



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 26th NOVEMBER 2019 at 7.30pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jane Bunting; Cllr Vicki Jarvis; and Cllr Mark Cottrell

ALSO PRESENT: BBC Cllr Stuart Allen, ECC Cllr Malcolm Buckley, 4 members of the public

122/2019 APOLOGIES FOR ABSENCE:
Apologies from ECC Cllr Tony Ball

123/2019 DECLARATIONS OF INTEREST:
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items
Cllr Sargent declared non- pecuniary interest in item 132/2019

124/2019 MINUTES OF PREVIOUS MEETINGS:
To receive and agree the minutes of Noak Bridge Parish Council which was held on Tuesday 15th October 2019. Proposed by Cllr Bunting, seconded by Cllr Cottrell that the minutes are a true and accurate record of the meeting - **Agreed**

125/2019 ESSEX COUNTY FIRE & RESCUE SERVICE CONSULTATION:
The Council noted the consultation and encouraged the public to partake in the short online survey to help the Essex County Fire & Rescue Service plan future services

126/2019 CONCLUSION OF EXTERNAL AUDIT:
The figures of the 2018-19 Accounting Statement had to be restated and are published on the website. This was a result of the 2017-18 VAT claim not being paid to the PC that financial year although the VAT was included in that year figures. The PC reclaimed the VAT in 2018 -19 which was included in the 2018 -19 accounts. This action did not result in any financial loss or gain

127/2019 SANTANDER BANK:
The chairman reported a letter from Santander had been received confirming the three redundant signatories had now been removed. A debit card has been issued to the Council in the name of the Chairman. The Council now have the ability to make debit card purchases as and when necessary. The Financial Regulations will be reviewed to reflect the use of a Council debit card

128/2019 PARISH COUNCIL WEBSITE:
The Chairman continues to review the list of website providers and aims to report back at the January 2020 meeting with an update

129/2019 COPPICE LANE POND:

Maintenance/Improvement works are now complete leaving the pond and surrounding area looking good and vastly improved. The contractor had expressed the positive comments received from the community while carrying out the works

130/2019 NEIGHBOURHOOD PLAN:

At the close of the consultation on 31st October 2019 around 250 written responses had been received and a smaller number from survey monkey. Comments had also been recorded from the three public consultation events. The consultants are analysing the responses and will provide a written report in January 2020. The Council have agreed to an independent traffic assessment in order to gain an accurate analysis of the impact the actual traffic from Wash/South Road and Barleylands Road has on the local road network and how it affects local residents. The project plan is on track and kept under review. Further consultation events are planned for early 2020

131/2019 BUDGET & PRECEPT:

The Council reported it would be setting the budget and precept in January 2020 and would ensure the Neighbourhood Plan and Community projects would take priority. Paul Downes, community project manager put forward to the Council a community project to improve the Village Hall meeting room arrangements. He had looked into adapting the back store-room into a meeting room by installing a folding or sliding door to conceal the storage area, a radiator and carpeting. The Council felt a meeting room would free up the main hall and increase the income for the Community Association. Paul to report back on project costs at the January 2020 meeting

132/2019 LOCAL COUNCIL LIAISON GROUP:

Main items of discussion;

- 1) The Basildon Local Plan examination timetable has been delayed due to a Ministerial Direction in relation to air quality on the A127 that will need to be addressed. This will delay the Plan examination in public which may not commence before June 2020;
- 2) Local Councils sought confirmation on public consultation and the cost of Basildon Councils decision to turn the street lights back on in Basildon. Although Essex County Council has responsibility for street lighting the cost to the Basildon tax payer is £138,00.00 to switch the lights back on from November 2019 until March 2020. To keep the street lights on for a four year programme will cost Basildon £275,000.00 per year. Discussion followed asking if sufficient evidence had been provided as the funding was only towards the energy cost and not maintenance;
- 3) Basildon Council raised the proposal of another community governance review and the development of a Parish Strategy. They had received a petition from Wickford residents to establish a Town Council for the rest of Wickford, only Shotgate is Parished. The petition will be put on hold and a Wickford shadow council formed while Basildon carry out a community governance review to Parish the rest of the Basildon Borough. This raised concerns to the existing established Parishes as page 15 of a report to the Policy and Resource committee on 13th November 2019 stated; b) whether existing parishes should or should not be abolished or whether the area of existing parishes should be altered; or c) what the electoral arrangements for new or existing parishes, which are to have parish councils, should be. It may also make recommendations about;
 - a) the grouping or de-grouping of parishes;
 - b) adding parishes to an existing group or parish;
 - c) making related alterations to the boundaries of a principal councils' electoral areas

133/2019

FINANCE:

- 1) Monthly Budget and Financial Report
- 2) Monthly Bank Reconciliation
- 3) Cheque Authorisation Report
- 4) Previous payments - noted
- 5) Payments

Proposed Cllr Bunting, seconded by Cllr Cottrell - **Agreed**

Cheques to be signed at the meeting	Amount
NB Pub Neighbourhood Plan Consultation Buffet	£199.78
Village Hall Lighting	£2,454.40
Neighbourhood Plan Expenditure	£525.00
British Telecommunications	£298.60
PKF Littlejohn External Audit	£240.00
Information Commissioners Office	£40.00

134/2019

PLANNING APPLICATIONS:

19/01463/FULL Location 3 Chaplin Close, Noak Bridge

Demolition of existing attached garage & utility room and construction of proposed part single, part two storey side/rear extension and single storey rear extension - **Granted**

19/01465/FULL Location: 37 Durban Lane, Noak Bridge

Replacement of timber windows and front door with uPVC. **No objection**

PLANNING APPLICATIONS DECIDED:

19/01326/FULL Location: 7 Coppice Lane, Noak Bridge

Single storey rear extension - **Granted**

135/2019

PUBLIC PARTICIPATION - 15 MINUTES MAXIMUM:

Parking issues outside Noak Bridge Primary School;
Problems with 101 bus service

136/2019

BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Buckley commented that bus routes need to be well used to be value for money
Cllr Allen noted the UBER private hire licence had been declined by Traffic for London

137/2019

TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted.

138/2019

DATE OF NEXT MEETING:

To note the date of the next meeting Tuesday 21st JANUARY 2020

There being no further business the Chairman closed the meeting at 9.30pm

Signed

Chairman.....

Date.....