



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING
HELD AT NOAK BRIDGE VILLAGE HALL ON TUESDAY 15th JUNE 2021 at 7.00pm**

CHAIRMAN: Cllr Terri Sargent

CLLR'S PRESENT: Cllr Jacqui Downton; Cllr Mark Cottrell; Basildon Borough Cllr Stuart Allen

363/2021 PARISH COUNCIL UNCONTESTED ELECTION:

The Council noted the election of Cllr Mark Cottrell and Cllr James Guthrie further to the uncontested election posted 21st May 2021

364/2021 APOLOGIES FOR ABSENCE:

Cllr James Guthrie; Cllr Tony Ball and Cllr Malcolm Buckley

365/2021 DECLARATIONS OF INTEREST:

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items
Cllr Sargent 368/2021

366/2021 MINUTES OF PREVIOUS MEETINGS:

To receive and agree the minutes of Noak Bridge Parish Council held on Tuesday 18th MAY 2021, proposed by Cllr Downton, seconded by Cllr Cottrell that the minutes are a true and accurate record of the meeting - **Agreed**

367/2021 INTERNAL AUDIT REPORT MAY 2021:

The Council considered the 2021 Internal Audit reports recommendations
1) Confirm the Risk Assessment was adopted by the Council on 27th April 2021
minute 335/2021
2) Cllr Sargent was appointed as the named Clerk/RFO (standing orders 15a and 16a)
3) To consider, when necessary the appointment of a Clerk/RFO
4) Future donation will be recorded as S137 expenditure
Proposed by Cllr Allen, seconded by Cllr Cottrell - **Agreed**

368/2021 LEAD MEMBER ROLES:

The Council to agree the Lead member roles:
Chairman: Finance; Neighbourhood Plan; Audit; Newsletter
Vice Chairman: Projects, GDPR; FOI; PRoW
Cllr Cottrell: Planning; Finance; Local Council Liaison
Cllr Guthrie: CCTV; Health & Safety
Proposed Cllr Cottrell, seconded Cllr Downton - **Agreed**

369/2021 NEIGHBOURHOOD PLAN:

The Council noted a Zoom meeting with Bluestone Planning has been organised for Wednesday 19th May 2021 and will report back to the next meeting

370/2021 NEWSLETTER:
The summer newsletter is in progress

371/2021 COMMUNITY PROJECTS UPDATE:
Libraries to be painted and installed when completed
An article in the newsletter advertising for community project
New Safety Surface in the Park
Noak Bridge Nature Reserve project in prospect

372/2021 FINANCE

1. Monthly Bank Reconciliation
2. Monthly Budget Sheet
- 3.

June Payments
Annual Village Hall Hire - bank payment £540.00
Annual Insurance BHIB – bank payment - £817.60
Printer Cartridges x 4 Amazon - card payment £51.04

Proposed by Cllr Dowton, seconded by Cllr Cottrell - **Agree**

373/2021 PLANNING APPLICATIONS:

21/00790/FULL, Location: 6 Bridgecote Lane, Noak Bridge

Change of use from detached garage to Osteopathic Clinic and new access

* The Parish Council object to the planning application

Noak Bridge is a residential area with no covenants for change of use to business

The application is not in keeping with the constraints of, conservation area status and Article 4 direction

21/00921/FULL, Location: 19 Royston Avenue, Wash Road

Single storey rear extension, raise ridge, rooms in roof with side dormers (revised proposal)

* Rather large extension with revision of longer dormers could be overbearing on neighbouring properties

TO NOTE APPLICATION DECIDED

21/000417/FULL, Location: 52 Wash Road, Noak Bridge

Conversion of existing bungalow into a two storey dwelling - **Refused**

374/2021 PUBLIC PARTICIPATION 15 MINUTES:

There were no questions given prior to the meeting

375/2021 BOROUGH/COUNTY COUNCILLORS' REPORT:

Cllr Allen reported on the new Town Centre consultation

376/2021 TO NOTE CORRESPONDENCE RECEIVED:

Correspondence was noted

377/2021 DATE OF NEXT MEETING:

JULY 20th 2021

There being no further business the Chairman closed the meeting at 8.20pm

Signed

Chairman.....

Date.....