased to announce a Parish Clerk had been appointed and had accepted the position.

17/281

PLANNING APPLICATION:

17/01041/FULL. Location, Whites Farm, Barleylands Road.

Retain increased number of stabling from 44 to 60, change of use of land for the siting of 9 containers for ancillary tack and feed storage, variation of permissive riding route, revised parking and ancillary security lighting (Amendment to 15.00890/FULL).

The Noak Bridge Parish Council support the application

Although in the green belt the activity is recognised by the NPPF

The proposals to increase the stabling will bring it to the same size as it was previously at Dry Street

However, we would object to any further increase in size in future regardless of the demand for stabling

We support the Equestrian activity and the benefits it brings to the Borough

The riding route appears much improved and the safety signs are a necessary measure

The only issue is the heavy traffic the activities along Barleylands Road bring to the local road network which impacts Noak Bridge residents

Attention must be paid to the increase of heavy vehicles going onto the site on show days and managed to mitigate any risk to the local community.

17/01114/FULL. Location Bensons Farm, Wash Road. Extend and convert barn to a residential dwelling. Cllr. Cottrell and Cllr. Allen gave positive comments on the application. The Parish Council have no objections to the planning application.

17/282 OUTDOOR GYM EQUIPMENT:

Cllr. Sargent reported the consultation on the Outdoor Gym Equipment is advertised in the Autumn newsletter to survey the usage. To date, two emailed responses have been received and Parish Cllr's. are completing monitoring sheets. Further results will be brought back to the next meeting to decide whether to set up a maintenance plan and to remove or replace any of the equipment.

17/283 COMPLETION AND OPENING OF THE PETANQUE COURT:

The chairman of NBVRA who had overseen the project reported on the works to date. Players would complete membership forms to use the court and abide by the set rules. Children under 16 could use court and must be accompanied by adults. The court will be officially opened on 23rd September at 10.00am followed by taster sessions. The Parish Council gave thanks for the undertaking and delivery of a very impressive project.

17/284 LEAF COLLECTION IN NOAK BRIDGE:

Following the success of the two previous leaf collections in Noak Bridge the Parish Council considered investing again in High Footfall - Hot Spot areas within the Parish that would require leaf collection. Cllr's. will survey the necessary areas and carry out two leaf collections during Autumn and Winter according to the findings of the survey. Proposed Cllr. Bunting, seconded Cllr. Jarvis - **Agreed**

17/285 PUBLIC PARTICIPATION:

1. Benson s Farm Planning Application, views reported to Basildon Council
2. Incursion Wash Road Playing Field, Feedback from Basildon Council Environment & Regeneration meeting, Council agreed to £30k survey taking 6 months to complete. Residents request Parish Council pay for Prevention Bollards and Decorative Boulders to be installed without delay. Parish Council to write to Basildon Council to ask if they will grant permission for the Parish Council to Install Bollards previously discussed with Basildon Council.
3. Coppice Lane Traffic, resident to take pictures of foliage hot spot area blocking views
4. Resident reported vehicles parking on the pavement in Fore Street, also the lack of lighting in Fore Street and in the Bungalows.
5. Swings in the park have been fixed, still a problem with fixing the Roundabout.

17/286 BOROUGH / COUNTY COUNCILLORS' REPORT

Item Brought Forward.

17/287 TO NOTE CORRESPONDENCE:

The correspondence was duly noted.

17/288 DATE OF NEXT MEETING:

The date of the next meeting, **October 17th 2017 @ 7.30pm.**

The meeting ended at 9.05pm

.....
Signed by the Chairman

.....
Dated