



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS  
ON TUESDAY 15<sup>th</sup>. JANUARY 2019 @ 7.30pm**

**CHAIRMAN:** Cllr Terri Sargent.

**CLLRS PRESENT:** Cllr Jane Bunting, Cllr Vicki Jarvis, Cllr Mark Cottrell,  
ECC Cllr Malcolm Buckley & ECC Cllr Tony Ball

**ALSO PRESENT:** Clerk, Kevin Money, 5 members of the public

**001/2019 APOLOGIES FOR ABSENCE:** Borough Cllr. Stuart Allen

**002/2019 DECLARATION OF INTEREST:**  
Cllr T. Sargent declared a Non-pecuniary interest in item 009/2019 (2)

**003/2019 APPOINTMENT PARISH CLERK / RFO:**  
Cllr V. Jarvis proposed and Cllr J. Bunting seconded that Mr. Kevin B. Money be appointed as Parish Clerk / RFO to Noak Bridge Parish Council for a fixed term of 6 months. **All Members in agreement.** The Chairman and Kevin Money then signed the Employment contract.

**004/2019 MINUTES OF PREVIOUS MEETING:**  
The minutes of the Parish Council held on Tuesday 20<sup>th</sup>. November 2018 were received by Members.  
Cllr J. Bunting proposed the minutes be accepted and **approved** which was seconded by Cllr M. Cottrell with all Members in agreement.

**005/2019 UPDATE CLEARVIEW CCTV:**  
Cllr T. Sargent reported on a recent request for CCTV footage on a car incident that had taken place in the Coppice Lane car park. A CCTV application form had been completed and the £10 cash fee, which was handed to the clerk. The camera showed the incident but it was not possible to pick up the offending vehicle number plate. The footage could not be downloaded. Cllr T. Sargent contacted Clearview and an attempt was made to install CCTV remotely on the iMac. This exercise failed due to the slow speed of the Broadband. A Clearview engineer checked the equipment and advised a further camera would not fix the problem as it is the quality of the existing cameras. Cllr T. Sargent proposed getting a report from Clearview and to agree a way forward. All members agreed.

**006/2019 NEIGHBOURHOOD PLAN UPDATE:**  
Following the Neighbourhood Plan meeting with RCCE in attendance residents were asked how they felt the meeting went, they said were pleased with the outcome. Cllr T. Sargent thanked everyone for attending and advised future dates were set. The NP needs to be got underway quickly. All Councillors are able to attend the NP sub steering committee. It was agreed by members that Cllr T.

Sargent would be the “lead member” for the NP. The Parish Council NP Steering Committee will meet 15 minutes before the main Full Council meeting to receive updates.

**007/2019 APPOINT DM PAYROLL SERVICES TO PROVIDE PAYROLL SERVICE:**  
 Cllr M. Cottrell proposed that DM Payroll Services be appointed as Noak Bridge Parish Council Payroll Service provider for 2018/19. This was seconded by Cllr J. Bunting. All members agreed.

**008/2019 APPOINT INTERNAL AUDITOR FOR 2018/19:**  
 Cllr V. Jarvis proposed that Mr. Michael Letch be appointed as Noak Bridge Parish Council Internal Auditor for 2018/19. This was seconded by Cllr M. Cottrell. All members agreed.

**009/2019 FINANCE:**  
 1) Monthly Budget Financial Report was noted by Members  
 Cllr J. Bunting proposed to accept the Financial Report. Cllr V. Jarvis seconded.  
 All members agreed  
 2) Cllr J. Bunting proposed and Cllr V. Jarvis seconded to authorise the January '19 payments. All Members in agreement.

Chq No.	Payee - Cheques to approve and sign at meeting	Amount
886	Noak Bridge Community Association - Annual Hall Hire / Storage	£504.00
887	Kevin B Money – Locum Clerk/RFO Wages & Expenses	£680.50
888	ClearView – Install CCTV Software on PC Computers	£ 45.00

**010/2019 BUDGET & PRECEPT:**  
 Cllr M. Cottrell proposed the Budget / Precept for 2019/20 of £44420.00 (2.43% increase). Cllr J. Bunting seconded. All Members in agreement.

**011/2019 PLANNING APPLICATIONS:**  
 Members to consider the following planning applications:  
**18/01593/FULL. Location: 59 Kenilworth Place, Noak Bridge**  
 Replacement of 4 windows and front external door  
**NBPC Comments:** NBPC does not support the planning application because the front external door and one window does not comply with the Noak Bridge Conservation Area management plan, they differ from the like for like basis.

**PLANNING APPLICATIONS DECIDED:**  
 Members noted the following planning applications decided:  
**18/01590/TPOBAS. Location 12 Wash Road, Laindon - Granted**

**012/2019 NOAK BRIDGE PARISH COUNCIL RESPONSE TO BASILDON REVISED LOCAL PLAN**  
 Cllr T. Sargent informed the meeting of the response from NBPC regarding the Basildon Revised Local Plan.

**NBPC Response:** The Noak Bridge Parish Council object to site H10 Land East of Noak Bridge We consider the proposed policy unsound for the following reasons:

1. The site is within the Green Belt and the development will cause harm to the openness;
2. Significant infrastructure is required to screen the development from the noise and pollution of the A127;
3. A buffer is required to prevent coalescence from Cray's Hill;
4. The site abuts the Noak Bridge Nature Reserve and will cause disturbance to the wild life and creatures. The reserve is regularly maintained by resident volunteers. The disturbance would compromise the habitat of the wildlife and the work of the volunteers;
5. The viability study by site promoter Croudace is flawed. Noak Bridge is a conservation area which would compromise the conservation area management plan and policies designed to protect the area to grant planning permission for a significant expansion for a 1 form entry which will double the size of the school;
6. The school grounds are full to capacity with no room to expand at ground level and would have to build above. The study makes no mention of how this could be done on the existing foundations;
7. Expansion or rebuild of the school would take a number of years to undertake causing upheaval for staff, children and parents;
8. It will require the relocation of the pre-school to provide additional parking spaces therefore wasting the public funding spent on the rebuild just 2 years ago;
9. A fuel pipeline will have to be considered in the design and layout of the proposed development;
10. Noak Bridge is situated in a very busy location which puts pressure on the local road network making it extremely difficult for residents to navigate going to and from their homes and their places of work etc on a daily basis;
11. To build a further 400 homes in Noak Bridge will overdevelop the area and pressurise the existing infrastructure;
12. The GP surgery will need to expand, it has existing pressures of being oversubscribed and will make patient appointment and treatment times take even longer;
13. There are no pathways along Wash Road which cause a disadvantage to residents as they are prevented from walking to and from local facilities;
14. For the proposed development to go ahead on site H10 significant infrastructure will be required and it is not clear who will pick up the cost of all the infrastructure that is required. If the development has to be funded wholly by developers this will most certainly detract from the quality of the homes to be built.

For the reasons above the Noak Bridge Parish Council have designated the Noak Bridge Parish Boundary as an area for a Neighbourhood Plan. It is the wish of the residents to develop policies to have control over the design and layout of any future development within the area and policies to protect and preserve the character and unique features of the Noak Bridge Conservation Area.

The Noak Bridge Parish Council on behalf of residents fully support the deletion of former policy H11 Bensons Farm.

**013/2019      BOROUGH/COUNTY COUNCILLORS' REPORT:**

ECC Cllr Malcolm Buckley. ECC has proposed its budget for 2019/20 as being increased by 2.99% + 1% for social services. Over last 8 years there has only been 1 increase in Council tax. A further £117m will be put into highway investments. ECC Members are being asked again to supply 20 major defects which are in their local areas.

No right turn at Wash Road – A "U" turn is now illegal at Wash Road even though many vehicles still undertake this manoeuvre.

ECC Cllr Tony Ball informed the meeting that the LHP meeting will be held at the end of this month following the 6-month consultation.

He also added that ECC had very little choice to put ECC budget up so as to maintain front line services. There is a Budget gap of about £40m from this year The 10-year school plan is being published later this month.

Parish Councils who have applied for the pilot devolution scheme have not been notified yet.

**014/2019 PUBLIC PARTICIPATION:**

The roundabout at Noak Bridge – There needs to be signs saying “keep Clear” erected. This will allow traffic to flow easier. Work is being undertaken and the roundabout is being redesigned. This will be done in the 2019/20 year with a completion date in year 2020/21. Any works on one roundabout has a knock-on effect on the second roundabout close-by. The whole junction needs redesigning. The sight line is problematic.

A resident enquired about litter-picking event which could be put on the NBVRA Facebook page.

Basildon Council could assist with Hi-Viz reflective jackets and litter-picking equipment.

The Noak Bridge sign at Barleylands is always dirty. Can it be cleaned regularly? Councillors agreed that this cleaning should be undertaken but all H&S issues and a risk assessment must be carried out beforehand and adhered to.

**015/2019 TO NOTE CORRESPONDANCE RECEIVED:**

Members noted the correspondence received.

**016/2019 DATES OF 2019 MEETINGS:**

Members to note the 2019 meeting dates held on Third Tuesday at 7.30pm:  
**February 19<sup>th</sup>; March 19<sup>th</sup>; April 16<sup>th</sup> Annual Parish; May 18<sup>th</sup> AGM; June 18<sup>th</sup>;  
July 16<sup>th</sup>; September 17<sup>th</sup>; October 15<sup>th</sup>; November 19<sup>th</sup>.**

The Chairman closed the meeting at 8.30pm

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Signed by the Chairman – Terri Sargent

Date: 19<sup>th</sup>. February 2019