



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS  
ON TUESDAY 18<sup>th</sup> JULY 2017 @ 7.30PM**

**CHAIRMAN:** Cllr. Terri Sargent.

**PRESENT:** Cllr. Vicki Jarvis Cllr. Mark Cottrell.

**ALSO PRESENT:** Cllr. Tony Ball and 6 Members of the Public.

**17/240 APOLOGIES FOR ABSENCE:**  
Cllr. Jane Bunting, Cllr. Malcolm Buckley, Cllr. Stuart Allen.

**17/241 DECLARATIONS OF INTEREST:**  
Cllr. Sargent, 17/247

**17/242 MINUTES OF THE PREVIOUS MEETING:**  
The minutes of the Parish Council Tuesday 20<sup>th</sup> June 2017 were received and approved  
Proposed by Cllr. Jarvis, seconded by Cllr. Cottrell - **Agreed**

**17/243 INCIDENT OUTDOOR GYM EQUIPMENT:**  
It was noted an incident had occurred on the Parish Council Outdoor Gym on 1<sup>st</sup> July 2017. Basildon Council has been informed and the equipment will be inspected by the manufacturer. Report back at next meeting.

**17/244 APPLICATIONS FOR GRANT FUNDING:**  
The Parish Council considered two applications for funding.  
The chairman of NBVRA outlined an application for grant funding of £400 towards various start up equipment for the proposed Petanque Court with a contribution of £100 from NBVRA. Subject to Basildon Council approval of the installation of the court the funding was agreed.  
The Noak Bridge Pre-School had applied for grant funding of £500 towards an External Canopy to allow the children to participate in outdoor lessons and play. The grant was agreed subject to an external funding application to allocate all the required funding.  
Proposed Cllr. Sargent, seconded Cllr. Jarvis - **Agreed**

**17/245 COPPICE LANE POND:**  
It was noted the Coppice Lane pond had been cleared of rubbish by a local resident. The Parish Council recorded thanks to the resident for the hard work and effort.  
The funding request was deferred to a later meeting.

17/246

**BANK DETAILS / FINANCE:**

The Parish Council considered the following bank statements to 3<sup>rd</sup> July 2017:

- (i) Business Savings Account: £613.28.
- Business Account: £87,676.15.

To consider the following payments:

- (ii) ASAP Office Services Internal Audit Fee - £584.45
- (iii) Grant Funding Award NBVRA - £400.00
- (iv) Grant Funding Award Noak Bridge Pre-School - £500.00
- (v) Coppice Lane Pond - Deferred

Proposed Cllr. Cottrell, seconded Cllr. Jarvis - **Agreed**

The Parish Council Noted the following payments:

Private Ambulance Service Limited Summer Event -	£395.00
Portable Toilets, Summer Event, Euroloos Limited -	£552.00
Face Painting -	£100.00
Pet Competition Prize -	£75.00
Banners -	£111.60
External Audit Fee -	£1816.02
Summer Newsletter -	£175.50

17/247

**INCURSION WASH ROAD PLAYING FIELD:**

Cllr Sargent reported an unauthorised incursion of five caravans on the Wash Road Playing Field prior to the Summer Event. The local community had expressed their disapproval and called for barriers to be installed at the Wash Road entrance to prevent further incursions. She had written to Basildon Council requesting that they investigate suitable bollards or barriers be installed at the entrance as a preventative measure. Cllr Sargent reported she had submitted a Motion at Basildon Full Council on 13<sup>th</sup> July which Members of the Council debated and agreed to consider at the next Regeneration & Environment committee on 13th September. Report back October Parish Council.

17/248

**PLANNING APPLICATION:**

**17/00780/FULL Location 7 Eastfield Road.** Single Storey Rear Extension

Cllr Cottrell commented on a possible overbearing effect on neighbouring properties.

17/249

**NOAK BRIDGE PARISH COUNCIL INTERNAL AUDIT 2016/17:**

The Parish Council considered the 2016/17 Internal Audit Report and recommendations.

Proposed Cllr. Cottrell, seconded Cllr. Jarvis - **Agreed**

The Parish Council had opened the books for a public viewing on 10<sup>th</sup> July 2017.

It was noted a mistake had been made on the accounting statement, copies placed on the Parish Council website and notice boards have been rectified, signed and explained.

17/250

**PUBLIC PARTICIPATION:**

1. A resident reported a drain overflowing in New Waverley Road, Cllr Ball to investigate after the meeting
2. A resident reported corrosion on the Outdoor Gym equipment, this would be looked at during the manufacturer inspection
3. A member of the patient participation group reported future changes to the doctors surgery with the impending merger of the Noak Bridge GP practice with Ballards Walk GP practice. Cllr Sargent to write to John Baron MP.

- 17/251**      **BOROUGH / COUNTY COUNCILLORS' REPORT**  
Cllr. Ball gave an update from a recent Basildon Local Highways Panel regarding the "No Right Turn Proposal". He reported that although there was no appetite from the panel to agree the Wash Road / Dunton Road proposal, doing nothing would not solve the problem. A sub-committee would meet to make a final decision.
- 17/252**      **LOCAL COUNCIL LIAISON MEETING:**  
Cllr Sargent attended the meeting and reported matters discussed were Basildon Council's Local Plan and the new Committee System
- 17/253**      **TO NOTE CORRESPONDENCE:**  
The correspondence was duly noted.
- 17/254**      **DATE OF NEXT MEETING:**  
The date of the next meeting, **August 15<sup>th</sup> 2017 @ 7.30pm.**

**The meeting ended at 9.30pm**

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Signed by the Chairman

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Dated