



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS
ON TUESDAY 15th OCTOBER 2019 at 7.30pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Vicki Jarvis; Cllr Mark Cottrell

ALSO PRESENT: Borough Councillor Stuart Allen, ECC Cllr's Tony Ball and Malcolm Buckley.
and 3 members of the public

106/2019 APOLOGIES FOR ABSENCE:
Apologies from Cllr Jane Bunting

107/2019 DECLARATIONS OF INTEREST:
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items
Cllr Sargent declared non- pecuniary interest in item 109/2019

108/2019 MINUTES OF PREVIOUS MEETINGS:
To receive and agree the minutes of Noak Bridge Parish Council which was held on Tuesday 17th September 2019. Proposed by Cllr Cottrell, seconded by Cllr Jarvis that the minutes are a true and accurate record of the meeting - **Agreed**

109/2019 COMMUNITY PROJECT - VILLAGE HALL LIGHTING REPLACEMENT:
Paul Downes, community project manager had contacted a number of electrical contractors to obtain quotations to replace the village hall lighting. Three contractors had inspected the lighting and two quotes were submitted. The Council considered the upgrade to LED lighting was necessary and would benefit the community. They considered the quotations from R & A Electrical and Elec-Cellence and agreed to appoint R & A Electrical on the basis of their knowledge of the Village Hall electrical system. Proposed by Cllr Jarvis and seconded by Cllr Cottrell - **Agreed**

110/2019 SANTANDER BANK:
The chairman reported she had telephoned Santander on two further occasions in order to remove three previous bank signatories and to obtain a debit card. Another form has to be completed and the minutes of the last meeting signed by two Councillors. Hopefully once received the bank will action the Council's requests

111/2019 PARISH/TOWN COUNCIL WEBSITE – ESSEXINFONET:
The Council considered the range of information and agreed to look into the website providers in more detail and bring the findings in the new year

112/2019 COPPICE LANE POND:

The chairman reported works to the pond was progressing extremely well with many compliments from the community and Basildon Council had agreed to fund the removal of some of the silt that was affecting the water.

113/2019 NEIGHBOURHOOD PLAN:

The chairman reported that over 200 questionnaires had been returned and were being analysed by the consultant who said the content had been excellent. A brief analysis on the SurveyMonkey online questionnaire was proving residents were engaging in the process and providing useful information. The MacMillan Coffee Morning and the Community Quiz consultation events had given the Council a good opportunity to consult directly with the residents and answer questions. The next event was being held at the Noak Bridge Pub on Friday 18th October. The project plan remained on track with a constant eye on the risk assessment. The questionnaire closes on October 31st 2019 and the results would be reported back to the Council where the information will be used in future planned events to home in on the issues and information received.

114/2019 COUNCIL INSURANCE:

The Council noted the transfer of insurance business taking place on 4th November and that Arthur J Gallagher Insurance Brokers Limited (Gallagher) will become the new broker of record

115/2019 FINANCE:

- 1) Monthly Budget and Financial Report
- 2) Monthly Bank Reconciliation
- 3) Cheque Authorisation Report
- 4) Precept £22,210.00 - noted
- 5) Previous payments - noted
- 6) Payments

Proposed Cllr Jarvis, seconded by Cllr Cottrell - **Agreed**

Cheques to be signed at the meeting	Amount
NB Pub Neighbourhood Plan Consultation Buffet	£199.78
Village Hall Lighting	£2,454.40
Neighbourhood Plan Expenditure	£525.00

116/2019 PLANNING APPLICATIONS:

19/01326/FULL Location: 7 Coppice Lane, Noak Bridge

Single storey rear extension - **No objection**

19/00802/TPBAS Location: 8 Eastfield Road, Noak Bridge

Crown reduction of Oak Tree, taking back to 5m tall and 5m wide (T1 of TPO/18/99)

No objection

19/01384/CC Location: The Stone Yard, Wash Road

ESS/64/19/BAS - Lawful Development Certificate: Inert waste transfer facility and the importation, storage and processing of construction demolition waste to produce soils, soil substitute and aggregates. After a lengthy discussion the Council would contact Essex County Council planning services regarding the questions that had been raised

PLANNING APPLICATIONS DECIDED:

19/00922/FULL Location: Barleylands Depot, Barleylands Road

Replacement of the existing Mess (Break) Room with a new Break Room and a new Board Room for the adjacent council offices use - **Granted**

19/1159/S211 Location: 50 Durban Lane, Noak Bridge

S211 Notice: T1 + T2 (2 X Hornbeams) reduce by 2.0Mtrs. T3 +T4 (2 X Hornbeams) fell to ground level - **Closed**

19/00908/FULL Location: 15 Royston Avenue, Noak Bridge

Single storey rear extension - **Granted**

117/2019 PUBLIC PARTICIPATION - 15 MINUTES MAXIMUM:

Residents reported the clearance of land at Portsea Farm

The Council was informed a link was not working on the Neighbourhood Plan page on the website

Recycling in Coppice Lane had not been collected

118/2019 CRIME ALERT – NEIGHBOURHOOD PARTICIPATION:

Defer to next meeting

119/2019 BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Buckley spoke of environmental improvements in the County

A scheme available to assist residents on buying cheaper electricity and solar panels

Park and Ride to be encouraged

Flood protection initiatives

Tarmac Scalping's can be recycled

Discussion on the Street Lights being switched on in the Basildon Borough

Cllr Ball reported that landfill waste has increased

'Twenty is Plenty' scheme had been approved by the Highways Panel

'No Right Turn' Junction Noak Hill Road, to remain as it was a casualty reduction scheme.

A better long- term solution is required

120/2019 TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted.

121/2019 DATE OF NEXT MEETING:

To note the change of meeting date Tuesday 26th NOVEMBER 2019

There being no further business the Chairman closed the meeting at 8.30pm

Signed

Chairman.....

Date.....