



**MINUTES OF NOAK BRIDGE PARISH COUNCIL ANNUAL GENERAL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL ON TUESDAY 18th MAY 2021 at 7.00pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jacqui Dowton; Basildon Borough Cllr Stuart Allen

ALSO PRESENT: Essex County Cllrs Tony Ball; Malcolm Buckley

346/2021 BASILDON COUNCIL APPOINT COUNCILLOR STUART ALLEN TO THE PARISH COUNCIL:
The Council noted the appointment of Basildon Borough Cllr Stuart Allen to the Parish Council until the outcome of the forthcoming election

347/2021 ELECTION OF CHAIRMAN:
Cllr Allen proposed Cllr Terri Sargent as Chairman, seconded by Cllr Dowton - **Agreed**
The chairman and Cllr Dowton duly signed the Acceptance of Office

348/2021 APOLOGIES FOR ABSENCE:
None

349/2021 DECLARATIONS OF INTEREST:
To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items
None declared

350/2021 MINUTES OF PREVIOUS MEETINGS:
To receive and agree the minutes of Noak Bridge Parish Council held on Tuesday 27th APRIL 2021, proposed by Cllr Dowton, seconded by Cllr Allen that the minutes are a true and accurate record of the meeting - **Agreed**

351/2021 APPOINTMENT OF VICE CHAIRMAN:
Cllr Jacqui Dowton was appointed as Vice Chairman

352/2021 NOAK BRIDGE PARISH COUNCIL NOTICE OF ELECTION MAY 2021:
A Notice of Election for five Parish Cllrs was posted on the PC website and 3 notice boards from 12th until 20th May 2021 when the statement of nominations will be announced

353/2021 INTERNAL AUDIT REPORT 2020 - 2021:
The Council considered the Internal Audit report for 2020 - 2021, any recommendations to be reported to the next meeting. Cllr Dowton proposed to adopt the report, seconded by Cllr Allen - **Agreed**

- 354/2021 ANNUAL GOVERNANCE ACCOUNTABILITY RETURN 2020 - 2021:**
 Members considered the AGAR items individually to send for External Audit
 1) Annual Internal Audit report 2020 - 2021
 Proposed Cllr Allen, seconded Cllr Dowton – **Agreed**
 2) Annual Governance Statement 2020 – 2021
 Proposed Cllr Dowton, seconded Cllr Allen - **Agreed**
 3) Accounting Statements 2020 – 2021
 Proposed Cllr Dowton, seconded Cllr Allen - **Agreed**
 4) Notice of Public Rights Year End March 2021 starting on Thursday 3rd June to Wednesday 14th July 2021, proposed Cllr Dowton, seconded Cllr Allen - **Agreed**
 5) Agar documents to be submitted to PKF Littlejohn, External Auditor
- 355/2021 ANNUAL INSURANCE REVIEW:**
 The Council carried out a value for money review of insurance provider before committing to the Came & Company quotation, the chairman requested a quotation from BHIB. Following consideration of both quotations although they were like for like the BHIB quotation was cheaper at £817.60 for a 3 year term compared to Came & Company £1293.65
 Cllr Allen proposed the Council accept the BHIB quotation, seconded by Cllr Dowton - **Agreed**
- 356/2021 COMMUNITY PROJECTS UPDATE:**
Bridgocote Lane Sign
 The chairman reported a recent meeting with the contractor and a Basildon Council official where it was agreed the Bridgocote Lane sign is re-installed in the same position as the temporary sign. The sign will be installed on Friday 21st May 2021
Street Library Project
 Two Little Libraries were given permission to install by Basildon Council. Once they have been painted the school will be contacted to ask if they would like to decorate them
- 357/2021 FINANCE**
1. Monthly Bank Reconciliation
 2. Monthly Budget Sheet
 3.

May Payments
Park Equipment Seesaw - bank payment £3104.83
BT - bank payment - £182.46
Internal Audit - bank payment - £150.00
Annual Insurance to be paid
- Cllr Dowton proposed all items, seconded by Cllr Allen - **Agreed**
- 358/2021 PLANNING APPLICATIONS:**
 None
- TO NOTE APPLICATION DECIDED**
21/00088/OUT, Location: Bensons Farm, Wash Road
 Erection of 3 No. detached three bedroom dwellings (outline application - land to east of barn) - **Refused**
- 359/2021 PUBLIC PARTICIPATION 15 MINUTES:**
 No questions were submitted prior to the meeting

360/2021 BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Allen reported on the May 6th elections, that he had retained his seat along with Cllrs Buckley and Ball. The Council congratulated them and would rely on their future support

Cllr Buckley spoke of the request for a crossing at Bridge Street and the original proposal as discussed at the last meeting. A crossing is a large sum of money and he advised the PC to consult with residents. After discussing other methods to reduce excessive speed the chairman said a working party would be held on how best to take the request forward. Cllr Buckley said he was proposed to become the Cabinet member for waste which would look at disposal and recycling costs. He informed the meeting Cllr Kevin Bentley was proposed as the new Leader of Essex CC and Cllr Louise McKinlay as deputy Leader. The ECC member locality fund would continue allowing communities over the Wickford and Crouch division to apply for project funding

Cllr Ball spoke of the pothole problem over the County and the criteria for repair. The chairman remarked on the amount of hazardous potholes in the parish and asked if the County Council had a scheme for parishes to joint fund repairs, Cllr Ball to make enquiries. Cllr Ball was proposed as the cabinet member schools and commented on clear objectives and ambitious plans for Essex children and social care with Essex being in the top 10 well managed Councils. The chairman asked for an update on the Government white paper on devolution plans. Reform of Councils was ongoing and any progress would be reported back

361/2021 TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted

362/2021 DATE OF NEXT MEETING:

JUNE 15th 2021

There being no further business the Chairman closed the meeting at 9.00pm

Signed

Chairman.....

Date.....