



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 16th APRIL 2019 at 7.30pm**

CHAIRMAN: Cllr Terri Sargent.

CLLRS PRESENT: Cllr Jane Bunting, Cllr Vicki Jarvis, Cllr Mark Cottrell.

ALSO PRESENT: ECC Cllrs. Tony Ball, Malcolm Buckley and 5 members of the public.

31/2019 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Borough Cllr Stuart Allen.

32/2019 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items. None received.

33/2019 MINUTES OF PREVIOUS MEETINGS:

To receive and agree the minutes of Noak Bridge Parish Council which was held on Tuesday 19th February 2019. Cllr J. Bunting proposed, seconded by Cllr M. Cottrell that the minutes are a true and accurate record of the meeting. **Agreed**

34/2019 RESIGNATION OF CLERK:

The resignation of the Clerk was noted.

Cllr Buckley commented on the high turn-over of clerks over the County which could mean a wider issue is at stake. He suggested it is brought to the attention of the EALC. The comments were noted.

35/2019 FIXED ASSET REGISTER:

Members reviewed of the 2018 Fixed Asset Register and the updates presented by the chairman. The 2019 Fixed Asset Register as presented was proposed by Cllr Cottrell and seconded by Cllr Jarvis. **Agreed**

36/2019 PARISH COUNCIL LOGO:

A revised Parish Council Logo was presented to the Council. It was a clearer version of the existing Logo and easier for reproducing. Cllr Cottrell proposed the Council adopt the new Logo seconded by Cllr Bunting. **Agreed**

37/2019 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018 - 19:

The chairman advised the Council she had spoken to the Internal Auditor and PKF the External Auditor to extend the audit date until July 2019. Proposed by Cllr Jarvis, seconded by Cllr Bunting. **Agreed**

38/2019 EALC/NALC ANNUAL SUBSCRIPTION:

Members considered the annual subscription to EALC/NALC of £578.09.

Cllr Cottrell proposed to renew the subscription, seconded by Cllr Jarvis. **Agreed**

39/2019 FINANCE:

- 1) Monthly Budget Financial Report - None received
- 2) End of Year Financial Report - Not finalised
- 3) Members noted the VAT reclaim of £4831.87
- 4) Members acknowledged the first Precept of £22,210.00 for 2019-20
- 5) Members to agree the payments

Chq No	Payee	Cost
895	BT Telephone & Broadband Quarterly Bill	£ 234.24
896	Clerk Salary - February 2019	£ 572.28
897	HMRC - Tax on Clerk Salary - February 2019	£ 134.00
898	Clerk Salary - March 2019	£ 554.28
899	HMRC - TAX on Clerk Salary - March 2019	£ 134.00
900	Clerk Office Stationary Expenses	£ 87.36
901	EALC Annual Subscription	£ 578.09
902	NewsLetter - 4 Set Limited	£ 276.00

Proposed by Cllr M. Cottrell, Seconded by Cllr J. Bunting. **Agreed.**

40/2019 PLANNING APPLICATIONS:

Members to consider the following planning applications:

19/00196/FULL Location: Watch House Farm, Wash Road

Exterior alterations and conversion of former agricultural building to habitable annexe in connection with Watch House Farm

Comments:

The Parish Council object to the planning application for the following reasons:

The building is within the green belt with no very special circumstances

The building is not in keeping with the area

The size of the building is a major conversion far from the habitable annexe as described in the planning application.

19/00263/FULL Location: 49 New Waverley Road, Noak Bridge

Replace existing timber windows and rear doors with UPVC

Comments:

The Parish Council support this application only if the conservation management plan has been followed

That the windows and doors are replaced on a like for like basis and in keeping with the conservation status.

19/00319/FULL Location: 27 Bridgecote Lane, Noak Bridge

Replace existing wooden sash windows and cladding with UPVC sash windows and cladding (retrospective)

Comments:

The windows and cladding were replaced in 2010 and from the lack of information online it is difficult to determine if they have been replaced on a like for like basis as there are no pictures to be able to compare

The Parish Council can only support if the replacements are in accordance with the conservation status requirements.

PLANNING APPLICATION DECIDED:

Members to note the following planning application decided:

19/00105/TPOBAS Location: 27 Bridge Street, Noak Bridge

T4 of TPO/08/81 – Crown reduce back to previous pruning points and crown thin by 15% to epicormics growth only. **Application permitted**

41/2019

LOCAL COUNCILS LIAISON GROUP:

Cllr Cottrell reported Basildon Local Plan had been submitted to Government and may be completed by early next year if found sound. Inspector appointed. Basildon Council had new head of planning service with robust attitude to enforcement action. Consultation on waste over Essex was taking place. Consultation on proposal for parts of Wickford to become a Parish/Town Council.

42/2019

BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Buckley reported on residents' request for a designated roundabout in the Coppice Lane shop area had been approved by the Local Highways Panel. This was met with disapproval by residents at the meeting stating access would be difficult. Following a discussion, the Parish Council asked Cllr Buckley if he could retract the plan which he made clear that pre plan cost had already been met.

ECC are rolling out a programme to replace street lamps with LED over the County. Single bulbs needing replacement in the interim will have to wait until the programme reaches that area unless it is considered dangerous.

Cllr Ball reported on the 'No right turn' scheme at Junction Noak Hill Road/ Dunton Road currently under consultation. The results were reported to the Highways Panel that the scheme had been effective. Residents confirmed that the scheme had caused far more traffic onto the Steepleview area ending at the Police garage where it was causing far more congestion on the Pipp's Hill roundabout and Wash Road. Uturns still being witnessed at the scheme regardless of the bollards although more bollards were proposed for installation. Consultation on the bus routes had provided a 50/50 response. Library consultation had exceeded 2100 comments, the closure of some libraries would mean existing libraries could still be used. No decisions had been made. ECC were carrying out an assessment of contractors Ringway Jacobs who held the Highway contract which had gone to a scrutiny review. Report available on the ECC website.

43/2019

TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted.

44/2019

DATES OF 2019 MEETING:

To note the next meeting date, **AGM, May 21st 2019.**

There being no further business the Chairman closed the meeting at 9.00pm and thanked everyone for attending

Signed

Chairman.....

21st May 2019