



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL ON THURSDAY 27<sup>th</sup> OCTOBER 2022 at 7.00pm**

**CHAIRMAN:** Cllr Terri Sargent

**CLLR'S PRESENT:** Cllr Jacqui Dowton; Cllr Mark Cottrell; Cllr Lynn Gilliam  
Cllr Christopher Bateman at minute 550/2022

**ALSO PRESENT:** Borough Cllr Stuart Allen; Essex County Cllr's Malcolm Buckley; Tony Ball

**547/2022 APOLOGIES FOR ABSENCE:**  
Cllr Paul Daft

**548/2022 DECLARATIONS OF INTEREST:**  
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda item. None Declared

**549/2022 MINUTES OF PREVIOUS MEETINGS:**  
To receive and agree the minutes of Noak Bridge Parish Council meeting held on Wednesday 28<sup>th</sup> SEPTEMBER 2022, proposed by Cllr Gilliam, seconded by Cllr Dowton that the minutes are a true and accurate record of the meeting and signed by the chairman - **Agreed**

**550/2022 ELECTION PARISH COUNCILLOR:**  
Cllr Christopher Bateman joined the meeting and signed the Declaration of Office of the Noak Bridge Parish Council

**551/2022 REGISTER OF INTEREST:**  
Cllr Bateman signed a copy of the Register of Interest but would need to complete and return to the chairman within 28 days for publication on the website. The chairman reported all other Cllrs had completed the newly adopted LGA Register of Interest/Code of Conduct and they were now published on the website. The chairman reported that many documents had been circulated to all members including Standing Orders; Good Cllr Guide; Financial Regulations

**552/2022 CODE OF CONDUCT TRAINING:**  
Basildon Council provided two sessions of code of conduct training from an external trainer. Cllr's Sargent and Gilliam had attended the first session and informed the meeting all Cllrs were encouraged to attend. Another session will be held in June 2023

**553/2022 NEIGHBOURHOOD PLAN:**  
Work on the draft Neighbourhood Plan was underway as was the work on the Neighbourhood Plan grant funded projects. A meeting will be taking place with the Parish Council, Basildon Council and Bluestone Planning consultants in November

**554/2022 LOCAL GOVERNMENT BOUNDARIES COMMISSION CONSULTATION:**  
The chairman reported on the consultation by the Boundaries Commission of the electoral review on local boundaries. There were no proposed changes to the Parish of Noak Bridge, but changes were proposed for the Crouch Ward. The electoral review examines and proposes

1. The total number of councillors representing the council's electors
2. The names, number and boundaries of wards or electoral divisions
3. The number of councillors for each ward or division

555/2022

**COMMUNITY PROJECTS UPDATE:**

**Durban Lane Pond:**

Basildon Council informed the Council the reeds were dying off and they would monitor regrowth next year and planting would be undertaken

**Village Entrance / Exit Signs:**

The Council considered the removal of the plants and boxes in front of the village signs and to return the plants to the owner, proposed by Cllr Dowton, seconded Cllr Bateman - **Agreed**  
Permission for the new village signs were already in place. Quotations had been obtained for installation, the removal of the plant boxes and plants and to reseed the area at the same time to ensure the signs could be fully seen from the Highway. The chairman will order the signs

**Little Libraries**

The school returned the Little Libraries as the artwork was now complete and they were on display in the village hall. The children and staff painted items that represented and captured the biodiversity of the village. As a thank you to the school and children for their wonderful efforts the chairman proposed a donation of £100 to the school for craft materials, seconded by Cllr Gilliam - **Agreed**

**Noak Bridge Nature Reserve Pathway Project:**

Work on the pathway to commence on 31<sup>st</sup> October 2022

**Christmas Tree**

The parish council purchased an outdoor Christmas tree to be installed outside the village hall

**Saling Green Roundabout:**

The parish council received a resident request for improvements to the Saling Green Roundabout. The chairman raised the request with Basildon Council for a quotation for the works. The problem with this roundabout is that traffic is constantly driving over the sleepers causing damage. Cllr's raised concern as to how long any improvements would last

**Remembrance Figurine**

A late request had been received from a resident for a Figurine to be installed in time for Remembrance Sunday. Cllr Sargent proposed a budget of £150, Cllr Gilliam seconded - **Agreed**

556/2022

**FINANCE:**

Council to consider:

1. Monthly Bank Reconciliation
2. Monthly Budget Sheet
3. Agree Donation of £100 to Essex & Herts Air Ambulance
4. Note receipt of October 2022 Precept £21,888.67

Bluestone Planning Awaiting Invoice
Donation to Essex & Herts Air Ambulance £100.00
Bye Election £1,903.77

Members considered the items, proposed by Cllr Cottrell, and seconded by Cllr Gilliam - **Agreed**

557/2022

**PLANNING APPLICATIONS:**

**22/01401/FULL Location: 42 Kenilworth Place, Noak Bridge**

Rear dormer loft conversion incorporating 3 no. front roof lights

**22/01445/FULL Location: 2 Chaplin Court, Noak Bridge**

Erection of single storey rear extension

**TO NOTE APPLICATION GRANTED:**

**22/00066/FULL Location: 1-65 Bridgecote Lane, Noak Bridge**

Removal of existing timber weatherboard cladding & replace with Cedral cement board (white) wood effect - **Granted**

- 558/2022 NEWSLETTER:**  
The chairman reported the newsletter would be ready for the November meeting
- 559/2022 PUBLIC PARTICIPATION:**  
Residents reported hedges that need trimming, bright light in Crouch Street needs dimming, solar panel enquiry, manhole cover hump hazard, subway lights out and those in Coppice Lane
- 560/2022 BOROUGH/COUNTY COUNCILLORS REPORT:**  
Cllr Ball reported on the 2023/24 budget review, energy increase, social care, no prospect of Government increase, gap of £2.6m to deal with now, no idea what is happening after April 2023 Residents struggling, winter warm budgets available for warm spaces, £1k for vulnerable warmth activities for support and advice  
Cllr Buckley reported on the implementation of the new food waste service which had received a mixed response on the caddies. Basildon Council 'Our Streets' App provides useful information to residents. Many lamps have been reported out of order, it would help to have lamp post numbers. There is a shortage of sensors  
Bus company, financial problems, residents encouraged to use them or lose them
- 561/2022 TO NOTE CORRESPONDENCE RECEIVED:**  
Correspondence was noted
- 562/2022 DATE OF NEXT MEETING:**  
Thursday 24<sup>th</sup> NOVEMBER 2022 at 7.00pm  
No meeting in December

There being no further business the Chairman closed the meeting at 8.55pm

Signed

Chairman.....

Date.....