



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL ON WEDNESDAY 29th MARCH 2023 at 7.00pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jacqui Dowton; Cllr Mark Cottrell; Cllr Paul Daft; Cllr Lynn Gilliam

ALSO PRESENT: Essex County Cllr's Tony Ball; Malcolm Buckley

33/2023 APOLOGIES FOR ABSENCE:
Cllr Christopher Bateman, Borough Cllr Stuart Allen

34/2023 DECLARATIONS OF INTEREST:
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda item.
None declared

35/2023 MINUTES OF PREVIOUS MEETINGS:
To receive and agree the minutes of Noak Bridge Parish Council meeting held on Wednesday 22nd FEBRUARY 2023, proposed by Cllr Gilliam, seconded by Cllr Daft that the minutes are a true and accurate record of the meeting and signed by the chairman - **Agreed**

36/2023 PUBLIC PARTICIPATION 15 MINUTES:
Road works that were due to take place on 20 March 2023 regarding the partial closure of Wash Road from the junction of Barleylands Road to the junction of Eastfield Road and a diversion via Wash Road, Harding Elms Road has been deferred until a later date
Reports of litter from Oakley Path, Noak Bridge side of the A127 Bridge, across the bridge and all along the footpath including where the HGV's Park, Chairman to report
Coppice Lane sunken, crumbling tarmac around drain, Cllr Gilliam to check and report

37/2023 NEIGHBOURHOOD PLAN UPDATE:
The chairman reported, the draft Policy Options, Vision, Themes and Objectives consultation will be uploaded onto the PC website with links to both documents and the survey monkey consultation. The newsletter is ready for printing, a page is dedicated to the Neighbourhood Plan outlining the consultation documents and the survey. Links to all documents and survey can also be found on the PC website, Neighbourhood Plan page, printed copies will be made available

38/2023 LAND EAST OF EASTFIELD ROAD DEVELOPMENT PROPOSAL:
The chairman reported the parish council met with Croudace Homes to discuss their future proposal for the former site (H10). The purpose of the meeting was for Croudace to work up their emerging proposal from the key issues set out by the Parish Council. Key issues included, full engagement with residents, provision of sufficient infrastructure to accommodate any forthcoming housing proposals including investment in Education and Health facilities

39/2023 FIXED ASSET REGISTER:
Cllr Daft inspected all external fixed assets and reported a missing small goal post on the Wash Road playing field and the teen shelter on the village green needed a refurbish
Cllr Sargent inspected the internal assets and reviewed, updated the fixed asset register and circulated to members in readiness for the internal / external audit.
Cllr Daft proposed to adopt the 2023 fixed asset register, seconded by Cllr Gilliam - **Agreed**

40/2023

KINGS CORONATION 6TH - 8TH MAY 2023:

The chairman reported, the Kings Coronation was a front-page article in the newsletter to inform residents of the activities taking place over the Coronation weekend as shown on the Palace website. A copy of the newsletter would be delivered to every household in the Parish and is published on the PC website and on local social media

An article was included on residents who were busy knitting Yarn Bombing items which they were donating, to adorn specific areas in the parish over the Coronation weekend

The newsletter detailed an article, advertising the PC will be holding a volunteer Litter Pick event on Monday 8th May with a request for Litter Pickers to join the Parish Council 'Big Help Out Litter Pick'. Cllr Gilliam proposed a budget of £150.00 to support the litter pick activities and seconded by Cllr Dowton - **Agreed**

41/2023

COMMUNITY PROJECTS UPDATE:

Quotations to be sought for a small goal post to replace the one missing on the Wash Road playing field and quotations to refurbish the teen shelter on the village green. Chairman to inform and seek advice from Basildon Council of works to install equipment on their land

42/2023

WORKING TOGETHER COMMISSION:

Cllr Gilliam reported, the commission reflected on the existing services Parish/Town Councils were delivering to those that were being delivered by larger Councils elsewhere. The councils of a more substantial size could deliver far more than smaller parishes. The Council discussed the additional work that delivering services may require. A local parish council spoke of a handyman service they delivered until the funding expired. The PC discussed the possibility of a similar scheme that small parishes could consider, to employ a handyman to undertake minor work to keep parishes clean and tidy

43/2023

VAT RECLAIM:

The chairman has made the annual VAT claim of £5542.65, in time for the Internal Audit

44/2023

LOCAL COUNCILS' LIAISON MEETING:

Cllr Cottrell reported on Basildon Council forthcoming changes to recycling and waste service Voter ID as previously reported by the PC. The working together commission and the boundary changes taking place in 2024 when each Basildon Borough Council seat will be up for election

45/2023

REVIEW OF STANDING ORDERS:

The Council reviewed the 2022 standing orders and felt they met the needs of the parish council. Cllr Cottrell proposed to adopt the standing orders for 2023, seconded by Cllr Dowton - **Agreed**

46/2023

FINANCE:

Note 2023/2024 Precept agreed in January £42,040.19

1. Monthly Bank Reconciliation
2. Monthly Budget Sheet
3. March Payments

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| Bluestone Planning - £2,1600.00 |
| Bluestone Planning - £328.50 |
| Bluestone Planning - £4,059.60 |
| British Heart Foundation - Replace x 2 Defibrillator Batteries £480.00 |

Members considered the items, proposed by Cllr Daft, and seconded by Cllr Gilliam- **Agreed**

47/2023

PLANNING APPLICATIONS:

None

PLANNING APPLICATIONS DECIDED:

23/00023/FULL Location: 42 Kenilworth Place, Noak Bridge

Rear facing slope roofed dormer with two front roof slope roof lights and one rear - **Refused**

48/2023

BOROUGH/COUNTY COUNCILLORS REPORT:

Cllr Ball informed the meeting Essex County Council was rated 6/10 for good performance
Cllr Buckley reported that ECC Councillors would be receiving the Locality Budget for the next financial year, applications now being accepted and spoke of a pothole and foot path fund
The Love Essex website included lots of information on recycling and amenity site centres:

<https://www.loveessex.org/>

49/2023

TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted

50/2023

DATE OF ANNUAL PARISH AND PARISH COUNCIL MEETINGS:

Annual Parish Wednesday 26th APRIL 2023 at 7.00pm

Parish Council, MAY 24th, JUNE 28th, JULY 26th, SEPTEMBER 27th, OCTOBER 25th, NOVEMBER 29th

The chairman asked if it would be more beneficial to hold just the Annual Parish in April, proposed by Cllr Dowton, seconded Cllr Gilliam - **Agreed**

There being no further business the Chairman closed the meeting at 9.05pm

Signed

Chairman.....

Date.....