



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD REMOTELY IN COMPLIANCE WITH THE CORONAVIRUS ACT 2020  
ON TUESDAY 27<sup>th</sup> APRIL 2021 at 7.30pm**

**CHAIRMAN:** Cllr Terri Sargent

**CLLR'S PRESENT:** Cllr Jane Bunting; Cllr Mark Cottrell; Cllr Jacqui Dowton; Cllr James Guthrie

**ALSO PRESENT:** Essex County Cllr Malcolm Buckley; Borough Cllr Stuart Allen

**332/2021 APOLOGIES FOR ABSENCE:**

Cllr Tony Ball

**333/2021 DECLARATIONS OF INTEREST:**

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items  
None declared

**334/2021 MINUTES OF PREVIOUS MEETINGS:**

To receive and agree the minutes of Noak Bridge Parish Council held on Tuesday 27<sup>th</sup> March 2020, proposed by Cllr Bunting, seconded by Cllr Cottrell that the minutes are a true and accurate record of the meeting - **Agreed**

**335/2021 RISK ASSESSMENT 2021:**

The Council considered the 2021 updated Risk Assessment previously circulated, Cllr Bunting proposed to adopt the revised Risk Assessment, seconded by Cllr Guthrie - **Agreed**

**336/2021 AGAR YEAR 2020 - 2021:**

Cllr Sargent reported section 1, the Annual Governance Statement and section 2 the Accounting Statement, the 2021 Risk Assessment and the end of year accounts for 2021 - 2022 were completed and ready to send to the Internal Auditor. All other documents required had been sent to the Internal Auditor ready for the Internal Audit of the accounts

**337/2021 NOAK BRIDGE PARISH UNCONTESTED ELECTION MAY 2021:**

Nominations received were from Terri Sargent and Jacqui Dowton who are elected to Noak Bridge Parish Council uncontested. There are insufficient Cllr's elected to make a quorum to carry out Council business which means the monitoring officer at Basildon Council will look to appoint a Borough Cllr temporarily until other Cllr's can be elected

338/2021

**COMMUNITY PROJECTS UPDATE:**

**Durban Lane Pond**

A notice to inform residents of future works to the pond has been erected at the Durban Lane pond, published on the Parish Council website and posted on the notice boards  
The Council agreed to make a donation of £50.00 to the South Essex Wildlife Hospital following a mother duck hatching 13 baby ducklings in a nearby garden with no means of exit. Proposed Cllr Bunting, seconded by Cllr Dowton - **Agreed**

**Bridgecote Lane Sign**

The sign is ready for installation and Basildon Council have given permission to install  
The chairman will arrange installation with the contractor and Basildon Council

**Equipment for Village Green Park**

The Seesaw was installed on 27<sup>th</sup> April 2021

**Street Library Project**

The libraries need to be painted externally and given to the school to decorate  
The Council are waiting for permission to install. Many books have been kindly donated

339/2021

**FINANCE:**

1. Noted March payments
2. Monthly Bank Reconciliation and end of year Reconciliation
3. Monthly Budget Sheet
4. Earmarked May Payments - BT, Came & Company Insurance, Park Equipment
5. April Payments

<b>April Payments</b>
Bridgecote Lane Sign Restoration - £326.99 chq no 954
EALC & NALC Annual Subscription - £617.91 chq no 955
Payroll Annual Subscription - £84.00 card payment
Zoom Annual Subscription - £143.88 card payment
Donation South Essex Wildlife Hospital - £50.00 chq no 956
Bluestone Planning Neighbourhood Plan - £131.40 card payment

Proposed Cllr Cottrell, seconded by Cllr Dowton - **Agreed**

**340/2021 PLANNING APPLICATIONS:**

**21/00417/FULL, Location: 52 Wash Road, Noak Bridge**

First Floor Extension. \* **No objection**

**21/00471/TPOBAS, Location: 49 New Waverley, Noak Bridge.**

TPO/30/96 - (Oak trees) T2 and T4m —2.25 crown reduction and 3.5 crown lift on all and removal of all dead wood. \* **No objection**

**TO NOTE APPLICATIONS DECIDED:**

**21/00088/FULL, Location: 72 Durban Lane, Noak Bridge**

Replace existing timber framed windows and doors with UPVC – **Granted**

**21/00231/FULL, Location: 37 Fore Street, Noak Bridge**

Erection of a front porch - **Refused**

**21/00040/ABAS, Location: Roundabout at Noak Hill Road and Upper Mayne**

Display X 3 non-illuminated sponsorship signs on roundabout of Noak Hill Road with Upper Mayne - **Granted**

**341/2021 BRIDGE STREET CROSSING:**

Cllr Buckley was informed the Parish Council had received residents request for a Crossing on Bridge Street because of the cars exceeding the limit. The crossing is widely used by older people and children. Cllr Buckley informed the meeting of a previous scheme requested some years ago by residents, on consultation refused to support the scheme because of the yellow lines proposed along Bridge Street. Cllr Buckley stated the cost of a crossing is in the region of £120k - £170k, a viability study is necessary to ascertain the usage and it is likely a similar proposal would be put forward. It would be an advantage if the Parish Council could carry out a consultation before any proposal is put forward to the Basildon Highways Panel

**342/2021 BOROUGH/COUNTY COUNCILLORS' REPORT:**

**Cllr Allen and Cllr Buckley** reported the focus was on the May elections Basildon administration pressing on with the Towers Blocks in the Town Centre

**343/2021 TO NOTE CORRESPONDENCE RECEIVED:**

Correspondence was noted

**344/2021 DATE OF 2021 MEETING:**

May 18<sup>th</sup> 2021 AGM

**PRIVATE SESSION**

As the item contains exempt information Cllr Sargent proposed the public and press leave the meeting, seconded by Cllr Bunting - **Agreed**

**345/2021 SOCIAL MEDIA:**

The Council considered the item, proposed by Cllr Bunting, seconded by Cllr Dowton no action is taken - **Agreed**

There being no further business the Chairman closed the meeting at 10.00pm

Signed

Chairman.....

Date.....