



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL ON TUESDAY 22<sup>nd</sup> FEBRUARY 2022**

**CHAIRMAN:** Cllr Terri Sargent

**CLLR'S PRESENT:** Cllr Mark Cottrell; Cllr Lynn Gilliam; Cllr Paul Daft

**ALSO PRESENT:** Borough Cllr Stuart Allen; Essex County Cllr Malcolm Buckley

**441/2022 APOLOGIES FOR ABSENCE:**  
Cllr Downton; Cllr Durrant; ECC Cllr Ball

**442/2022 DECLARATIONS OF INTEREST:**  
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items  
Cllr Sargent, non-pecuniary interest item 448/2022 Basildon Local Plan - Borough Cllr

**443/2022 MINUTES OF PREVIOUS MEETINGS:**  
To receive and agree the minutes of Noak Bridge Parish Council held on Thursday 20<sup>th</sup> JANUARY 2022, proposed by Cllr Cottrell, seconded by Cllr Gilliam that the minutes are a true and accurate record of the meeting - **Agreed**

**444/2022 NEIGHBOURHOOD PLAN:**  
The chairman reported the NP steering committee met to discuss the Policy Options and Local Green Space assessment. The chairman documented the findings, they were circulated to the group and sent to the consultant. There were gaps in the Community Assets document that would need additional work. Two members of the group agreed to carry out the PRow survey, their findings to be sent to the consultant

**445/2022 REVIEW OF CCTV RENEWAL AGREEMENT:**  
The council considered the CCTV renewal agreement for a three year term, Cllr Gilliam proposed the council accept the terms of the agreement, seconded by Cllr Cottrell - **Agreed**

**446/2022 APPOINTMENT OF INTERNAL AUDITOR:**  
The council considered the appointment of Michael Letchwood as the internal Auditor for year 2021/2022 accounts. Proposed by Cllr Gilliam, seconded by Cllr Daft - **Agreed**

**447/2022 QUEENS PLATINUM JUBILEE:**  
A working party was held to discuss activities the council would like to organise for the Queens Platinum Jubilee. The chairman reported if the Parish Council wanted to install a Beacon on the Wash Road playing field in readiness for the formal Beacon lighting ceremony on June 2<sup>nd</sup> as formerly discussed, she would obtain quotations to enable the purchase and installation as they were in demand. Fireworks to end the Beacon lighting ceremony were discussed and Cllr Gilliam to obtain quotations. A Piper was also needed, Cllr Downton to investigate. The Big Lunch was discussed, it was agreed to reach out to the community

volunteers and in a newsletter article and ask the community what they would like to organise, either a Big Lunch or a number of local smaller events

448/2022

**BASILDON LOCAL PLAN:**

The chairman reported that Basildon Council had withdrawn the Local Plan on the need to: protect the green belt; reduce the housing numbers; ensure infrastructure first and to better plan the future of Basildon Town Centre redevelopment

The chairman to correspond with the NP consultant and Basildon Council planning service on the implications the Local Plan withdrawal could have on the Neighbourhood Plan

449/2022

**REVIEW OF STANDING ORDERS:**

Members reviewed the NALC standing orders and agreed to insert on page 14, section 13a: *All councillors with voting rights shall complete, sign and return to the proper officer/chairman their register of interest and code of conduct within 28 days*

Proposed by Cllr Gilliam, seconded by Cllr Cottrell – Agreed

The chairman to clarify with the EALC if section 18, f & g on page 20 was still relevant regarding the European Commission OJEU contract compliance on procurement procedures

450/2022

**LOCAL COUNCIL LIAISON MEETING:**

Item was deferred due to the cancellation of the meeting on 3<sup>rd</sup> March 2022

451/2021

**FINANCE:**

1. Monthly Bank Reconciliation
2. Monthly Budget Sheet
3. Beacon Quotation - £3,456.00 inc VAT
- 4.

February Payments BACS
BT - £182.10
Amazon Printer Cartridges - £54.50
Amazon Printer Cartridges £29.76
Bluestone Planning Grant Funded - £43.80
Bluestone Planning - £416.10
Clearview CCTV Maintenance 13/22022/2023 - £298.80

Members considered items 1- 4 Proposed Cllr Allen, seconded by Cllr Daft - **Agreed**

452/2022

**PLANNING APPLICATION:**

**22/00066/FULL Location: 1 Bridgecote Lane, Noak Bridge**

Removal of existing timber weatherboard cladding and replacement with Cedral cement board (white ) wood effect (1 - 65 Bridgecote Lane)

**\*Parish Council comments**

**The Parish Council note in a previous application that the replacement weatherboard would be of a Featheredge construction, this is not what is shown in the current documentation. The Parish Council have no objection to the weatherboard being replaced but it must follow the same Featheredge construction**

**TO NOTE APPLICATION DECIDED:**

**21/01833/OUT Location: Bensons Farm, Wash Road**

Erection of 3 no. detached three bedroom dwellings (Outline application - land east of barn)

**Refused**

**453/2022 PUBLIC PARTICIPATION 10 MINUTES:**  
A resident reported a number of lights had not been working in Coppice lane since Saturday evening, they had been reported online to ECC and asked Cllr Buckley to assist

**454/2022 BOROUGH/COUNTY COUNCILLORS' REPORT:**  
Cllr Buckley reported on the match funding pot hole repair scheme requested by the Parish Council between and the Council and ECC was being progressed by Cllr Lee who would inform the Council when the detail had been agreed  
Work on the hazardous roundabout was due to commence mid March, the road edging replacement would take place prior to the works  
The Locality fund was open for applications to Cllr's Buckley and Ball for community projects  
The ECC Levelling up Programme was to Launch in March and cover improvement projects to housing estates

**455/2022 TO NOTE CORRESPONDENCE RECEIVED:**  
Correspondence was noted and the chairman encouraged participation in the following:  
[www.essex.gov.uk/minerals-review](http://www.essex.gov.uk/minerals-review) Essex County Council MLP Review Policy S6  
<http://bcereviews.org.uk/> Boundary Commission for England  
Consultation 22<sup>nd</sup> February to 4<sup>th</sup> April

**456/2022 DATE OF NEXT MEETING:**  
To be confirmed

There being no further business the Chairman closed the meeting at 9.30pm

Signed

Chairman.....

Date.....