



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD REMOTELY BY ZOOM DIGITAL PLATFORM  
ON TUESDAY 22<sup>nd</sup> SEPTEMBER 2020 at 7.30pm**

**CHAIRMAN:** Cllr Terri Sargent

**CLLR'S PRESENT:** Cllr Jane Bunting; Cllr Mark Cottrell  
Following 244/2020 Co-Option of Parish Councillor's  
Cllr Jacqui Dowton; Cllr James Guthrie

**ALSO PRESENT:** Borough Cllr Stuart Allen, Essex County Cllr's Tony Ball and Malcolm Buckley  
Neighbourhood Plan Committee representative, Paul Downes

**241/2020 APOLOGIES FOR ABSENCE:**  
None

**242/2020 DECLARATIONS OF INTEREST:**  
To receive any declarations of disclosable pecuniary interests, other pecuniary interests  
or non-pecuniary interests by Members relating to any agenda items  
Cllr Sargent 250/2020

**243/2020 MINUTES OF PREVIOUS MEETINGS:**  
To receive and agree the minutes of Noak Bridge Parish Council held on Tuesday 21<sup>st</sup> July  
2020, proposed by Cllr Cottrell, seconded by Cllr Bunting that the minutes are a true and  
accurate record of the meeting - **Agreed**

**244/2020 CO-OPTION OF PARISH COUNCILLOR'S:**  
Cllr Bunting reported that she would be moving in the not too distant future. As a  
precautionary measure to keep the Council quorate advice was sought from the Basildon  
Council monitoring officer. The chairman interviewed Jacqui Dowton and James Guthrie  
as both had shown an active interest in the Parish Council and the Neighbourhood Plan.  
They would be Members' until the May 2021 local elections.  
Cllr Sargent proposed, seconded by Cllr Bunting that Jacqui Dowton and James Guthrie  
join the Council with full voting rights - **Agreed**

**245/2020 NEIGHBOURHOOD PLAN UPDATE:**  
The chairman reported that the continuation of the Covid pandemic had made it difficult  
for the Council to set a date for the next consultation stage of the Neighbourhood Plan  
and to release of the short video. The delay has had a knock-on effect of the publication  
of the newsletter. Members to hold a working party to discuss and agree dates on  
Council plans to hold a drop-in session on a Saturday morning in November to coincide

with the release of a short consultation video and distribution of the newsletter. The dates will be published in the newsletter and notice boards

**246/2020**

**COMMUNITY PROJECTS:**

**Durban Lane Steps**

Cllr's Buckley & Ball informed the Council they would support the Parish Council application to reconstruct the Durban Lane Steps with funding of £2k from their Locality Budget. ECC would be contacting the Council with terms & conditions and an agreement form to complete. The Council will obtain contractor quotations to be agreed at the next meeting

**Durban Lane Pond**

Following the site visit to the Durban Lane pond in July the Council officer had advised the Council the ponds works would cost £6k. The Council considered if they would financially support the pond project. Cllr Dowton was asked manage the project. Cllr Bunting proposed the Council support the project with a figure of £4k, the same amount spent on Coppice Lane Pond, this was seconded by Cllr Guthrie - **Agreed**

**Swan Sign**

The Council considered whether to fund a new swan sign in Crouch Street due to two previous wood carved signs having split down the middle. Cllr Sargent had referred the broken sign to the Council Housing service some time ago as the sign was situated on housing land. As yet a decision has not yet been reached.

After discussion it was considered the location of the sign did not benefit the parish as a whole, there was a parish sign located in Wash Road. Members felt the sign should be left for the Housing service to resolve - **Agreed**

**Bridgecote Lane Sign**

The Council had previously agreed to fund a new sign on the grass verge in Bridgecote Lane, (Bridge Street end) at the request of residents that had attended a Parish Council. The new sign would in keeping with the Noak Bridge conservation status. The wooden sign had been replaced by a Basildon Council metal sign. The project had been deferred due to the Covid pandemic. Paul Downes agreed to manage the project and was asked to bring quotations to the next meeting

**247/2020**

**GOVERNMENT CONSULTATION – PLANNING FOR THE FUTURE:**

The planning for the future consultation had been circulated to members with a summary from Locality the organisation offering advice and support to Parish Councils and Neighbourhood Forums undertaking Neighbourhood Plans. The main issue for the Council arising from the summary was that Neighbourhood Plans could be watered down if the new plans go ahead. If this was the case what would we be the point of Neighbourhood Planning. The chairman would send a letter to John Baron MP as advised by Locality and respond to the consultation and circulate to members

**248/2020**

**NEWSLETTER:**

The newsletter would be updated and include a link to the Neighbourhood Plan video with a date for the resident engagement drop in sessions at the village hall

**249/2020**

**FINANCE:**

Members considered:

1. Monthly Bank Reconciliation
2. Monthly Budget Sheet

3. Noted July/August payments
4. A donation of £50.00 to Essex & Herts Air Ambulance

September Payments	Cost	Cheque No
Neighbourhood Plan Expenditure	£750.00	945
Newsletter Printing.	Awaiting cost	
Internal Audit Fee	£150.00	946
Donation to Essex & Herts Air Ambulance	£50.00	947

Proposed by Cllr Bunting, seconded by Cllr Cottrell - **Agreed**

**250/2020**

**PLANNING APPLICATIONS:**

**20/00991/FULL Location: Watch House Farm, 1 Wash Road**

Proposed two storey side and part single/part two storey rear extensions and insertion of side dormers

**Parish Council object, application is within the green belt**

**20/01074/TPOBAS Location: Bensons Farm, Wash Road**

Lateral crown reduction of no more that 2m of oak tree (T1 of TPO/08/01)

**No objection**

**20/00862/FULL Location: 31 Durban Lane, Noak Bridge**

Installation of 1m sq.sky light in South and North facing roof plane of existing front door with a wooden stable door style front door

**No objection**

**20/00911/FULL Location: Land South of Dunton Road**

Residential development of 269 dwellings (Use Class C3), 2 x vehicular access points off Dunton Road, formal and informal open space, hard and soft landscaping including acoustic barrier and associated infrastructure

**The parish council were invited to respond to the application, it is in the Local Plan and not expected to be decided until after the examination of the Local Plan.**

**The Parish Council comments at this stage, is to object on the grounds of the application being within the green belt and access to the development from the busy Dunton Road is unsustainable**

**APPLICATIONS DECIDED:**

**20/00673/FULL Location: 37 Fore Street, Noak Bridge**

Proposed two storey side extension and loft conversion incorporating the removal of the existing chimney and new velux windows - **Granted**

**20/00732/FULL Location: 1 Pond Cottage, Wash Road**

The erection of an ancillary building - **Granted**

**20/00805/S211 Location: 49 Durban Lane, Noak Bridge**

Section 211 Notice - Removal of Oak tree - **Closed**

**251/2020**

**PUBLIC QUESTIONS:**

No public questions

**252/2020**

**BOROUGH/COUNTY COUNCILLORS' REPORT:**

Cllr Allen reported: The Town Centre master plan consultations press on despite the many high-rise tower blocks that does not meet public approval

Cllr Buckley reported funds are available from the Locality Budget and invited more community groups to apply

Cllr Ball reported on high percentage of children returning to school

The percentage of occupancy in care homes is good. Have to remain careful and focus attention to reduce local public infection outbreaks

Traveller incursion at Cray's Hill Park, Essex County Traveller Unit involved

**253/2020 TO NOTE CORRESPONDENCE RECEIVED:**

Correspondence was noted

**254/2020 DATE OF NEXT MEETING: 20<sup>th</sup> OCTOBER 2020 at 7.30pm**

There being no further business the Chairman closed the meeting at 9.30pm

Signed

**Chairman.....**

**Date.....**