



**MINUTES OF NOAK BRIDGE PARISH COUNCIL MEETING  
HELD AT NOAK BRIDGE VILLAGE HALL, COPPICE LANE, BASILDON, ESSEX, SS15 4JS  
ON TUESDAY 21<sup>st</sup> JANUARY 2020 at 7.30pm**

**CHAIRMAN:** Cllr Terri Sargent

**CLLR'S PRESENT:** Cllr Jane Bunting; Cllr Vicki Jarvis

**ALSO PRESENT:** BBC Cllr Stuart Allen, ECC Cllr Tony Ball, 3 members of the public

**139/2020 APOLOGIES FOR ABSENCE:**

Apologies from Cllr Mark Cottrell and ECC Cllr Malcolm Buckley

**140/2020 DECLARATIONS OF INTEREST:**

To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by Members relating to any agenda items  
Cllr Sargent declared non-pecuniary interest in item 147/2019 - Village Hall Hire Fee

**141/2020 MINUTES OF PREVIOUS MEETINGS:**

To receive and agree the minutes of Noak Bridge Parish Council which was held on Tuesday 26<sup>th</sup> November 2019. Proposed by Cllr Jarvis, seconded by Cllr Bunting that the minutes are a true and accurate record of the meeting - **Agreed**

**142/2020 ESSEX COAST RECREATIONAL DISTURBANCE AVOIDANCE AND MITIGATION STRATEGY SUPPLEMENTARY PLANNING DOCUMENT - NOTICE OF PUBLIC CONSULTATION:**

The Council noted the consultation  
Cllr Ball declared an interest in this item in his role as ECC County Cabinet Member

**143/2020 NEIGHBOURHOOD PLAN:**

The chairman reported the Council had met with the NP consultants. The draft resident consultation report was being finalised ready for publication on the website, quotations are being sought for the transport assessment and a conservation area design appraisal. Project plan to be updated. Council to agree the Neighbourhood Plan Resident Consultation report for website publication and funding for the Traffic Assessment and Design Appraisal. Proposed by Cllr Bunting, seconded by Cllr Sargent - **Agreed**

**144/2020 PARISH COUNCIL WEBSITE:**

The Council propose to proceed with the 'Voice' a similar community-based website more than capable of meeting the Parish Council needs.  
Proposed by Cllr Bunting, seconded by Cllr Jarvis - **Agreed**

**145/2020 REVIEW OF FINANCIAL REGULATIONS:**

The Financial Regulations were reviewed and updated to reflect the use of the Council debit card. Proposed Cllr Jarvis, seconded Cllr Bunting - **Agreed**

**146/2020 BUDGET & PRECEPT 2020 - 2021:**

1) The Council proposed a Precept of £44,047.77 for 2020 - 21  
Proposed by Cllr Jarvis, seconded by Cllr Bunting - **Agreed**

1a) The precept form was duly signed by the chairman to be sent to Basildon Council

2) The Council proposed the Budget for 2020 - 2021

The budget proposals put forward included: Neighbourhood Plan, an increase in to the election budget for the 2020 Local Council elections, new website, community projects  
Proposed Cllr Sargent, seconded by Cllr Bunting - **Agreed**

**147/2020 FINANCE:**

- 1) Monthly Budget and Financial Report - no report
- 2) Monthly Bank Reconciliation
- 3) Cheque Authorisation Report
- 4) Previous payments - noted
- 5) Payments

Proposed Cllr Bunting, seconded by Cllr Jarvis - **Agreed**

Payee	Amount
Noak Bridge Community Association – Annual Hall Hire	£480.00
Village Hall Meeting Room Project - Sliding Doors Quote	£1,747.63
Neighbourhood Plan Expenditure	£1,850.00
Clearview Annual Maintenance and Service	£298.80

**148/2020 PUBLIC PARTICIPATION - 15 MINUTES MAXIMUM:**

Residents reported;

The removal of a wooden conservation area sign and replaced by a blue sign;

Lights out in the Lower Street underpass;

Lower Dunton Road, South A127 road closure February to March 2020;

Parish Council Notice Board publications;

Paul Downes updated the Council on the Village Hall store room project

**149/2020 BOROUGH/COUNTY COUNCILLORS' REPORT:**

Cllr Allen reported on funding from Basildon Council to refurbish the British Legion Hall  
Cllr Ball outlined action taken to improve air quality on the A127 to reduce the speed to 50mph and consideration of a clean air charging zone as part of a Ministerial Direction.  
ECC budget for 2020 - 21 is 3.99% inclusive of 2.0% for social care

**150/2020 TO NOTE CORRESPONDENCE RECEIVED:**

Correspondence was noted.

**151/2020 2020 MEETING DATES:**

2020 meeting dates, proposed Cllr Sargent, seconded Cllr Jarvis - **Agreed**  
**FEBRUARY 18<sup>th</sup>; MARCH 17<sup>th</sup>; APRIL 21<sup>st</sup> + ANNUAL PARISH; MAY 19<sup>th</sup> AGM;**  
**JUNE 16<sup>th</sup>; JULY 21<sup>st</sup>; SEPTEMBER 15<sup>th</sup>; OCTOBER 20<sup>th</sup> NOVEMBER 17<sup>th</sup>**

There being no further business the Chairman closed the meeting at 8.40pm

Signed

Chairman.....

Date.....