



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 17th SEPTEMBER 2019 at 7.30pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jane Bunting; Cllr Vicki Jarvis; Cllr Mark Cottrell

ALSO PRESENT: Borough Councillor Stuart Allen, ECC Cllr Tony Ball and 7 members of the public

92/2019 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Essex County Cllr Malcolm Buckley

93/2019 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items

None declared

94/2019 MINUTES OF PREVIOUS MEETINGS:

To receive and agree the minutes of Noak Bridge Parish Council which was held on Tuesday 16th July 2019. Cheque numbers had been corrected and were on the agenda. Proposed by Cllr Jarvis, seconded by Cllr Cottrell that the minutes are a true and accurate record of the meeting - **Agreed**

95/2019 PUBLIC PARTICIPATION – 15 MINUTES MAXIMUM:

A member of the Nature Reserve thanked the Council for the newsletter article and said a chairman had now been appointed and they require a secretary

A resident stated how important it was that views of the community were fed into the Neighbourhood Plan. The Council agreed and said a number of questionnaires had been returned and three public consultation events were planned to enable resident to give their views and get involved. Later in the process focus groups, meetings with individual groups and businesses will be held concerning, health, education infrastructure, housing and the conservation area to capture a wide range of views

A resident spoke of a video taken of a car u-turning at the 'No right turn' scheme

Cllr Ball asked for a copy to share with Cllr Bentley to make him aware of the dangers

A resident queried the H10 site map contained in the leaflet. The Council stated a more up to date map provided by Basildon Council was available for viewing after the meeting

A resident asked if the Basildon Local Plan inspection had been delayed due to pollution on the A127. The Council replied there was a three- month delay and Cllr Ball added, to improve the air quality the speed would need to be reduced and trees planted

A resident reported land on the H10 site was being cleared, Chairman would report the clearance to Basildon Council

Community Project manager Paul Downes asked if the Council would consider funding the replacement of the village hall lighting as a community project. The current lighting badly needs upgrading to a more efficient energy saving system. The Council asked Paul to obtain quotes for the next meeting and they would make a decision

96/2019

SANTANDER BANK:

1. The chairman informed the Council on her various exchange of letters, forms and telephone conversations with Santander bank to remove previous signatories from the bank accounts. This had proved unsuccessful even though the latest letter sent was signed by the current three bank signatories. The last telephone conversation resulted in the bank not being able to confirm receipt of the letter. An outcome is awaited

2. The chairman reported that the bank arrangements were proving to be very restrictive because the only payment method agreed by the Council is by cheque. The Council had not allowed online banking facilities due to the ambiguous banking arrangements of the previous Council. The Council considered moving to an online banking facility to make payments, prevent late payment charges and to give Cllr's the ability to purchase office supplies online and not have to pay out of their own pockets for items that should be met by the Council. Proposed Cllr Cottrell, seconded Cllr Bunting - **Agreed**

97/2019

UPDATE STANDING ORDERS:

Cllr Sargent reported the Standing Orders had been reviewed and updated in line with Internal Audit Recommendation and are ready for adoption and publication

Proposed by Cllr Cottrell, seconded by Cllr Jarvis - **Agreed**

98/2019

COPPICE LANE POND:

The Council considered the pond quotations and agreed to fund the removal of the old posts and installation of the new posts. Basildon Council would be funding the new pathway around the pond and tidying up the Island and pond

Proposed Cllr Jarvis, seconded Cllr Cottrell - **Agreed**

99/2019

BASILDON COUNCIL CODE OF CONDUCT RELATED MATTERS:

Council to consider a response

100/2019

NEIGHBOURHOOD AREA PLAN:

The Council reconsidered their former proposals to form a Neighbourhood Plan sub-committee. Since the appointment of a consultant, a project plan has been produced with a risk assessment, an explanatory Neighbourhood Plan leaflet and a residential questionnaire. The leaflet and questionnaire along with the Autumn newsletter had been delivered by the Council to every household. Three public events have been organised and publicised on the website, questionnaires were being returned and Neighbourhood Plan survey monkey link was being used. With the project plan on target the Council would continue as is and reconsidered a previous agreement to hold a Neighbourhood Plan meeting 15 minutes prior to the Full Council. On consideration it was felt best to continue to have the Neighbourhood Plan as a standing agenda item
Proposed by Cllr Bunting, seconded by Cllr Jarvis - **Agreed**

101/2019

FINANCE:

1) Monthly Budget and Financial Report - Agreed

2) Monthly Bank Reconciliation - Agreed

3) Payments – Agreed

Proposed Cllr Cottrell, seconded by Cllr Jarvis - **Agreed**

Chq No	Payee	Amount
910	Neighbourhood Plan Expenditure	£1,348.74
911	4 Tec Limited Overdue Payroll	£29.99

912	British Telecommunications	£298.60
913	Event Support and Donation MacMillan Charity	£100.00
914	Donations Kent & Essex Air Ambulance & Dementia Ass	£50.00
	Perter Thomas – Pond Works	£

102/2019

PLANNING APPLICATIONS:

Members to consider the following planning applications:

19/1159/S211 Location: 50 Durban Lane, Noak Bridge

S211 Notice: T1 + T2 (2 x Hornbeams) reduce by 2.0 mtrs. T3 + T4 (2 x Hornbeams) fell to ground level - **Agree**

19/1297/FULL Location: 19 Royston Avenue, Noak Bridge

Single storey rear extension, raise ridge, rooms in roof with side dormers - **Agree**

PLANNING APPLICATIONS DECIDED:

19/00836/FULL Location: 83 Lower Street, Noak Bridge

To replace single glazed wooden windows with double glazed UPVC windows - **Granted**

19/00460/FULL Location: Bensons Farm, Wash Road

Extend and convert redundant barn and outbuildings into offices (Class B1(a)) - **Granted**

19/00908/FULL Location: 15 Royston Avenue, Noak Bridge

Single storey rear extension - **Granted**

19/1027/FULL Location: Daniels Farm, Wash Road

Proposed demolition of existing rear/side extensions and construct two storey rear extension with internal alterations - **Granted**

19/1027/LBBAS Location: Daniels Farm, Wash Road

Proposed demolition of existing rear/side extensions and construct two storey rear extension with internal alterations - **Granted**

19/1125/FULL Location: 286 Noak Hill Road, Laindon

Erect replacement detached bungalow, together with increase in width of existing vehicular access to 4.00m - **Granted**

103/2019

BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Allen reported on the development of Basildon Town Centre. Concern over London tenants being housed in Basildon. Flats in Wickford have been refused

The Council thanked Cllr Allen for helping to deliver the newsletter, leaflet and survey

Cllr Ball reported parking is reducing in neighbourhoods due to more cars per household and works vehicles brought home. Pub plans for Wickford had fallen through.

Coppice Lane '20 is Plenty Scheme' is going to Highways Panel before consultation.

'No Right Turn Scheme' Dunton Road, to make permanent has been delayed by Cllr's

104/2019

TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted.

105/2019

DATE OF NEXT MEETING:

To note the next meeting date Tuesday 15th October 2019

There being no further business the Chairman closed the meeting at 8.40pm

Signed

Chairman.....

Date.....