



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 17th OCTOBER 2017 @ 7.30PM**

CHAIRMAN: Cllr. Terri Sargent.

PRESENT: Cllr. Jane Bunting, Cllr. Vicki Jarvis

ALSO PRESENT: Cllr. Stuart Allen from 19.40 hours and 8 Members of the Public.

17/289 APOLOGIES FOR ABSENCE:

Cllr. Mark Cottrell.

17/290 DECLARATIONS OF INTEREST:

None.

17/291 MINUTES OF THE PREVIOUS MEETING:

The minutes of the Parish Council Tuesday 19th September 2017 were received. A correction was made to minute 17/286, date of the Highways Panel, 25th September 2017. Proposed Cllr. Bunting seconded Cllr. Jarvis - **Agreed**

17/292 PERSONNEL COMMITTEE:

A date was arranged for the Personnel Committee to meet to agree the Clerk contract.

17/293 PUBLIC RIGHTS OF WAY:

Cllr. Jarvis reported on the surveys undertaken on the Noak Bridge Public Rights of Way. The condition of the pathways will be reported to Essex County Council on pathways that need to be maintained. Outcome of the surveys and future progress will be reported on the website. A resident agreed for his name to be mentioned in the report.

17/294 EXTERNAL AUDIT ANNUAL RETURN 2015/16 & 2016/2017:

The 2015/16 and 2016/17 External Audits and the External Auditors Certificate and Report including the Notices of Conclusion for years ending 31st March 2016 and 31st March 2017 have been published on the website. The Parish Council conclude that it was unfortunate the previous financial affairs were left in such a shocking condition and lacking in internal controls. Since taking office vast improvements have been made to reduce excessive spending. Financial regulations are now in place with strict monitoring of the finances and budgets. With the appointment of a new clerk / responsible finance officer and a greater focus on community benefit this robust approach will support Internal and External Audits of the future. Proposed Cllr. Jarvis, seconded Cllr. Bunting - **Agreed**

17/295

BANK DETAILS / FINANCE:

The Parish Council considered the following bank statements to 2nd October 2017:

- (i) Business Savings Account: £613.28.
- Business Account: £86, 600.88.

Noted the Business Account Credits of: £50.00 Dispute Resolution and £135.00 cash

Noted the Statement Payments:

Clearview CCTV, £154.80. P. Thomas, £14,020.80, BBC Fingerpost Signs, £2,400.00

ICO, £35.00, Children's Burns Club, £135.00, October Precept, £21,848.50

Proposed Cllr. Bunting, seconded Cllr. Jarvis - **Agreed**

17/296

PLANNING APPLICATIONS:

17/01100/FULL. Location, 14 Kimberley Drive.

Replacement of 20 existing wood, mainly single glazed windows with UPVC double glazed units. **No objection.**

17/01301/TPOBAS. Location: 37 Durban Lane, Noak Bridge. No objection.

PLANNING APPLICATIONS DECIDED:

17/01076/FULL. Location: 10 Thetford Place, Noak Bridge. Granted

17/01023/FULL. Location: 12 Wash Road, Laindon. Granted

17/01310/NMABAS. Location: 7 Eastfield Road, Noak Bridge. Granted

17/297

OUTDOOR GYM EQUIPMENT:

The Parish Council considered the outcome of the consultation on the Outdoor Gym Equipment. The results proved usage is very low and because a maintenance plan had not been in place some items of equipment required maintenance. It was considered not to be financially viable to maintain or keep them. It was proposed to remove three items of gym equipment that caused concern and review the condition of the rest of the equipment in six months time. Proposed Cllr. Bunting, seconded Cllr. Jarvis - **Agreed**

17/298

MOBILE LIBRARY SERVICE CONSULTATION:

The Parish Council considered the positive benefit to the community the mobile library service provided and completed the consultation form in favour of retaining the service. Proposed Cllr. Bunting, seconded Cllr. Jarvis - **Agreed**

17/299

PERMISSION TO INSTALL PREVENTATIVE MEASURES

SOUTH WASH ROAD PLAYING FIELD:

Cllr. Sargent reported she had sent a letter to Basildon Council to request permission for The Parish Council to install bollards and decorative boulders to act as preventative measures from further unauthorised incursions on the South Wash Road Playing Field using Parish Council Funds. A resident had researched and costed preventative measures and if permission is granted by Basildon Council the proposal will be brought forward to the next appropriate Parish Council.

17/300

COUNCILLOR TRAINING:

Cllr. Jarvis proposal to attend Emergency First Aid Training on 26th January 2018 cost £65.00. Proposed Cllr. Bunting, seconded Cllr. Sargent - **Agreed**

17/301

PUBLIC PARTICIPATION:

1. Resident outlined the preventative measures proposal to secure South Wash Road Playing Field. It was put to the meeting and unanimously agreed the Parish Council would fund the project. The resident was thanked for his assistance.

2. Two street lights not working no's. 9 and 10, resident reported to Highways online
3. Resident reported broken branch on path behind sub -station in Lower Street
4. Resident queried internal audit mistake previously corrected, not published on External Audit,
5. Resident enquired on result of the Police Investigation and suggested the Parish Council should make a newspaper retraction on an article published in 2016. The Parish Council have never spoken to the press or public on the issue and it is not for them to seek any retraction on something they had no involvement in. Information from the Parish Council is in the form of meeting minutes and published as required
6. Resident remarked on the lack of footpath along Barleylands Road, resident suggested petitioning owners of the land
7. Resident reported speeding along Coppice Lane suggested speed bumps
8. Resident reported vehicles passing over a drain in the road outside his house the vibration causing damage to his house
9. A resident made an urgent request for the Parish Council to pay for a Portaloo to be installed in the Petanque Court area at a cost of £372.00 including VAT.
Proposed Cllr. Bunting, seconded Cllr. Jarvis with immediate effect - **Agreed**
10. A resident reported the subway lights had not been cleaned, the access very dark

17/302 BOROUGH / COUNTY COUNCILLORS' REPORT

Cllr. Allen suggested, the fault with the lights in Lower Street may have been handed to distribution if the lamps had failed after being replaced. Cllr Allen reported that he had previously pressed the Council for a footpath on Barleylands Road, Basildon Council has some funding available for the Crouch ward for capital projects.

17/303 TO NOTE CORRESPONDENCE:

The correspondence was duly noted.

17/304 DATE OF NEXT MEETING:

The date of the next meeting, **November 21st 2017 @ 7.30pm.**

The meeting ended at 9.05pm

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Signed by the Chairman

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Dated

PRIVATE SESSION

Pursuant to section 1 of the Public Bodies (Admissions to Meetings) Act 1960 the meeting was not open to the public and press for the item of business, they were instructed to withdraw.

17/305 OUTCOME OF POLICE INVESTIGATION:

The Parish Council considered the Restricted Police letter and concluded:
The Police investigation arising from the Parish Council report in the public interest in August 2016 found there is insufficient evidence and decided to take No Further Action. The Parish Council will issue a statement in due course.