



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 17TH JANUARY 2017 @ 7.30PM**

CHAIRMAN: Cllr. Terri Sargent

PRESENT: Cllr. Jane Bunting, Cllr. Vicki Jarvis.

ALSO PRESENT: Cllr. Malcolm Buckley, Cllr. Stuart Allen - 7 Members of the Public.

17/134 APOLOGIES FOR ABSENCE:

Cllr. Mark Cottrell.

17/135 MINUTES OF THE PREVIOUS MEETING:

The minutes of the meeting of the Parish Council Tuesday 6th December 2016 were accepted, proposed by Cllr. Bunting, seconded by Cllr. Jarvis - **Agreed**

17/136 DECLARATIONS OF MEMBER INTERESTS:

Cllr. Sargent declared interest in item 17/145 Member South Essex Parking Partnership.

17/137 APPOINTMENT OF CLERK:

The advertisement to agree the post of Clerk / RFO was proposed by Cllr. Bunting, seconded by Cllr. Jarvis - **Agreed**

17/138 CO-OPTION OF COUNCILLOR VACANCIES:

The notice to consider Councillor Vacancies for posting was proposed by Cllr. Jarvis and seconded by Cllr. Bunting - **Agreed**

17/139 NEW / FORMER CCTV CONTRACT:

Cllr. Bunting reported the new CCTV system was up and running. Training will be given within the next few weeks. Communicate UK had yet to pick up the DVR.

17/140 LEAF COLLECTION IN NOAK BRIDGE:

Cllr. Bunting reported a great improvement in the areas the leaves were collected. Resident feedback was very positive. A second collection had already been agreed.

17/141 APPLICATION FOR GRANT FUNDING:

The Parish Council considered a grant application from the Noak Bridge Nature Reserve Society for part funding towards Installing a Storage Container on the Nature Reserve.

The funding was agreed subject to the applicant receiving the necessary funding to complete the project. Proposed Cllr. Sargent, seconded Cllr. Bunting - **Agreed**

17/142

BANK DETAILS / FINANCE:

The Parish Council considered the following:

- (i) The end of November 2016 bank statements were reconciled.
Business Savings Account: £611.87
Business Account: £67,601.64 to 2nd December 2016
The end of December 2016 bank statements were reconciled.
Business savings Account: £611.87
Business Account: £60,584.61 to 2nd January 2017
It was proposed by Cllr. Bunting and seconded by Cllr. Jarvis to remove Georgina Bassett from the bank accounts and replace with Cllr. Cottrell as a new signatory.

Payments of the following were considered

- (ii) All Seasons Landscaping & Maintenance Leaf Collection - £590.00
- (iii) Purchase of Storage Equipment for Parish Council Documents - £208.28
- (iv) Noak Bridge Com/Ass Annual Hall Hire & Storage Fee - £560.00
- (v) Grant Funding to Noak Bridge Nature Reserve Society - £500.00
Proposed by Cllr. Bunting and seconded by Cllr. Jarvis to agree the above -
Agreed

17/143

PRECEPT/ BUDGET:

The Chairman presented the Highlights of the Budget:

The Salaries, Tax & NI - greatly reduced

Office Equipment & Stationary - reduced

BT reduced - phone line & broadband connection cancelled

Newsletter publications every Quarter - keep residents informed

CCTV replaced - new contract & maintenance agreement

Two Social Events Planned - encourage resident participation

Increase in Small Grants Funding to Community Groups

Fingerpost Signs - investment in Partnership with Basildon Council

Investment in Community Projects

The Precept of **£43,697.00** and the Budget for 1st April 2017 to 31st March 2018 were considered. Proposed Cllr. Bunting, seconded Cllr. Jarvis - **Agreed**

17/144

TO NOTE RESPONSES TO PREVIOUS ENQUIRIES:

The responses were duly noted.

17/145

PUBLIC PARTICIPATION:

(i) A resident asked for an update for the misuse of tax payer's money – Ongoing matter

(ii) Residents discussed the 'Roundabout' at the local shops - could signage be erected
Cllr Buckley informed residents the area is not classed by Highways as a 'Roundabout'
It is a 'Two Way' road and in need of investigation to seek improvements

(iii) A resident asked if a crossing could be installed in Bridge Street by the doctor's surgery. This had been investigated in the past and resulted in a Highways scheme put forward for consultation that was rejected by residents. Cllr Buckley will refer both issues to the Basildon Local Highways Panel in April for their consideration.

(vi) Residents spoke of their appreciation of the Christmas Tree that had been donated by a local resident.

17/146 PLANNING APPLICATIONS:

It was noted there were no planning applications.

17/147 BOROUGH / COUNTY COUNCILLORS' REPORT:

Cllr. Buckley commented on the increase of 3% rise in Council Tax for Social Care but a Nil % increase in general Council Tax. There was to be a programme for further investment in the Highways.

Cllr Allen commented on the Waste Consultation and the Local Plan

17/148 NEWSLETTER:

Newsletter articles were considered for the next publication and volunteers requested to help with distribution.

The Parish Council considered the Newsletter printing costs, proposed Cllr. Bunting and seconded by Cllr. Jarvis - **Agreed**

17/149 STAFFING MATTER:

The Parish Council considered the correspondence received regarding the Staffing Matter. It was concluded that no action was needed, proposed Cllr. Bunting, seconded Cllr. Jarvis - **Agreed**

17/150 TO NOTE CORRESPONDENCE:

The correspondence was duly noted.

17/151 MEETING DATES:

The following meeting dates for 2017 were considered

February 21st, March 21st, April 8th Annual Parish Meeting Event, 18th April, May 16th AGM, June 20th, July 18th, August 15th, September 19th, October 17th, November 21st, December 12th. Proposed Cllr. Jarvis, seconded Cllr. Bunting - **Agreed**

The meeting ended at 9.05pm

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Signed by the Chairman

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Dated