



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 18th JUNE 2019 at 7.30pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jane Bunting, Cllr Vicki Jarvis, Cllr Mark Cottrell

ALSO PRESENT: ECC Cllr Tony Ball and 6 members of the public

63/2019 APOLOGIES FOR ABSENCE:

Apologies for absence were received from ECC Cllr Malcolm Buckley and Borough Cllr Stuart Allen

64/2019 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items
None declared

65/2019 MINUTES OF PREVIOUS MEETINGS:

To receive and agree the minutes of Noak Bridge Parish Council AGM which was held on Tuesday 21st May 2019. Cllr Cottrell proposed, seconded by Cllr Bunting that the minutes are a true and accurate record of the meeting - **Agreed**

66/2019 NEIGHBOURHOOD AREA PLAN:

The Council considered appointing a Consultant / Project Manager to help the Council with the Neighbourhood Plan. Proposed, Cllr Sargent, seconded, Cllr Cottrell - **Agreed**

67/2019 BASILDON BOROUGH COUNCIL REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS:

The Council considered the Polling Station at Noak Bridge Village Hall met with the requirements of the Parish

68/2019 ENVIRONMENT AGENCY CONSULTATION DRAFT NATIONAL FLOOD & COASTAL EROSION RISK MANAGEMENT STRATEGY ENGLAND:

Responses by 4th July 2019

69/2019 ANNUAL GOVERNANCE ACCOUNTABILITY RETURN 2018 - 2019

Members considered the following;

- 1) The Annual Internal Audit report 2018 - 19 was considered and approved
Proposed by Cllr Bunting, seconded by Cllr Cottrell with all members in agreement
- 2) The Annual Governance Statement 2018 - 19 was considered, approved and signed by the chairman and vice chairman in the absence of a clerk
Proposed by Cllr Sargent, seconded by Cllr Jarvis with all members in agreement
- 3) The Accounting Statements 2018 - 19 were considered, approved and signed by the chairman and vice chairman in the absence of a clerk
Proposed by Cllr Bunting, seconded by Cllr Sargent with all members in agreement

4) The Notice of Public Rights Year End March 2019 were considered and approved.

Proposed by Cllr Jarvis, seconded by Cllr Cottrell with all members in agreement

5) To submit all AGAR documents to External Auditor PKF Littlejohn, proposed by Cllr Cottrell, seconded by Cllr Sargent with all members in agreement

70/2019

PLANNING APPLICATIONS:

Members to consider the following planning applications:

19/00654/FULL Location: 14 Calvinia Close, Noak Bridge

Proposed ground floor extension and front porch - **No objections**

19/00740/FULL Location: 11 Saling Green, Noak Bridge

Proposed dormer together with 3 velux style roof lights to the rear elevation

Application declined

19/00777/TPOBAS Location: 23 Kimberley Drive, Noak Bridge

Crown reduce 4 x oak trees by 2-2.5 metres and undertake general maintenance o maintain the good order of the trees. (Trees T1, T2, T4 and T7 of TPO/02/05 - marked T1 to T4 on submitted plan) - **No objections**

19/00781/S211 Location: 21 Kimberley Drive, Noak Bridge

Crown reduce 1no Oak tree in rear garden of 21 Kimberley Drive by 2.0/2.5 metres T2 =

To Reduce 1 X Oak Tree by 2.0/2.5Mtrs T3 = To Reduce 1 X Field Maple Tree by

2.0/2.5Mtrs. T4 = To Reduce 1 X Twin Stemmed Oak Tree by 2.0/2.5Mtrs. Light

Access/General Maintenance - **No objections**

19/00908/FULL Location: 15 Royston Avenue, Wash Road

Single storey rear extension - **No objections**

PLANNING APPLICATIONS DECIDED:

19/00196/FULL Location: Watch House Farm, 1 Wash Road

Exterior alterations and conversion of former agricultural building to habitable annexe in connection with Watch House Farmhouse - **Granted**

19/00250/FULL Location: 286 Noak Hill Road, Laindon

Erect detached chalet to replace bungalow, existing during construction & demolish on completion of proposed chalet - **Granted**

19/00458/S211 Location: 6 Gate Lodge Square, Noak Bridge

Section 211 Notice. Oak Tree - Crown Reduction between 2m and 3m back to original pruning points - **Closed**

19/00263/FULL Location: 49 New Waverley Road, Noak Bridge

Replace existing timber windows and rear doors with UPVC - **Refused**

19/00319/FULL Location: 27 Bridgecote Lane, Noak Bridge

Replace existing wooden sash windows and cladding with UPVC sash windows and cladding (Retrospective) - **Granted**

19/00458/S211 Location: 6 Gatelodge Square, Noak Bridge

Section 211 Notice. Oak Tree - Crown Reduction between 2m and 3m back to original pruning points - **Closed**

19/00001/S211 Location: 10 Gatelodge Way, Noak Bridge

Section 211 notice - T1 Willow tree crown reduce back to pruning points. T2 Willow tree to be felled - **Closed**

19/00682/TPOBAS Location: 8 Eastfield Road, Noak Bridge

Crown reduction of 2-2.5m, and crown lift to 4.5m removing only epicormic growth and secondary branches no greater than 10cm (Oak tree T1 of TPO/18/99)

Application Permitted

APPEAL DECISION

Appeal Ref: APP /V1505/ D/i8/ 3206292 Location: 11 Saling Green, Noak Bridge

Appeal Dismissed

71/2019

PUBLIC RIGHTS of WAY INSPECTION:

Cllr Jarvis reported she had carried out another inspection of the Public Rights of Way. The farmer had reinstated the path across his field but more work was still required to make the pathway safe. Cllr Ball asked for the report to be sent to him and he would try to move the works forward with the appropriate officer

72/2019

PUBLIC PARTICIPATION – 15 MINUTES MAXIMUM:

- 1) A resident asked if the Parish Council could spend the Precept on appointing a consultant to assist with the Neighbourhood Plan - The Council clarified they had allocated a specific Neighbourhood Plan budget and put an article in the newsletter stating the Council’s proposals on developing the Neighbourhood Plan to inform residents which included appointing consultants. The Council has been managing the administration role in the absence of clerks at no cost to the Council and a sum of money has accrued as a result which can be used if necessary to support the Neighbourhood Plan budget
 - 2) A resident raised the question that a referendum on the Neighbourhood Plan could be voted down if experienced people were not employed - The Council responded that was the reason the Council were appointing appropriate consultants, although any plan can get voted down by an Inspector particularly if residents were not in support
 - 3) A resident asked if the sign on the grass verge in Eastfield Road and hidden by bushes could be cleared. The Council pointed out the sign had been installed by residents who could cut back the bushes in the same way as the sign on Bridge Street where pruning works are undertaken by residents
 - 4) A resident asked if a stop sign could be installed outside the post office to slow traffic. The Council informed the resident that a Local Highway Panel scheme costing nearly £5,000. for a feasibility study to make the area a roundabout with signage was recently halted at the request of a resident as a Parish Council meeting. It was considered not good practice for the Parish Council to make further requests to the Highways Panel when money had already been spent to cost out a scheme that residents did not want. Cllr Ball informed the meeting he would look into the ‘**twenty is plenty scheme**’ which would assist in slowing down the traffic in Coppice Lane including the area outside the shops which he felt would prove more beneficial
- A resident complained of dog mess in Coppice Lane - The resident was advised to report the issue to Basildon Council as the location had to be accurate

73/2019

BOROUGH/COUNTY COUNCILLORS’ REPORT:

Cllr Ball had to leave to attend a site visit before he was able to give his report as the public participation had far exceeded the 15 minute maximum time limit

74/2019

TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted.

75/2019

DATES OF 2019 MEETING:

To note the next meeting date **Tuesday 16th JULY 2019.**

There being no further business the Chairman closed the meeting at 8.50pm and thanked everyone for attending

Signed

Chairman.....

Date.....