



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL ON TUESDAY 8th AUGUST 2023 at 7.00pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jacqui Dowton; Cllr Christopher Bateman; Cllr Paul Daft; Cllr Mark Cottrell
Cllr Lynn Gilliam

ALSO PRESENT: Borough Cllr Stuart Allen; Essex County Cllrs; Tony Ball; Malcolm Buckley

84/2023 APOLOGIES FOR ABSENCE:
None

85/2023 DECLARATIONS OF INTEREST:
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda item. None

86/2023 MINUTES OF PREVIOUS MEETINGS:
To receive and agree the minutes of Noak Bridge Parish Council held on Tuesday 4th JULY 2023, proposed by Cllr Dowton, seconded by Cllr Daft that the minutes are a true and accurate record of the meeting and signed by the chairman - **Agreed**

87/2023 NEIGHBOURHOOD PLAN UPDATE:
The chairman reported the survey results are published on the website
Croudace are proposing to hold an exhibition in the village hall early September to engage with residents on the development of the site, Land East of Wash Road. They will be informing residents of the details
The chairman reported the draft Neighbourhood Plan and Design Code would soon be ready for the Parish Council. The draft would be shared with the steering committee and Basildon Council for comment before going out to resident consultation
Cllr Cottrell agreed to update the Facebook page. The parish council would then be able to circulate all documentation via local social media groups

88/2023 COMMUNITY PROJECTS UPDATE:
Duck Board, Durban Lane Pond: Two quotations for a duck board had been distributed to members. A small board for £215 and a larger board with anchor fixing and set of three landing platforms totalling £334 including installation. Cllr Gilliam proposed to accept the larger board from Rob Baker, Basildon Council, seconded by Cllr Dowton - **Agreed**
The Saling Green and Bridge Street Signs: CB Landscapes provided a quotation to refurbish the two metal plate signs at a cost of £140 per sign, proposed by Cllr Gilliam, seconded by Cllr Dowton - **Agreed**
Peter Thomas provided a quote to remove, supply and replace existing Saling Green Street sign with Oak Posts and Cross Timber costing £410 plus VAT, proposed by Cllr Gilliam and seconded by Cllr Dowton - **Agreed**
Coppice Lane Pond: Peter Thomas provided a quotation to cut back vegetation, tidy up the area around the pond and island as outlined in the site visit with the Chairman. Cllr Cottrell proposed accept the quotation of £360.00 plus VAT, seconded by Cllr Bateman - **Agreed**

89/2023

BASILDON FUTURE WASTE COLLECTION:

Basildon Council future waste plans include a new 180 litre wheelie bin to replace black plastic sacks, to be collected every other week. Pink plastic sacks will be replaced by a reusable bag for cardboard and paper and a separate reusable bag for cans and plastic, to be collected every week as trialled in Noak Bridge last year. The new service will reduce 10 million single use plastic bags each year and help meet the Borough legal recycling targets. Flat blocks will be adjusted on a block-by-block basis

90/2023

CHAIRMANS REPORT:

The chairman circulated the 2021 - 2023 report to all members which highlighted events from the Covid pandemic in March 2020, the parish elections, the journey of the Neighbourhood Plan since it was designated in 2018, regular newsletters, list of projects delivered by the parish council, Queens Platinum Jubilee and Beacon, King Charles Coronation Big Help Out litter pick, the prospect of development on Land East of Wash Road and our engagement with residents. Cllr Bateman proposed the parish council adopt the report, seconded by Cllr Daft - **Agreed**

91/2023

NEWSLETTER:

The newsletter will be ready in September for the resident consultation on the Draft Pre-Submission of the Neighbourhood Plan

92/2023

FINANCE:

1. Increased BT charges, chairmans letter to BT
2. Monthly Bank Reconciliation
3. Monthly Budget Sheet
4. June / July Payments

Bluestone Planning - £5934.90
Councillor Training - £380.00 awaiting invoice
Annual GDPR / Data Protection Annual Fee - £40.00
Peter Thomas Landscapes Goal Post Installation - £936.00

Members considered the items, proposed by Cllr Bateman, and seconded by Cllr Daft - **Agreed**

93/2023

PLANNING APPLICATION:

23/00774/FULL Location: 3 Gatelodge Way, Noak Bridge

Re-location of garage door, and replacement of the existing up and over garage door with a roller type garage door

The parish council were unable to comment on the planning application as they felt insufficient information and detail were available

PLANNING APPLICATION DECIDED:

23/00554/FULL Location: 22 Hazel Close, Noak Bridge

Single Storey rear extension with a flat roof and 2 lantern rooflights - **Granted**

22/01108/FULL Location: Whites Farm, Barleylands Road

Full planning application for proposed Battery Storage Site, substation compound, with associated infrastructure, fencing, existing access off Barleylands Road, drainage and landscaping - **Refused**

94/2023

PUBLIC PARTICIPATION 15 MINUTES:

An issue was raised regarding who was responsible for the rebuilding of a wall in New Waverley Road

95/2023 BOROUGH/COUNTY COUNCILLORS REPORT

Cllr Ball reported, the first phase pothole repairs in the Wickford Crouch Division had been agreed and would soon be undertaken

A further 36 pothole repairs would be undertaken in the Autumn in the Wickford Crouch Division
Barleylands Road and Wash Road have had surface and pothole repairs

96/2023 TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted, the chairman reported responses to the 2022/23 AGAR had been sent to the external auditor and we await the certificate

97/2023 DATE OF NEXT PARISH COUNCIL MEETING:

SEPTEMBER 28th, 2023

There being no further business the Chairman closed the meeting at 8.15pm

Signed

Chairman.....

Date.....