



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL ON TUESDAY 4<sup>th</sup> JULY 2023 at 7.00pm**

**CHAIRMAN:** Cllr Terri Sargent

**CLLR'S PRESENT:** Cllr Jacqui Dowton; Cllr Christopher Bateman; Cllr Paul Daft; Cllr Mark Cottrell

**ALSO PRESENT:** Borough Cllr Stuart Allen; Essex County Cllr Tony Ball

**70/2023 APOLOGIES FOR ABSENCE:**  
Cllr Lynn Gilliam; Essex County Cllr Malcolm Buckley

**71/2023 DECLARATIONS OF INTEREST:**  
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda item.

**72/2023 MINUTES OF PREVIOUS MEETINGS:**  
To receive and agree the minutes of Noak Bridge Parish Council AGM held on Wednesday 24<sup>th</sup> MAY 2023, proposed by Cllr Bateman, seconded by Cllr Allen that the minutes are a true and accurate record of the meeting and signed by the chairman - **Agreed**

**73/2023 NEIGHBOURHOOD PLAN UPDATE:**  
The chairman reported the survey results will be published on the website on receipt of information from consultants. The parish council have been asked if they would like to attend a workshop meeting with Croudace. The Draft Neighbourhood Plan and Design Code is expected within the next couple of months. Working party to be held to discuss next steps

**74/2023 COUNCILLOR TRAINING:**  
Cllrs' Dowton and Gilliam have chosen to attend two modular training sessions at the EALC in October. Session one modules 1 and 2, session two modules 3 and 4 at a cost of £95.00 per session per Cllr. Cllr Bateman was informed that training sessions are available in the evenings on zoom or weekends. Cancellation must be made 2 weeks prior to the session for a full refund. The chairman to book modules 1 / 2 and 3 / 4, proposed by Cllr Cottrell, seconded by Cllr Bateman - **Agreed**

**75/2023 COMMUNITY PROJECTS UPDATE:**  
The Defibrillator received full permission from Basildon Council to install on the rear of the Costcutter Shop, including the additional electrical works  
**The Saling Green Sign:** The chairman had taken pictures of the sign and circulated to members. Costings for replacing the wooden posts and back panel and refurbishment of the metal sign would be obtained and brought back to the next meeting  
**Coppice Lane Pond,** residents contacted the chairman regarding rubbish in the pond and the overgrown bushes by the footpath, asking if the parish council could fund removing the rubbish and overgrowth. Having looked at the pond it was apparent that other works were needed on the Island. Members were asked if they would like to support the pond as a project, most members declined saying it was for Basildon Council to fund. The chairman agreed with funding the project because residents held it as a popular focal point of the village and would obtain a quotation. Basildon Council will be informed of the rubbish and overgrowth

**76/2023 BASILDON COUNCIL ISSUES AND OPTIONS CONSULTATION:**  
Basildon Council has published its Local Plan Issues and Options documents for a 10 week public consultation from Tuesday 27<sup>th</sup> June until Tuesday 5<sup>th</sup> September 2023. The parish council urge all residents to respond. Link: [www.basildon.gov.uk/issuesandoptions](http://www.basildon.gov.uk/issuesandoptions)

**77/2023 NEWSLETTER:**  
The chairman will begin working on the next newsletter, main item will be to promote the parish council draft Neighbourhood Plan consultation in September. Members to forward items to the chairman

**78/2023 FINANCE:**  
Council to consider:  
1. The Defibrillator, installation and electrical works costing £2050.00  
2. Monthly Bank Reconciliation  
3. Monthly Budget Sheet  
4. June Payments

Bluestone Planning - awaiting invoice
Defibrillator, installation & electrical works - £2,050.00

Members considered the items, proposed by Cllr Bateman, and seconded by Cllr Daft - **Agreed**

**79/2023 PLANNING APPLICATION DECIDED:**  
**23/00067/FULL Location: 10 Tudor Court, Noak Bridge**  
Replacement windows to front and side elevations - **Granted**

**80/2023 PUBLIC PARTICIPATION 15 MINUTES:**  
A resident had informed the parish council that young people were congregating around the teen shelter on the village green with complaints of smashing up the litter bin, rubbish everywhere and smoking pot. The parish council stated the Teen Shelter and MUSA area had been established many years ago as a 'hang out' for young people and is very popular. The parish council would not be in favour of removing the Teen Shelter and consider the young people have just as much right to use the village green as everyone else. Anyone witnessing the smoking of pot should report the incidents to the police. The rubbish will be reported to Basildon Council

**81/2023 BOROUGH/COUNTY COUNCILLORS REPORT**  
Cllr Ball reported members would be deciding on potholes repairs in the division, each Cllr is allocated 36 potholes. Member funded projects are £8k per Cllr, joint funding required. Basildon Youth Strategy group would be meeting for the last time in July. Cllr Ball will join Cllr Sargent on a visit to the Youth Council. A Green Skills County Summit to educate children in South Essex area in technical skills. Basildon Business Group are leading on engineering written into the school curriculum. A child well being conference to help with anxiety and sporadic non-attendance at school. The reading project was extremely successful and has led to a numbers project to assist with maths

**82/2023 TO NOTE CORRESPONDENCE RECEIVED:**  
Correspondence was noted

**83/2023 DATE OF NEXT PARISH COUNCIL MEETING:**  
SEPTEMBER 28<sup>th</sup> 2023

There being no further business the Chairman closed the meeting at 9.00pm

Signed

Chairman.....

Date.....