

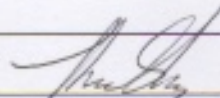
Internal Audit Report 20/5/18

- A. Appropriate accounting records have been kept throughout the financial year
No Implications
- No Clerk in office 1st April to 27th November 2017. This meant that councilors were having to try and keep on top of paperwork and minutes.
- Action now taken*
- Clerk appointed 28th November 2017. This has meant a drastic improvement in documentation, record keeping etc.
- D. The precept of rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored.
No Implications
- No clerk in office until 28th November 2018 therefore no monitoring against budget until new clerk appointed.
- Action now taken*
- Clerk appointed 28th November 2017
 - Budget Report now created and monitored on a monthly basis.
 - Budget 2018/19 looks effective and appropriately planning to use the existing reserves for structured parish projects in 2018/19

Commentary

A vast improvement following the appointment of the clerk

Signed



Name

Therese Stokes

Dated

20/05/2018